

SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE

**THURSDAY 16 OCTOBER 2014
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of Meeting held on 4 September 2014

3 - 10

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

5. Portfolio Progress Report from Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

11 - 16

6. Asset Disposals - 2014/15

17 - 22

7. Update on Peterborough City Council's 2013/14 Carbon Emissions as Submitted Under Different Reporting Requirements

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There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on as soon as possible on 01733 452508.

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| 8. | Forward Plan Key Decisions | 29 - 46 |
| 9. | Work Programme | 47 - 52 |
| 10. | Date of Next Meeting | |

Thursday 6 November 2014

Committee Members:

Councillors: N Arculus (Chair), Y Maqbool (Vice Chairman), R Brown, A Iqbal, N Thulbourn,
M Fletcher and J A Fox

Substitutes: Councillors: J Shearman, S Lane, R Herdman and S Allen

Further information about this meeting can be obtained from Paulina Ford on telephone 01733
452508 or by email – Paulina.ford@peterborough.gov.uk

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**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH AND ENVIRONMENT
CAPITAL SCRUTINY COMMITTEE
HELD IN THE BOUGES/VIERSEN ROOMS, TOWN HALL
ON 4 SEPTEMBER 2014**

Present: Councillors N Arculus (Chairman), R Brown, J Stokes, JA Fox,
N Thulbourn, M Fletcher

Also Present: Councillor Sandford, Group Leader, Liberal Democrats
Councillor JR Fox, Group Leader, Werrington First
Councillor G Eley, Cabinet Member for Street Scene, Waste
Management and Communications
Martin Raper, Amey Partnership Director
Steve Bowyer, Acting Chief Executive, Opportunity Peterborough
(OPP)
Tom Hennessy, Senior Economic Development Manager, OPP

Officers Present: Simon Machen, Director of Growth and Regeneration
Ricky Fuller, Head of Strategic Commissioning/Transformation
Julia Chatterton, Flood and Water Management Officer
Jonathan Lewis, Assistant Director Education Resources and
Corporate Property
Paulina Ford, Senior Governance Officer
Phil McCourt, Interim Head of Legal and Democratic

1. Apologies for Absence

Apologies were received from Councillor Maqbool. Cllr Stokes attended as substitute.

The Chair announced that he had received a request to move item 8, Amey Annual Partnership Report to item 5 on the agenda. Members of the Committee agreed to this request.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest or whipping declarations.

3. Minutes of Meetings held on 17 July 2014.

The minutes of the meetings held on 17 July 2014 were approved as an accurate record.

4. Call in of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

5. Amey Annual Partnership Report

The report was introduced by the Cabinet Member for Street Scene, Waste Management and Communications and provided the Committee with an update on the performance of the Amey Partnership for 2013/2014. The Cabinet Member highlighted that there were new Key Performance Indicators in place and thanked Councillor Thulbourn and Councillor Judy Fox for their contribution in helping to set the new KPI's which were better suited and much more fit for purpose and entirely driven around customer satisfaction. Members were advised that

PCC and Amey had a very good working relationship and Amey has saved the council money continuously since the beginning of the Partnership.

Questions and observations were made around the following areas:

