



**MINUTES OF A MEETING OF THE Cambridgeshire Police and Crime Panel  
HELD AT Noel Cantwell Room - ABAX Stadium, London Road, Peterborough PE2 8AL  
ON 30 July 2018**

**Members Present:** Edward Leigh (Chairperson), Councillors D Baigent, K Cuffley, A Miscandlon (substitute), J Palmer, C Hogg, R Brown, C Daunton, A Ali, M Howell (substitute), A Sharp and Claire George (Independent),

**Officers Present:** Jane Webb                      Secretariat, Peterborough City Council  
Fiona McMillan                      Monitoring Officer, Peterborough City Council

**Others Present:** Jason Ablewhite                      Cambridgeshire Police and Crime Commissioner  
Dr Dorothy Gregson                      Chief Executive, Office of the Police and Crime Commissioner  
Matthew Warren                      Acting Chief Finance Officer, Office of the Police and Crime Commissioner  
Niki Howard                      Chief Finance Officer, Cambridgeshire Constabulary

**1. Election of Chairperson**

The Secretariat asked for nominations for the role of Chairperson. Edward Leigh was nominated by Claire George and seconded by Councillor Miscandlon. Edward Leigh was appointed Chairperson for the municipal year 2018-19.

**2. Election of Vice-Chairperson**

The Chairperson asked for nominations for the role of Vice Chairperson. Councillor Oliver was nominated by Edward Leigh (Chairperson). There were no other nominations and therefore Councillor Oliver was appointed Vice-Chairperson for the municipal year 2018/19.

**3. Apologies for Absence**

Apologies for absence were received from Councillors Connor, Oliver and Shellens. Councillor Howell was in attendance as substitute for Councillor Connor. Councillor Miscandlon was in attendance as substitute for Councillor Oliver.

**4. Declarations of Interest**

There were no declarations of Interest.

## **5. Minutes of the meetings held on 14 March 2018.**

The minutes of the Panel meeting held on 14 March 2018 were agreed as an accurate record. Subject to the following deletions:

Minute number 61, action 4 – delete: ‘you also said previously (21<sup>st</sup> February) that you would expect something in the Commissioner’s Annual Report.’

Minute number 61, action 5 – delete: ‘we are in the process of doing this.’

## **6. Public Questions/Statements**

No public questions or statements were received.

## **7. Police and Crime Commissioner’s Annual Report 2017/18**

The Panel received a report to enable them to review the Annual Report issued by the Commissioner under Section 12 of the Police Reform and Social Responsibility Act 2011.

The Panel made comment, asked questions and received responses from the Commissioner with regard to the Annual Report, these included:

- a) The Commissioner explained that the graphs contained within the report were also used at the Business Coordination Board (BCB) meeting and were linked in with HMI; this ensured that data was presented consistently.
- b) Members stated they received continuous complaints regarding the lack of enforcement after Local Highway Improvement (LHI) initiatives have been successful. (Example was an advisory speed limit on a bad bend, Gravel House Corner where the Police Liaison Officer had stated that it would not be enforced.) The Commissioner explained that specific cases were an operational matter and could not be discussed but that a road was engineered and designed for a specific speed limit; just reducing the speed limit would not solve the issue as engineering of the road was the answer.
- c) The Commissioner stated he worked with multi agencies with regard to speeding and supported many speed reduction initiatives; including a new Speed Watch Coordinator.
- d) The Panel discussed highways issues and concluded that the Road Safety Strategy should be looked into at a future meeting and Members investigate if there was a strategic issue that would need to be brought back to the Commissioner.
- e) The Commissioner explained he had not closed a single operational station and did not intend to do so without a viable presence remaining.
- f) Panel Members stated that the public would be interested in the geographical mapping of police response times.
- g) The Commissioner explained that Neighbourhood Police meetings only worked in certain areas, Cambridge City was one; but in rural areas, joint parish council meetings had been set up instead and these were well attended.
- h) The Commissioner stated that a review of his website was now underway.
- i) The Panel stated that the report needed to illustrate clearly how resources particularly for non-crime related activities, were allocated in order to convey workload and demands on the police force to the public.
- j) The Panel stated the Police should be commended for responding fantastically to the recent protest; all went ahead perfectly and Cambridge City Council were very impressed.

- k) The Commissioner explained there was a national plan to tackle the huge drug trade, county lines and increased knife crime. The London drug market has been saturated and therefore had now moved to more rural areas but he gave his assurance that the police were working on these issues with British Transport police and other partners.
- l) The Commissioner explained that the public were being encouraged to report crime and this had been made easier via the new website and by the new Demand Hub and 101 being in the same building.

