

SCRUTINY COMMISSION FOR RURAL COMMUNITIES

MONDAY 13 JULY 2015
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**

2. **Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of the Meeting Held on 16 June 2015**

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4. **Rural Overview**

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5. **Forward Plan of Executive Decisions**

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6. **Work Programme**

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7. **Date of the next Meeting**

Monday, 7 September 2015

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<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Dania Castagliuolo on 01733 452347 as soon as possible.

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Committee Members:

Councillors: D Harrington (Chairman), E Murphy (Vice Chairman), J Stokes, R Brown, D Sanders, J Okonkowski and J R Fox

Substitutes: Councillors: B Rush, J Johnson, K Sharp, R Herdman and S Lane#

Independent Co-opted Members:

Joe Dobson, Helpston Parish Council
Keith Lievesley, Ufford Parish Council
Henry Clark, Peakirk Parish Council
Philip Nuttall, Marholm Parish Council

Further information about this meeting can be obtained from Dania Castagliuolo on telephone 01733 452347 or by email – danica.castagliuolo@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
SCRUTINY COMMISSION FOR RURAL COMMUNITIES
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON 16 JUNE 2015**

Present: Councillors Stokes, Brown, Sanders, Harrington, Murphy, Okonkowski and J R Fox.

Also Present:	Councillor Peter Hiller	Cabinet Member for Planning & Housing Services
	Joe Dobson	Independent Co-opted Member
	Keith Lievesley	Independent Co-opted Member
	Henry Clarke	Independent Co-opted Member
	Phillip Nuttall	Independent Co-opted Member

Officers in Attendance:	Adrian Chapman	Service Director for Adult Services and Communities
	Robin Sissons	Head of Community and Safety Services
	Paulina Ford	Senior Democratic Services Officer
	Gemma George	Democratic Services Manager
	Dania Castagliuolo	Democratic Services Officer

1. Election of Chair

The Democratic Services Manager advised the Commission that as agreed at full Council on 20 May 2015, the appointment of Chair and Vice Chair of the Scrutiny Committees and Commissions fell to the individual Committee or Commission to make these appointments.

The Democratic Services Manager requested nominations from the Commission for the position of Chair of the Scrutiny Commission for Rural Communities.

Councillor Sanders nominated Councillor Harrington and Councillor Brown seconded the nomination.

There be no other nominations, Councillor Harrington was therefore, elected by the Commission as Chair of the Scrutiny Commission for Rural Communities for the 2015/2016 Municipal year.

2. Election of Vice Chair

The newly elected Chair of the Commission requested nominations from the Commission for the position of Vice Chair of the Scrutiny Commission for Rural Communities.

Councillor Sanders nominated Councillor Murphy and Councillor Okonkowski Seconded the nomination.

There be no other nominations, Councillor Murphy was therefore, elected Vice Chairman of the Scrutiny Commission for Rural Communities for the 2015/2016 municipal year.

3. Apologies for Absence

Apologies for absence were received from Parish Councillor Henry Clark and Parish Councillor Joe Dobson

4. Declaration of Interest and Whipping Declarations

There were no declarations of interest or whipping declarations.

5. Minutes of Meeting Held on 16 March 2015

The minutes of the meeting held on 16 March 2015 were approved as a true and accurate record.

6. Appointment of Co-opted Members

The report was introduced by the Senior Democratic Services Officer to request that the Commission considered whether they wished to retain Henry Clark, Philip Nuttall, Joe Dobson and Keith Lievesley as co-opted members to the Commission.

The Co-opted Members were appointed by the Commission at their meeting in January 2015 for the purpose of providing input in to the development of the Rural Vision and Parish Charter document and their term of office was for the remainder of the 2014/2015 municipal year.

The Commission was asked to consider the continued membership of the four Co-opted Members to the Commission as independent Co-optees with no voting rights for the 2015/2016 municipal year. This would be reviewed on an annual basis.

ACTION AGREED

The Commission agreed to retain the four Co-opted Members and the Co-opted Members agreed to remain as Co-optees on the Commission.

At this point Councillor Sanders left the meeting.

7. Rural Communities: Introduction, Overview and Work Programme 2015/2016

The Service Director for Adult Services and Communities introduced the report which set out the approach to be taken at the first Scrutiny Commission for Rural Communities meeting of the municipal year. Members were presented with an overview of the issues, opportunities, priorities and challenges in connection with the rural communities theme, with the aim of establishing a Work programme for the forthcoming municipal year. The Service Director for Adult Services and Communities delivered a PowerPoint presentation to the Commission. **(Attached at Appendix 1).**

The Commission was asked to discuss the detail contained within the presentation and to agree a work programme for the forthcoming municipal year.

Questions and comments were raised around the following areas:

- The LEADER programme.
- Community Infrastructure Levy (CIL) for Parish Councils
- The overall budget should be brought before the Commission in advance.
- Developing Services for Parish Councils.
- Communications
- Farming Issues
- Crime in Rural Communities

ACTION AGREED

The Commission noted the report.

8. Review of 2014/2015 and Future Work Programme 2015/2016

The Senior Democratic Services Officer introduced the report which provided the Commission with a review of the work undertaken during 2014/2015 and delivered a PowerPoint presentation which included the following key points:

Good scrutiny should follow the following principles:

- Provide a critical friend and challenge the executive policy makers and decision makers.
- Enable the voice of concerns of the public.
- Contain independent minded governors, who lead and own the scrutiny role.
- Drive improvement in public services.

