

## **AUDIT COMMITTEE**

**MONDAY 9 NOVEMBER 2015**  
**7.00 PM**

**Bourges/Viersen Room - Town Hall**

***THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING***

### **AGENDA**

**Page No**

**1. Apologies for Absence**

**2. Declarations of Interest**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Head of Legal Services.

**3. Minutes of the Meeting Held on 21 September 2015** **3 - 10**

To approve the minutes of the meeting held on 21 September 2015

**4. Internal Audit: Mid Year Progress Report** **11 - 32**

To receive an update on progress against the Annual Audit Plan together with details of any concerns.

**5. Use of Consultants** **33 - 42**

To receive an update on the Use of Consultants across the organisation.

**6. Treasury Management** **43 - 52**

To receive an update on the policy and effectiveness of treasury management.

### **INFORMATION AND OTHER ITEMS**

**7. Use of Regulation of Investigatory Powers Act 2000 (RIPA)** **53 - 100**

- The Committee is asked to NOTE that there have been no RIPA authorisations in this quarter; and
- Receive a report on the recommendations of the Office of Surveillance Commissioner inspection.

## 8. **Approved Write-Offs Exceeding £10,000**

The Committee is asked to **NOTE** that there have been no approved write-off amounts to report since 21 September 2015, which exceed the Council's Financial Regulation threshold of £10,000.

## 9. **Feedback Report**

The Committee is asked to **NOTE** that no actions were raised at the meeting held on 21 September 2015.

## 10. **Work Programme**

**101 - 106**



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Karen S Dunleavy on 01733 452233 as soon as possible.

### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>

#### **Committee Members:**

Councillors: K Aitken (Chairman), S Scott, D Over (Vice Chairman), Sylvester, K Sharp, F Fox, A Shaheed and S Lane

Substitutes: Councillors: C Harper, Johnson, D Harrington, Whitby, N Sandford and J R Fox

Further information about this meeting can be obtained from Karen S Dunleavy on telephone 01733 452233 or by email – [karen.dunleavy@peterborough.gov.uk](mailto:karen.dunleavy@peterborough.gov.uk)