

**RECORD OF OUTCOMES FROM THE CONSTITUTION AND ETHICS COMMITTEE
MEETING
HELD AT 7:00PM, ON
MONDAY, 28 JANUARY 2019
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

1. FULL COUNCIL DEBATES ON MOTIONS AND RECOMMENDATIONS

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) that the monitoring officer reviews current practices and procedures around Council business, particularly around amendments and alterations to motions and reports back to the Constitution and Ethics Committee with any suggested amendments to standing orders to reflect this and take forward.

2. MOTION ON CODE OF CONDUCT - COMMITTEE ON STANDARDS IN PUBLIC LIFE

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to note the report and receive an updated report on the proposals set out by the Committee on Standards in Public Life.

3. TEMPLATE SUBMITTING MOTIONS TO FULL COUNCIL

The Constitution and Ethics Committee considered and **RESOLVED** to recommend to Full Council (Unanimous) that:

1. Officers to provide training for new members on the procedure for submitting motions.
2. Points on relevance and remit of motions was covered by the current constitution and needed to be reinforced.
3. Costs to the Council from motions be kept under review and a further report brought back in 12 months' time to the Committee.
4. Members be encouraged to seek help from officers when drafting motions if needed.

4. MEMBER OFFICER PROTOCOL

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to agree to recommend to Full Council the updated Member/Officer Protocol subject to some minor alterations as agreed.

On a vote the Constitution and Ethics Committee **RESOLVED** (4 for, 3 against) that under section 14 work carried out by Member Services in responding to survey responses cease and this wording to be deleted.

On a vote the Constitution and Ethics Committee **RESOLVED** (3 for, 4 abstained) that section 15.2 remain unedited as per the changes in the appendix.

5. PARISH COUNCIL - REGISTER OF INTERESTS

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to:

1. Note the report and that an update report be provided at the next meeting.
2. Agree that training be provided for Parish Clerks to better understand the responsibility for completing register of interest forms.
3. Agree that the Monitoring Officer contact the outstanding Parish Councillors to ascertain why the forms had not been completed.

6. REPORT ON CODE OF CONDUCT ISSUES

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) to note the report.

7. WORK PROGRAMME

The Constitution and Ethics Committee considered and **RESOLVED** (unanimous) to:

1. Note and agree the Work Programme for the municipal year 2018/19
2. Include an item on Standards in Public Life and the Code of Conduct once report published.
3. An update report on Parish Council register of interests.
4. A report on proposals looking at timelines for submitting motions and amendments.