The following makes scrutiny successful:

- Ownership – Member led and Officer driven.
- Focus – Clear work programme and objectives.
- Research – Getting to know the real issues.
- Innovation – Engaging in different ways.
- Reputation – Being recognised for adding value and making an impact, tackling issues of direct relevance to local people.

The Commission should ensure that all work carried out by them:

- Is focused and relevant to the remit of the Commission.
- Makes a positive impact on services.
- Promotes good practice.
- Challenges underperformance.
- Acts as a catalyst for change.
- Deals, where appropriate, with relevant partnership issues.
- Provides strong and clear recommendations to Cabinet or Council to enable positive outcomes.

The Senior Democratic Services Officer advised the Commission of the Alternative Governance Arrangements and how it was important for the Commission to think about the following going forward:

- How scrutiny could help to influence change within new governance arrangements.
- This was an opportunity for the Commission to work together to help design the new model of governance by thinking about what the new model would mean in terms of:
 - Number of scrutiny committees
 - Number of meetings
 - Terms of reference
 - Ways of working
 - How they would fit in to the whole process of reporting in to Cabinet/Council
- Think of it as an opportunity for scrutiny to make an impact and to add real value to the organisation.

The Chair invited the Commission to make suggestions for items to include within the 2015/2016 work programme.

ACTION AGREED

1. The Commission agreed for the following items to be added to the 2015/2016 work programme:
 - Overview of the Budget
 - Alternative Governance
 - LEADER Programme
 - Community Infrastructure Levy (CIL)
 - Decline of Villages
 - Rural Crime/Refresh of Crime Statistics
 - Farming
 - Incinerators in Rural Areas
 - Fit to Rent Homes in Rural Areas
 - Farms Estate Strategy
 - Rural Economy
 - Maintenance of Rural Footpaths
2. The Commission agreed to receive a briefing note update on the rural broadband scheme.

9. Forward Plan of Executive Decisions

The Commission received the latest version of the Council's Forward Plan of Executive Decisions, which contained key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Commission's work programme.

ACTION AGREED

The Commission noted the latest version of the Council's Forward Plan of Key Decision and requested further information on the following decisions:

- Offtake Arrangements for Power from the Energy from Waste Plant
- Fit to Rent Scheme

10. Date of the Next Meeting

The Chair advised the Commission that the next meeting was scheduled for Monday, 13 July 2015.

The meeting began at 7.00pm and ended at 8.05pm

CHAIRMAN

Scrutiny Commission for Rural Communities

Introduction and Overview



Scrutiny Focus...

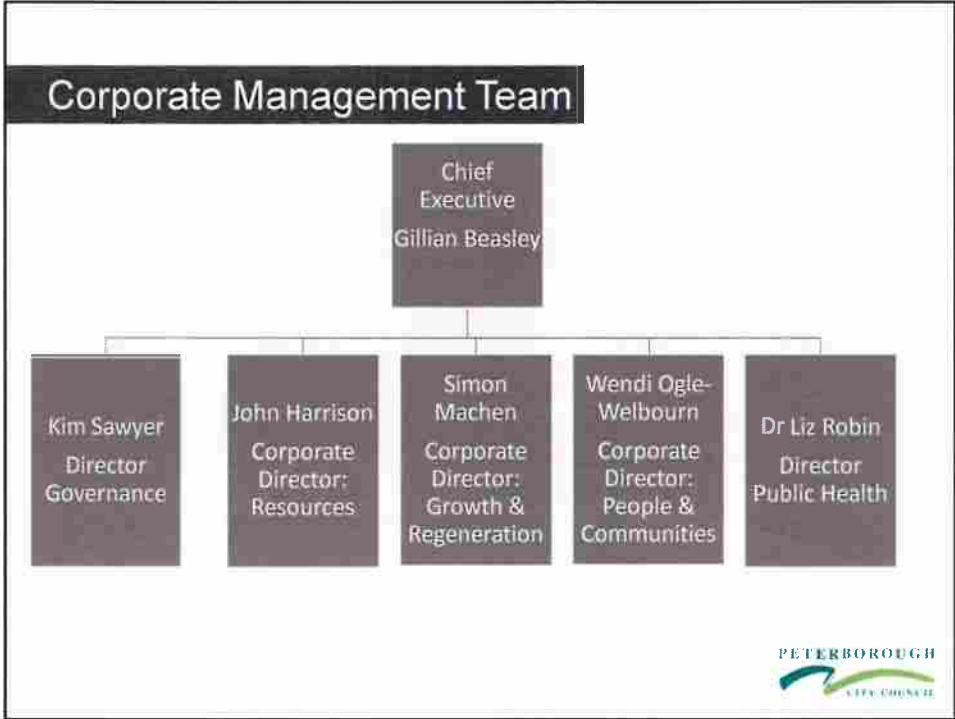
To discharge overview and scrutiny functions in relation to any area within the remit of all Scrutiny Committees which has potential for significant impact on the rural communities of Peterborough.

To scrutinise the agencies, mechanisms and processes involved in delivering services to rural communities.

