

**RECORD OF OUTCOMES FROM THE CONSTITUTION AND ETHICS COMMITTEE  
MEETING  
HELD AT 7:00PM, ON  
MONDAY, 30 SEPTEMBER 2019  
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

**1. UPDATE ON REVIEW OF SCRUTINY GUIDANCE AND FUNCTIONS**

1. Recommend to Full Council updating the Council's standing orders in relation to the Council's Call-in procedure to allow any three Councillors who sit on a Scrutiny Committee to be able to call-in both key and non-key decisions made by the Executive. (3 For, 2 Abstain)
2. Recommend to Full Council updating the current functions of the Scrutiny Committees as detailed below and to take effect in January 2020:
  - a. Move Libraries, Arts & Museums from the Growth, Environment and Resources Scrutiny committee to the Adults & Communities Scrutiny committee as this now falls under the Service Director Adults Services and Communities
  - b. Move Adult Learning & Skills from the Children & Education Scrutiny Committee to the Adults and Communities Scrutiny Committee
  - c. Move Youth Service from Children & Education Scrutiny committee to Adults & Communities Scrutiny Committee

**ACTIONS:**

1. Officers to monitor and review joint working arrangements with Cambridgeshire County Council
2. Officers to review and research how other authorities report scrutiny recommendations to Full Council.
3. Officers to research how many urgent decisions are taken and compare to other authorities and to look at bringing a report back to the Committee.

**2. ADDITIONAL COUNCIL MEETING**

1. Recommend to Full Council the creation of an additional Full Council meeting to be held two weeks following the Annual Council meeting, to allow normal business of the Full Council to be conducted.
2. Officers to look at the possibility of moving the January Full Council meeting to February.
3. Receive a report into the possibility of having an additional Full Council meeting should there be three budget council meetings in a Municipal Year.

**ACTIONS:**

1. Group Leaders and the Mayor to identify any opportunities prior to a Full Council meeting in changing the order of the agenda to allow important motions to be sufficiently debated.

**3. COMMITTEE START TIME 2020-2021**

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to agree the start time for the Committee in 2020-21 as 6pm

**4. DISPENSATIONS ISSUES**

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to note the dispensation granted

**5. CODE OF CONDUCT COMPLAINTS**

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to note the report on complaints received/being handled by the Monitoring Officer since the Committee's last meeting in July 2019

**6. WORK PROGRAMME**

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to Note the Committee's work programme for the municipal year 2019/20