## **ACTION**

Having reviewed the Annual Report of the Police and Crime Commissioner the Panel **AGREED** to **ENDORSE** the Annual Report for 2017/18 subject to the condition that certain changes are made, in particular to:

- Correct errors and clarify points that are unclear
  - Review all graphs to ensure information is correct
  - Provide the missing footnotes within the Rural Crime table
1. The Police and Crime Panel also made the following recommendations for the Commissioner to consider for this and/or future Annual reports:
    - Less space to be devoted to generalities and more focus on initiatives, outcome/impacts and indicators of success/progress
    - Where there are small variations to start graphs at 50%
    - Provide an indication geographical response times within the Annual Report
    - To include a “typical day” of a Frontline Officer within the Annual Report
    - To provide an indication of resource allocation to meet demand with the Annual Report
    - Ensure better presentation of graphs to make them as legible as possible
    - It would be more information to show on satisfaction graphs what proportion of ‘at least fairly satisfied’ is ‘very satisfied’
  2. The Panel indicated its intention to seek more detailed reports in the future on:
    - Resource Allocation Report
    - Road Safety Strategy
    - Emergency Response Paper
    - Threat, Risk and Harm Responsibility Analysis

## **8. Fire and Rescue Governance Update**

The Panel received a report which provided an update following the approval from the Home Secretary for the Cambridgeshire Police and Crime Commissioner to take on responsibility for governance arrangements for the Cambridgeshire Fire and Rescue Service.

The Commissioner explained that on 26 March 2018 the Home Secretary announced that the Commissioner for Cambridgeshire would take on responsibility for local fire and rescue services. The Home Secretary considered that the Cambridgeshire proposal demonstrated that a transfer of governance would be in the interests of economy, efficiency and effectiveness and did not have an adverse effect upon public safety. However, the Home Secretary’s decision is now subject to legal challenge by Cambridgeshire and Peterborough Fire Authority.

The Commissioner stated that he had sought legal advice amounting to approximately £2k and not £30k as had been suggested and there would be significant costs incurred by the Fire Authority if this proceeded to judicial review, possibly amounting to £250k.

#### **ACTION**

Following discussions the Panel **AGREED** to note the report.

### **9. Revenue and Capital Budget Draft Outturn 2017/18**

The Panel received a report to provide them with information regarding the Commissioner's Revenue and Capital Budget draft outturn 2017/18.

The Panel were informed that the accounts had today been finalised and therefore all figures were final figures.

Responses by the Commissioner to questions and comments from the Panel included:

- a) The Commissioner stated that the budget was challenging; potential staff pay increases, also the formula needed readdressing in order for it to track growth as in its current state it did not work but he would continue to push forward on this issue.
- b) Nikki Howard explained that supplies & services was overspent by £0.5m because of a budgeting error (which they had been open about) and therefore there had been an overspend from the start of the year; they had attempted to claw this back for the year but had not anticipated the cost for the Demand Hub.
- c) Niki Howard explained that the transport costs were due to a new workshop which was not included within the estates budget and therefore had not been compared like for like. They were currently working on detangling these costs to ensure they were receiving value for money.

#### **ACTION**

Following discussions the Panel **AGREED** to note the report.

### **10. Decisions By the Commissioner**

The Panel received a report to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner under Section 28 of the Police Reform and Social Responsibility Act 2011. The Panel was recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Police and Crime Commissioner taken since the previous Panel meeting.

#### **ACTION**

The Panel noted the report and decisions that had been made by the Commissioner.

At this point the Police and Crime Commissioner and officers left the meeting.

## **11. Rules of Procedure/Panel Arrangements Update**

The Chairperson introduced the Report which provided the Panel with an opportunity to review the Rules of Procedure, which were adopted by the Police and Crime Panel at its meeting on 7 February 2013 and updated on 29 June 2016. The Panel Arrangements, which are set by the Panel itself, also needed to be reviewed to incorporate a proposed amendment.

### **ACTION**

Following a review of the Rules of Procedure and a proposed amendment to the Panel Arrangements, the Panel **AGREED** to approve both the Rules of Procedure and the amendment to the Panel Arrangements.

## **12. Membership of the National Association of Police, Fire and Crime Panels**

The Chairperson introduced the report which asked the Panel to consider joining the newly created Association of PFCPs (Police, Fire and Crime Panels.)

### **ACTION**

The Panel **AGREED** to join the newly created Association of PFCPs (Police, Fire and Crime Panels) on the condition that the funds are able to be paid from the Panel's grant.

## **13. Cambridgeshire Police and Crime Panel Annual Report**

The Chairperson introduced the report which provided the Panel with a draft of the Annual Report for consideration and approval.

### **ACTION**

The Panel **AGREED** to approve the report for publication

## **14. Administrative Costs and Members Expenses Report**

The Panel received a report detailing the budget claimed to support Cambridgeshire's Police and Crime Panel, including the expenses of Panel Members.