To contribute to the development of policies, strategies and plans in relation to the delivery of services to rural areas.

To advise on and monitor crime and disorder issues in rural areas.





Rural Strategy

- **Rural Vision:** an overarching framework and set of principles for how the Council will support rural life and issues of concern
- **Parish Charter:** an agreement between the City Council and Parish Councils describing how they will work effectively in partnership
- Both documents are out for public consultation until 31st July



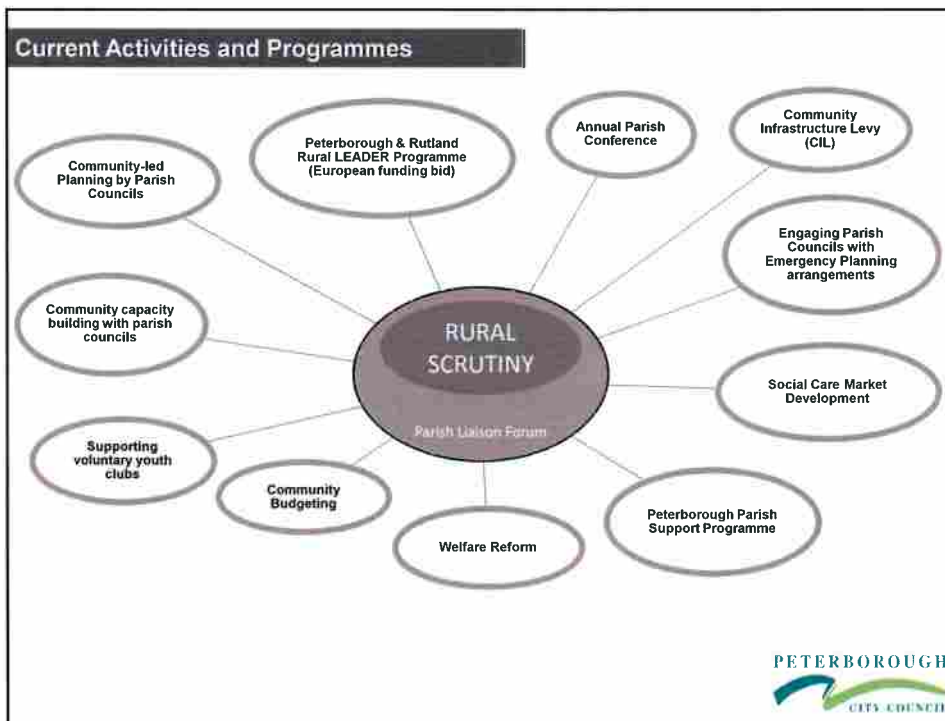
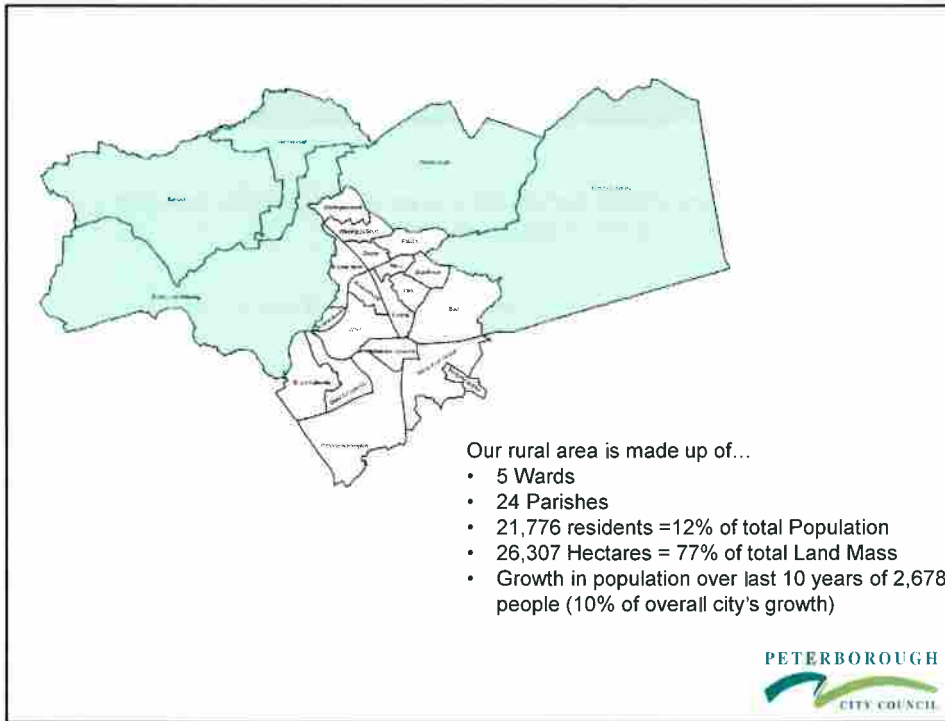
Rural Vision

The Rural Vision aims to provide a framework for achieving sustainable and viable rural communities in Peterborough and outlines how Peterborough City Council will work in partnership with Parish Councils to ensure that services are delivered more effectively and meet the needs of the local rural (and urban) communities.

