



**MINUTES OF A MEETING OF THE HEARING PANEL – SUB-COMMITTEE TO THE  
AUDIT COMMITTEE HELD IN THE BOURGES/VIERSEN ROOM, TOWN HALL,  
PETERBOROUGH, ON MONDAY 21 MARCH 2016**

**MEMBERS PRESENT:**

Councillors Aitken, Sylvester and Sharp

**OFFICERS PRESENT:**

Kim Sawyer, Director of Governance (Monitoring Officer)  
Karen S Dunleavy, Democratic Services Officer

**1. Apologies for Absence**

There were no apologies for absence received.

**2. Declarations of Interest**

There were no declarations of interests.

**3. Exclusion of the Press and Public**

In accordance with Standing Orders, Members were requested to vote to exclude the press and public for item 4. The item contained exempt information relating to an individual as defined by Paragraph 1 and 2 of Schedule 12A of Part 1 of the Local Government Act 1972, item 4 'Information relating to any individual' and 'Information which is likely to reveal the identity of an individual'. The public interest in maintaining the exemption outweighs the public interest in disclosing this information.

**RESOLVED**

The Hearings Panel unanimously agreed that the press and public would be excluded for item 4 Matters Referred by the Monitoring Officer.

**4. Matters Referred by the Monitoring Officer**

As agreed at agenda item 4, the meeting moved into exempt session.

The Monitoring Officer introduced the report which outlined a complaint matter which had been referred to the Hearings Panel – Sub Committee to the Audit Committee for consideration and sought a decision over whether the complaint received should be referred for investigation. The Panel was also asked to consider and confirm if they were able to offer a fair hearing, should one be required, subject to the outcome of the investigation.

At this point the Hearings Panel moved out of exempt session in order to provide a decision over the Monitoring Officer's recommendation.

**RESOLVED**

The Hearings Panel unanimously agreed that having considered the Monitoring Officer's recommendation, including the legal advice given that:

1. The matter was significant enough to warrant an investigation; and
2. The Hearings Panel could conduct a fair hearing for the Elected Member and would not be predetermined in reaching a decision.

CHAIRMAN  
7:53pm – 8.22pm