### **ACTION**

The Panel **AGREED** to note the report.

## **15. Panel Member Questionnaire Results**

The Panel received the results of a recent Member Questionnaire.

### **ACTION**

The Panel **AGREED** to note the results for further discussion at a future meeting.

## 16. Meeting Dates and Agenda Plan 2018-2019

The Panel received and noted the agenda plan including dates and times for future meetings.

It was agreed that:

- An additional meeting (extraordinary) would be scheduled for October to cover Fire Governance, if required.
- The Annual Meeting should be scheduled for the end of June each year.
- Meetings would now be scheduled for two and half hours.
- The first choice of venue for the meeting would be at Huntingdon District Council, secondly held in Peterborough.

DATE OF MEETING	ITEM	ACTION	UPDATE
	<p><b>Police and Crime Commissioners Annual Report</b></p>	<p>Having reviewed the Police and Crime Commissioners Annual Report the Panel AGREED to ENDORSE the Annual Report for 2017/18. 18 subject to the condition that certain changes are made, in particular to:</p> <ul style="list-style-type: none"> <li>• Correct errors and clarify points that are unclear</li> <li>• Review all graphs to ensure information is correct</li> <li>• Provide the missing footnotes within the Rural Crime table</li> </ul> <p>3. The Police and Crime Panel also made the following recommendations for the Commissioner to consider for this and/or future Annual reports:</p> <ul style="list-style-type: none"> <li>• Less space to be devoted to generalities and more focus on initiatives, outcome/impacts and indicators of success/progress</li> <li>• Where there are small variations to start graphs at 50%</li> <li>• Provide an indication geographical response times within the Annual Report</li> <li>• To include a “typical day” of a Frontline Officer within the Annual Report</li> <li>• To provide an indication of resource allocation to meet demand with the Annual Report</li> <li>• Ensure better presentation of graphs to make them as legible as possible</li> <li>• It would be more information to show on satisfaction graphs what proportion of ‘at least fairly satisfied’ is ‘very satisfied’</li> </ul> <p>4. The Panel indicated its intention to seek more detailed reports in the future on:</p> <ul style="list-style-type: none"> <li>• Resource Allocation Report</li> </ul>	

DATE OF MEETING	ITEM	ACTION	UPDATE
		<ul style="list-style-type: none"> <li>• Road Safety Strategy</li> <li>• Emergency Response Paper</li> </ul> Threat, Risk and Harm Responsibility Analysis	
	<b>Fire and Rescue Governance Update</b>	Following discussions the Panel AGREED to note the report.	
	<b>Revenue and Capital Budget Draft Outturn 2017/18</b>	Following discussions the Panel AGREED to note the report.	
	<b>Decisions By the Commissioner</b>	The Panel <b>NOTED</b> the report and decisions that had been made by the Commissioner.	
	<b>Rules of Procedure/Panel Arrangements Update</b>	Following a review of the Rules of Procedure and a proposed amendment to the Panel Arrangements, the Panel AGREED to approve both the Rules of Procedure and the amendment to the Panel Arrangements.	
	<b>Membership of the National Association of Police, Fire and Crime Panels</b>	The Panel AGREED to join the newly created Association of PFCPs (Police, Fire and Crime Panels) on the condition that the funds are able to be paid from the Panel's grant.	
	<b>Cambridgeshire Police and Crime Panel Annual Report</b>	The Panel AGREED to approve the report for publication	
	<b>Administrative Costs and Members Expenses Report</b>	The Panel AGREED to note the report.	
	<b>Panel Member Questionnaire Results</b>	The Panel AGREED to note the results for further discussion at a future meeting.	
	<b>Meeting Dates and Agenda Plan 2017-2018</b>	It was agreed that: <ul style="list-style-type: none"> <li>• An additional (extraordinary) meeting would be scheduled for October to cover Fire Governance, if required.</li> <li>• The Annual Meeting should be scheduled for the end of June each year.</li> <li>• Meetings would now be scheduled for two and half hours.</li> <li>• The first choice of venue for the meeting would be at Huntingdon District Council, secondly held in Peterborough.</li> </ul>	

#### Possible Topics for Future Reports

- Collaboration/Fire Governance Consultation
- Community Safety Accreditation Scheme
- Reducing re-offending
- Community Engagement
- Estate Disposal: review business cases
- Custody Strategy
- Mental Health Demand
- Out of Court Disposals (in particular conditional cautions)
- Use of surveillance: ANPR, drones, body cams etc
- Use of Tasers
- Collaboration: review business cases
- Child Sexual Exploitation
- Modern Slavery Act
- Youth Fund
- Migrant Workers
- Proceeds of Crime – How spent?
- Building Community relations
- Cyber-enabled crime

The meeting began at 10.30am and ended at 1:58pm

CHAIRPERSON