Objectives

1. To recognise and promote current activities and programmes that support rural communities
2. To identify the priorities within rural communities to inform linked strategies and plans
3. To provide baseline data and information from which to measure success
4. To develop, implement, monitor and evaluate an annual action plan to ensure continuous alignment and ability to influence strategic priorities locally and across the city
5. To develop a Parish Charter for Peterborough to *'Improve joint working between the city council and Parish Councils so that services are delivered more efficiently and meet the needs of the local community'*





LEADER Project

- Opportunity Peterborough and Rutland County Council
- Up to £1.32m to develop the economies of rural Peterborough and Rutland
- Aims to improve the competitiveness of farming and forestry whilst supporting small businesses, creating growth and boosting productivity in the rural communities
- Allows farmers, growers, rural businesses and community groups to apply for grants towards projects that support the development of the economies and communities of rural Peterborough and Rutland
- Funding also available to boost rural tourism, provide cultural and heritage activities for the rural community and support farm diversification
- Part of the Rural Development Programme for England, jointly funded by the European Agricultural Fund for Rural Development (EAFRD) and the Department for Environment, Food and Rural Affairs (Defra)
- Delivered by economic development company, Opportunity Peterborough



Generic Successes

- Co-production of the Rural Vision
- Improved Infrastructure Planning
- Strong and effective co-ordination of Parish Liaison Forum
- Identifying and enabling opportunities for Parishes to work collaboratively on issues of common interest
- Annual Parish Conference
- Co-option of Parish Council representatives onto Scrutiny Commission



Generic Challenges

- Process and Procedures for the allocation of the newly introduced Community Infrastructure Levy
- Working with Rural communities in relation to devolved services
- Supporting Parish Councils with forward planning to assist budget forecasts and prioritising need



Suggestions for Scrutiny so far...

- Final Rural Vision and Parish Charter
- LEADER Programme
- Impact and effectiveness of the annual parish conference
- Process and Procedures for the allocation of the Community Infrastructure Levy
- Devolving services to Parish Councils



DISCUSSION: Other Suggestions for Scrutiny?

- Crime and safety
- Cohesion and impacts of population change
- Health issues and services
- Growth and regeneration
- Skills
- Services for children, young people and families
- Housing
- Cultural offer
- Rural business support and development
- Environmental issues

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 4
13 JULY 2015	Public Report

Report of the Head of Housing and Health Improvement

Report Author – Belinda Child & Cate Harding
Contact Details – 01733 317497

RURAL OVERVIEW

1. PURPOSE

- 1.1 The purpose of this report is to provide members of the Scrutiny Commission for Rural Communities with an overview of key strategic issues of concern for rural communities. The report describes what activities are already happening and explores some opportunities for how additional interventions could help to address these concerns within the current challenging financial landscape.

2. RECOMMENDATIONS

- 2.1 That the Committee scrutinise the content of this report.
- 2.2 That the Committee recognises the activities and initiatives contained in this report and agrees to scrutinise progress in relation to directly meeting the needs of the rural communities. Consequently, lead officers will be asked to prepare regular briefing notes for the Committee on these issues.

3. BACKGROUND

- 3.1 Officers have presented to the Commission throughout 2014/2015 common themes and issues of concern within rural communities which have been identified via the network forum of Parish Councils.
- 3.2 At the request of the Committee a draft Rural Vision and Parish Charter have been co-produced with representatives of the Parish Council Liaison. Consultation will remain live until 31 July 2015.
- 3.3 An action plan has been developed by the Working Group of the Parish Council Liaison to capture the range of current and pending initiatives that have the potential to impact on the rural communities of Peterborough. This will be monitored by the group on a monthly basis and items of concern will be escalated to the Commission for strategic support and/or scrutiny.

4. KEY ISSUES

Current strategic issues of concern, as identified at the Commission's July 2015 meeting are:

- 4.1 The economic decline of rural communities.

The Commission have highlighted concerns about the increasing economic decline of rural villages. Previous reports to the Commission have highlighted common themes felt across all rural areas that may be contributory factors or have a negative social impact as a consequence of this decline. These issues include an increase in crime and antisocial behaviour, weak digital connectivity, lack of affordable housing, inadequate public transport links, and insufficient activities for young people.

All of these issues are reflected in the working action plan that support the Rural Vision and a range of initiatives are underway at an operational level to address this.

Of significance, the success of Opportunity Peterborough and Rutland County Council's bid for *LEADER funding under the Rural Development Programme, jointly funded by DEFRA and the European Agricultural Fund, will provide a structured approach that will positively impact on these issues as a result of supporting Defra's priorities:

- Support of increasing farm production
- Support for micro and small business and farm diversification
- Support for rural tourism
- Provision for rural services
- Support for cultural and heritage activity
- Support for increasing forestry productivity

LEADER is a well-established method of providing additional funding at a local level and will guarantee a bottom up local approach to developing the strategy and how this is implemented. Critically, it will involve a local public and private partnership to operate as a Local Action Group that can drive the principle of asset based local development through innovation, co-operation and networking.

Opportunity Peterborough has recruited a Programme Facilitator to oversee the delivery of the LEADER programme, and the first Local Action Group meeting will take place on 24th July. A pipeline of suitable projects is already being developed and it is expected that Defra will release the funds in September 2015. It is at this point that the programme will be able to start reviewing applications.

4.2 Working with Rural communities in relation to devolved services

The rural areas of Peterborough are fully parished and in recognition of this, the Scrutiny Commission is championing the development of a Parish Charter to reflect the valuable role Parish Councils play in rural communities. As a document in its own right, this agreement is a demonstration of the council's strong commitment to improve the joint working relationship with all rural and urban Parish Councils so that services are delivered more effectively to meet the needs of the local community.

The Charter reflects the council's belief that Parish Councils can be very effective by influencing and shaping the decisions that affect their communities in the following ways:

- They offer a means of devolving certain services and of revitalising local communities
- They can represent the views of their area and effectively influence the development of policies and services
- They can provide valuable feedback on how Council services are working in their area and how changes in policy are likely to affect the local community

The community capacity team have been promoting the principles of devolved services to Parish Councils via the annual Parish Conferences and direct negotiations with those Parishes that wish to explore this opportunity further.

Going forward the council aims to:

- Develop and publish criteria against which requests for the devolving of services to Parish Councils will be considered.
- Formally consider and respond to requests from Parish Councils for the devolving of services.
- Respond to requests from the Parish Council to 'enhance' a service provided by Peterborough City Council through payment of a contribution (or other means agreed).

- Put in place formal agreements, including financial arrangements, to clarify the arrangements and deliver enhanced services within the agreed terms.

Parish Councils will be under no obligation to take on services and the community capacity team are developing a full programme of 1-2-1 advice and support, active learning opportunities, workshops and business planning support.

4.2.1 Community Infrastructure Levy (CIL)

The CIL is a new planning charge to help deliver infrastructure needed to support development of the area. In simple terms, this 'levy' means that any retail development over 100m², or any size of residential development, if it involves the creation of a new dwelling, in Peterborough will have to pay the city council a financial levy. The city council will collect the money from the liable party (usually the developer or owner) and then spend it on new 'infrastructure' which the city needs to grow sustainably. The levy must be used for supporting development of an area by 'funding the provision, replacement, operation or maintenance of infrastructure.'

Previously, developers were required to make a contribution towards new infrastructure under the council's Planning Obligations Implementation Scheme (POIS). Changes in legislation make tariff based systems such as POIS unlawful after 6 April 2015. CIL is a new mechanism for securing these funds which came into effect on 24 April 2015.

The definition of infrastructure is included in the Planning Act 2008 but infrastructure covers a wide range of things including: transport schemes, flood defences, schools, hospitals and other health and social care facilities and parks, green spaces and leisure centres.

It will replace [Section 106 planning obligations](#) for many forms of infrastructure, although Section 106 agreements can still be used for site-specific mitigation measures and for affordable housing provision.

It is essential that we provide new infrastructure at the same time as we build new housing and business development. Life in Peterborough would become very challenging if we didn't provide appropriate infrastructure.

The council's community capacity team work closely with elected members, Parish Councils and community groups to identify the community infrastructure needs within each ward. Information gathered by the team is registered in a ward based 'project bank' which is a valuable information base to evidence community needs and therefore operates as a mechanism to influence how CIL, generated by local development, can be allocated in the area.

The team have developed effective working relations with planning, growth and regeneration teams to ensure that this evidence of community need is recognised. Additionally the team wish to work closely with all Parish Councils to develop 'forward plans' to highlight their area priorities. Should CIL not be available in an area there would still be an opportunity to bid for funding from other sources.

5. **IMPLICATIONS**

None.

6. **CONSULTATION**

The Rural Vision and Parish Charter are in live consultation. The documents were co-produced with the Parish Council Liaison Working Group who will continue to monitor progress on thematic matters that impact on rural communities via a working action plan. On-going engagement opportunities with Parish Councils is available via the quarterly Parish Council Liaison, representatives of which are now co-opted to the Commission

7. EXPECTED OUTCOMES

That the committee discusses the contents of the report to highlight any elements they wish to interrogate further to ensure the activity fully meets the needs of rural communities.

8. NEXT STEPS

That the Commission request regular updates from lead officers on identified areas of concern.

9. BACKGROUND DOCUMENTS

None

10. APPENDICES

1. Year on year comparison of rural crime rates

***LEADER is part of the Rural Development Programme for England (RDPE). It's a French acronym which roughly translates as 'Liaison among Actors in Rural Economic Development'*

APPENDIX 1

June 2013 to May 2014

Ward	Total Crime	Victim Based Crime	Serious Acquisitive Crime	Burglary - Dwelling	All Violent Crime	Robbery	Vehicle Crime	Criminal Damage	Domestic Violence	Alcohol Related Incidents	ASB
Northborough	70	66	21	6	5	0	15	10	10	5	19
Barnack	82	80	16	7	7	0	9	15	14	14	47
Glinton & Wittering	240	225	62	10	38	6	46	32	63	50	124
Eye & Thorney	335	313	71	16	44	3	52	60	107	60	165
Newborough	106	97	16	4	10	0	12	25	30	15	61
RURAL TOTAL	833	781	186	43	104	9	134	142	224	144	416
URBAN TOTAL	14180	12580	2024	605	2838	194	1225	1968	4350	3571	9705
UA TOTAL	15013	13361	2210	648	2942	203	1359	2110	4574	3715	10121
% Rural of total (UA)	5.5%	5.8%	8.4%	6.6%	3.5%	4.4%	9.9%	6.7%	4.9%	3.9%	4.1%
% Urban of Total (UA)	94.5%	94.2%	91.6%	93.4%	96.5%	95.6%	90.1%	93.3%	95.1%	96.1%	95.9%

June 2014 to May 2015

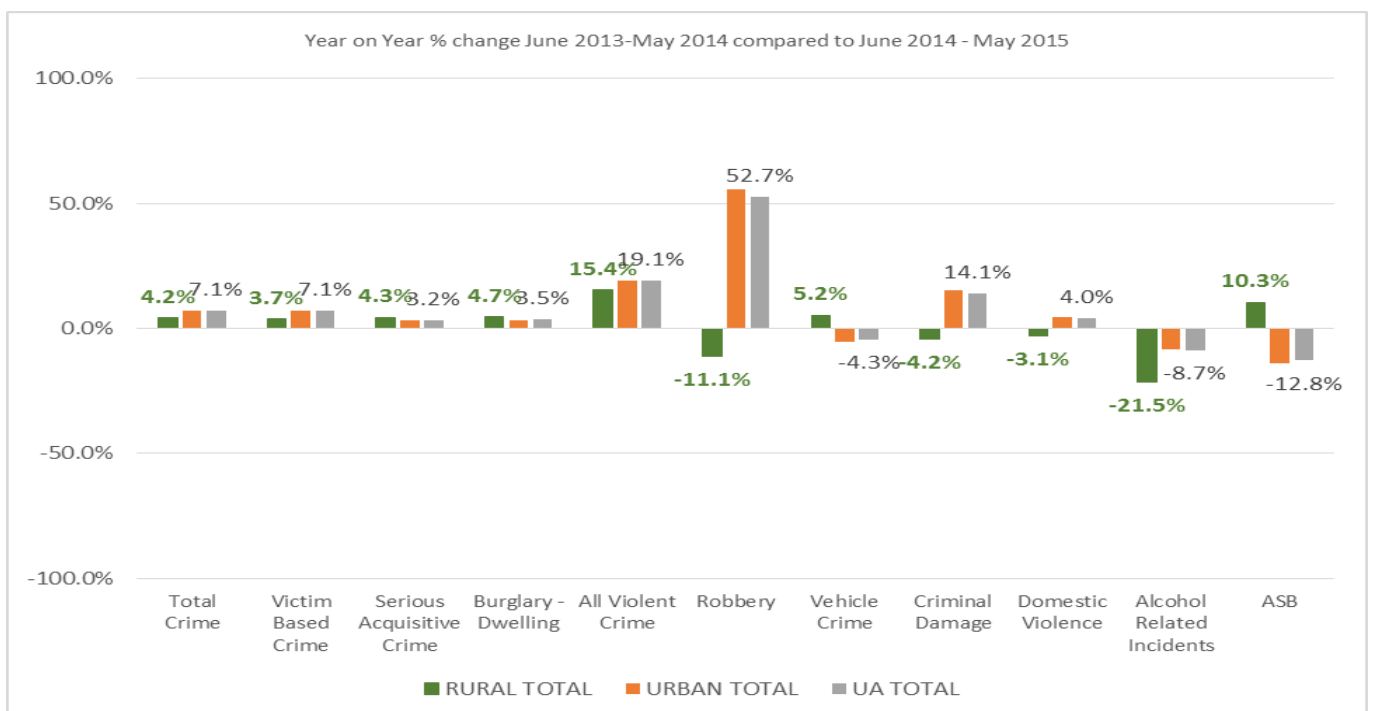
Northborough	63	56	20	5	8	1	14	9	14	3	30
Barnack	77	75	25	8	10	0	17	6	22	6	27
Glinton & Wittering	253	242	71	18	30	1	52	30	57	34	137
Eye & Thorney	344	317	57	9	52	6	42	73	94	58	220
Newborough	131	120	21	5	20	0	16	18	30	12	45
RURAL TOTAL	868	810	194	45	120	8	141	136	217	113	459
URBAN TOTAL	15217	13496	2087	626	3385	302	1159	2271	4541	3279	8364
UA TOTAL	16085	14306	2281	671	3505	310	1300	2407	4758	3392	8823
% Rural of total (UA)	5.4%	5.7%	8.5%	6.7%	3.4%	2.6%	10.8%	5.7%	4.6%	3.3%	5.2%
% Urban of Total (UA)	94.6%	94.3%	91.5%	93.3%	96.6%	97.4%	89.2%	94.3%	95.4%	96.7%	94.8%

Year on year difference - Count

Northborough	-7	-10	-1	-1	3	1	-1	-1	4	-2	11
Barnack	-5	-5	9	1	3	0	8	-9	8	-8	-20
Glinton & Wittering	13	17	9	8	-8	-5	6	-2	-6	-16	13
Eye & Thorney	9	4	-14	-7	8	3	-10	13	-13	-2	55
Newborough	25	23	5	1	10	0	4	-7	0	-3	-16
RURAL TOTAL	35	29	8	2	16	-1	7	-6	-7	-31	43
URBAN TOTAL	1037	916	63	21	547	108	-66	303	191	-292	-1341
UA TOTAL	1072	945	71	23	563	107	-59	297	184	-323	-1298

Year on year difference - % Change

RURAL TOTAL	4.2%	3.7%	4.3%	4.7%	15.4%	-11.1%	5.2%	-4.2%	-3.1%	-21.5%	10.3%
URBAN TOTAL	7.3%	7.3%	3.1%	3.5%	19.3%	55.7%	-5.4%	15.4%	4.4%	-8.2%	-13.8%
UA TOTAL	7.1%	7.1%	3.2%	3.5%	19.1%	52.7%	-4.3%	14.1%	4.0%	-8.7%	-12.8%



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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 5
13 JULY 2015	Public Report

Report of the Director of Governance

Report Author – Dania Castagliuolo, Democratic Services Officer

Contact Details – 01733 452347 or email dania.castagliuolo@peterborough.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 24 July 2015.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Commission with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 3.3 If the Commission wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 26 JUNE 2015

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Elsey; Cllr Fitzgerald (Deputy Leader); Cllr Hiller, Cllr Lamb; Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

^N
The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 24 JULY 2015

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Delivery of the Council’s Capital Receipt Programme through the sale of Welland House, Dogsthorpe – KEY/24JUL15/01 To authorise the sale of Welland House, Dogsthorpe.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>August 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Strategic Projects Officer Tel: 01733 384545 Simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Delivery of the Council’s Capital Receipt Programme through the sale of Pyramid Centre, Bretton North – KEY/24JUL15/02 To authorise the sale of the Pyramid Centre, Bretton North.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>September 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gareth Dawkins Capital Projects Officer Tel: 01733 384618 Gareth.dawkins@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe.</i></p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Sale of Land at Rear of Braybrook School, Orton Longueville – KEY/24JUL15/03 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Land.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Sale of the Lindens, Lincoln Road – KEY/24JUL15/04 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Sale of Bretton Court, Bretton North – KEY/24JUL15/05 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
PREVIOUSLY ADVERTISED DECISIONS						
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	July 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.	Councillor Gavin Eley Cabinet Member for Digital, Waste and Street Scene	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Fit to Rent Scheme – KEY/17OCT14/01 To improve standards and management of properties in the private rented sector.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development	September 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Belinda Child Housing Strategic Manager Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Advocacy Services – KEY/12DEC14/03 To approve the award of contract for the adult social care advocacy services.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	July 2015	Scrutiny Commission for Health Issues	People utilising the services, partnership boards and relevant internal departments.	Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Hampton Gardens Secondary School – KEY/12DEC14/04 To approve the award of the contract for the design and build of the school.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	July 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Emma Everitt Project Officer (Schools Infrastructure) Tel: 01733 863660 Emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHOR	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Day Opportunities Under 65 Tender (Independent) – KEY/06JAN15/06 To approve the tender for the services.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>August 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>West Town Primary School - KEY/06JAN15/07 To authorise payment of the Council's contribution to the rebuild of West Town Primary School under the Priority Schools Building Programme.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>July 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 Alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13 To approve the strategy and recommend that Council adopt as a major policy document.</p>	<p>Cabinet</p>	<p>27 July 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Douglas Gyte Strategic Tourism Manager Tel: 01733 453490 Douglas.gyte@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Classroom Extension and Associated Works Heltwate School - KEY/06MAR15/01 To authorise the construction of an extension at Heltwate School and give authority to the Executive Director of Resources to award the construction contract within the approved budget.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>July 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Assets and School Place Planning Officer Tel: 01733 863975 Alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>St Michaels Expansion – KEY/06MAR15/07 Award of contract for the expansion of St Michaels Church School to a 2FE, including the approval of property, legal and financial arrangements for various enabling agreements and third parties.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>July 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Fletton Quays – KEY/06MAR15/08 Disposal of Fletton Quays land and property assets to Peterborough Investment Partnership.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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Pleasure Fair Meadow – KEY/06MAR15/09 Disposal of Pleasure Fair Meadow Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Wirrina Car Park – KEY/06MAR15/10 Disposal of Wirrina Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Customer Experience Programme Adult's Services – KEY/01MAY15/02 To approve the business case for the delivery of the customer experience programme in Adults.	Councillor David Seaton Cabinet Member for Resources	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Adrian Chapman Service Director Adult Services and Communities Tel: 01733 863887 Adrian.chapman@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Mobile Homes Charging Schedule – KEY/01MAY15/04 To approve the mobile homes charging schedule.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders during eight week consultation.	Belinda Child Head of Housing and Health Improvement Tel: 01733 873769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Contract Award for Mental Health Employment, Wellbeing and Recovery Service – KEY/01MAY15/05 To award a contract for the Mental Health Employment, Wellbeing and Recovery Service.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>July 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mirsada Hodges Project Manager, DOLS/Mental Health Tel: 01733 452513 Mirsada.hodges@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Novation of Contract Regarding Temporary Staff – KEY/15MAY15/01 To approve the novation of the temporary staff contract.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>James Fordham Recruitment and Retention Officer Tel: 01733 864581 James.fordham@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Review of the Local Plan – KEY/26JUN15/01 For Cabinet to consider whether to undertake a review of the Local Plan.</p>	<p>Cabinet</p>	<p>27 July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Kay, Head of Sustainable Growth Strategy Email: richard.key@peterborough.gov.uk Tel: 01733 863795</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Extension and Variation to the Integrated Sexual Health Service Contract – KEY/26JUNE15/02 To extend the current contract for the two additional years specified in the original contract. In addition, this decision will reduce to current contract value.</p>	<p>Councillor Diane Lamb Cabinet Member for Public Health</p>	<p>July 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Wendi Ogle-Welbourn, Director of People and Communities Tel: 01733 863749 Wendi.Ogle-welbourn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Changes to the Parks, Trees and Open Spaces service within the Amey contract following the 2015/16 budget – KEY/26JUN15/03 To approve the changes to the way services relating to grass cutting are provided.</p>	<p>Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>James Collingridge Amey Partnership Manager james.collingridge@peterborough.gov.uk 01733 864736</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Offtake Arrangements for Power from the Energy from Waste Plant - KEY/10JUL15/01 To approve the offtake arrangements.</p>	<p>Councillor Gavin Elsey Cabinet Member for Digital, Waste and Street Scene</p>	<p>July 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annex.</i></p>

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Real Time Passenger Information – KEY/10JUL15/02 To approve the expansion and maintenance contract.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	August 2015	Sustainable Growth and Environment Capital	Relevant internal and External stakeholders.	Amy Pickstone Senior ITS Officer Tel: 01733 317481 Amy.pickstone@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Extension of the Green Deal Provider Framework and Expansion of the Green Deal Community Area Fund – KEY/10JUL15/03 Consideration of inclusion of three further Green Deal Providers on the Provider Framework and Expansion of the Green Deal Community Fund Area.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Andrew Cox Head of Energy Programmes Tel: 01733 452456 Andy.cox@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Farm Strategy – KEY/10JUL15/04 To agree the proposed strategy for implementation.	Cabinet	27 July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Jonathan Lewis Service Director – Education, Resources and Corporate Property Tel: 01733 863912	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE AT THE CURRENT TIME						

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS						
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
Delegation of Authority - To delegate authority for funding governance arrangements for care placements for Looked After Children to the Service Director – Safeguarding and Children for a period of 12 months.	Councillor Sheila Scott Cabinet Member for Children’s Services	July 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Helene Carr Head of Service, Access to Resources and Specialist Commissioning Tel: 01733 863901 Helene.car@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Funding Approval for New Ark Adventure Play Ground and City Farm – To authorise an annual grant to New Ark of £33,000 for a three year period, commencing September 2015.	Councillor David Seaton Cabinet Member for Resources	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Pam Setterfield Team Manager, Child Health and Wellbeing and Sufficiency Tel: 01733 863897 Pam.setterfield@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
School Term Dates 2015/2016 To approve the school term dates for 2015/16.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	July 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Isabel Clark Head of Admissions Tel: 01733 863914 Isabel.clark@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Peterborough Investment Partnership Plans To approve the Peterborough Investment Partnership Plans.	Councillor David Seaton Cabinet Member for Resources	July 2015	Sustainable Growth and Environment Capital	Leader of Council and relevant senior officers.	Simon Machen Corporate Director Growth and Regeneration Tel: 01733 453475 Simon.machen@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Flood Risk Management Strategy To approve the Strategy and recommend its adoption to Council.	Cabinet	27 July 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Julia Chatterton Flood and Water Management Officer Tel: 01733 452620 Julia.chatterton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Personal Budgets in Peterborough To agree to adopt Peterborough's Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>July 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Peterborough Investment Partnership

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

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Meeting Date	Item	Notes
<p>16 June 2015</p> <p><i>Draft report 5 June</i> <i>Final report 12 June</i></p>	<p>Appointment of Co-Opted Members</p> <p>To consider the continued membership of the four Co-opted Members.</p> <p>Contact Officer: Dania Castagliuolo</p>	
	<p>Review of 2014/2015 and Future Work Programme 2015/2016</p> <p>To review the work undertaken during 2014/15 and make any recommendations for future monitoring.</p> <p>Contact Officer: Dania Castagliuolo</p>	
	<p>Rural Communities: Introduction, Overview and Work Programme</p> <p>To discuss and identify potential items for the 2015/2016 work programme.</p> <p>Contact Officer: Adrian Chapman</p>	
<p>13 July 2015</p> <p><i>Draft report 24 June</i> <i>Final report 1 July</i></p>	<p>Rural Overview Report</p> <p>To scrutinise progress in relation to directly meeting the needs of rural communities.</p> <p>Contact Officer: Adrian Chapman</p>	<p>Requested by Commission on 16 June 2015</p>
<p>7 September 2015</p> <p><i>Draft report 19 Aug</i> <i>Final report 26 Aug</i></p>	<p>Rural Vision and Parish Charter – Consultation Results</p> <p>To review the results of the three month consultation on the Rural Vision and Parish Charter.</p> <p>Contact Officer: Cate Harding</p>	

Meeting Date	Item	Notes
3 November 2015 <i>Draft report 15 Oct</i> <i>Final report 22 Oct</i>		
11 January 2016 <i>Draft Report 22 Dec</i> <i>Final Report 29 Dec</i>		
10 February 2016 (Joint Meeting of the Scrutiny)	Budget 2015/16 and Medium Term Financial Plan – Phase One To Scrutinise the Executive’s proposals for the Budget 2015/16 and Medium	

Meeting Date	Item	Notes
Committees and Commissions)	Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth	
7 March 2016 <i>Draft report 17 Feb</i> <i>Final report 24 Feb</i>		

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