- Members stated that Amey had an exceptional receptionist who dealt with Members enquiries which reflected extremely well on the organisation.
- Members stated that some areas of grass which had not been cut due to biodiversity presented a road safety risk as sometimes oncoming traffic could not be seen properly. *The Amey Partnership Director stated that staff were instructed specifically what areas to cut and what areas to leave around the biodiversity sites. Members were advised that these areas would need to be revisited if they were hazardous and requested that Members advise him of which areas they were.*
- Members stated that the communication on biodiversity and grass cutting to members of the public had not been good. *The Head of Strategic Commissioning/Transformation agreed that the communication could have been handled better and that this would be looked at in future.*
- Members asked if there were other councillors on the review working group for the green open spaces implementation plan. *The Amey Partnership Director stated that Councillor North was the only councillor on the working group.*
- Members referred to page 161, paragraph 5.7, Green Open Space Implementation Plan. Who are on the review group mentioned? *Members were informed that the group comprised of Councillor North, officers from across the authority and officers from Amey.*
- Member's referred to page 159 and the removal of flower beds. Why were the flower beds being removed? It used to be possible for local businesses to sponsor them. *The Head of Strategic Commissioning/Transformation stated that sponsorship paid for visibility of organisations on the roundabout but they were also expected to provide maintenance costs for flowerbeds but this needed to be looked at again. The Amey Partnership Director added that there would be wildflowers planted in the area where flowerbeds had previously been.*
- Members stated that there had been many complaints regarding grass cutting and overgrown bushes. There had been a complaint from a resident which was quite damning of Amey's performance as there had been an attempted abduction committed by someone hiding in some overgrown bushes and that Amey had not responded to complaints about the bush. *The Head of Strategic Commissioning/Transformation stated he was unaware of the attempted abduction and would look into the issue of the bushes and get back to members personally.*
- Members asked what the difference was in recycle rates, food waste uptakes and landfill rates from last year to the current year. *The Head of Strategic Commissioning/Transformation stated there had been an increase in recycling of approximately 1.5%. There was more which could be done going forward and there was a need to stimulate recycling. There had been an uplift since the beginning of the year in the rates of black bin tonnage which had been replicated regionally. It was felt that this was partly due to the economy and population growth.*
- Members asked how the key performance indicators would be managed and enforced. Members also wanted to know who was responsible for maintaining which areas of the city e.g. Cross Keys, Highways or the council. *The Head of Strategic Commissioning/Transformation responded that Amey worked in Partnership with the council and relied on them to self-audit and conduct quality auditing the records of which were transparent to the council. There was also spot inspections in place. The mapping system called In cab linked across to the contact centre which provided a lot of visibility and was a good working model. Further work would be done to build more intelligence in to the mapping system with regard to other organisations. The Amey Partnership Director added that performance was managed in a number of ways such as targets for responses to members of the public. Individual inspections were also undertaken e.g. grass cutting inspections. The Head of Strategic Commissioning/Transformation*

responded that there could be significant financial penalties if there was consistent failure. Having a self-regulating approach did not mean that there was no monitoring.

- *Members asked if the mapping system could be made available to councillors. The Head of Strategic Commissioning/Transformation responded that he would go away and look at how the mapping system could be shared with councillors but in principle this could be made available to councillors.*
- *Members asked if Amey had received any penalties yet for failing to meet any of their KPIs. The Head of Strategic Commissioning/Transformation stated that the KPI's were still being trialled. No financial penalties had been implemented yet but this would happen in future.*
- *Members asked if there had been any financial penalties imposed under the previous KPIs. The Head of Strategic Commissioning/Transformation stated that there had been penalties imposed for recycling and transport.*
- *Members asked how many people had signed up to the brown bin service and how this related to projections. The Head of Strategic Commissioning/Transformation responded that around 32% of households had signed up to the brown bin collection service.*
- *Members asked if there was any revenue to the council for composting waste. The Head of Strategic Commissioning/Transformation stated that the revenue from composting waste offset the cost of landfill.*
- *Members asked if there was a clerk of works in place to follow-up on the performance of contractors. The Amey Partnership Director said that there was staff in place to monitor the contractors.*
- *Members asked if issues relating to maggots in bins had been reduced since the introduction of food waste bins. The Head of Strategic Commissioning/Transformation stated that there had been a big reduction in complaints but that he did not have the exact figures to hand.*

ACTION AGREED

The Committee noted the report and requested that the Head of Strategic Commissioning/Transformation investigate how the I cab mapping system could be made available to councillors.

6. Peterborough Flood Risk Management Strategy (FMS)

The report was introduced by the Flood and Water Management Officer and was submitted to inform and consult the Sustainable Growth and Environment Capital Scrutiny Committee about the draft Peterborough Flood Risk Management Strategy before it was to be presented to Cabinet on 22 September 2014. Members were informed of the key areas of focus within the strategy:

- Understanding the City Council's responsibilities (Chapter 1)
- Understanding the most significant flood risks in Peterborough (Chapter 7)
- The need for all flood and water management organisations to financially contribute to schemes in order to unlock any Government funding (Chapter 9)
- The range and type of actions to be delivered and the costs of these (Chapter 10 and appendix F)

The Strategy was a ten year partnership strategy with a review after six years. The action plan also covered ten years but would be reviewed annually to monitor progress. The Flood and Water Management Officer informed Members that she had received an email from the Environment Agency stating their commitment in supporting the FMS.

The Chair congratulated the Flood and Water Management Officer on the presentation and the development of a comprehensive strategy.

Questions and observations were made around the following areas:

- Members referred to page 38, "Who to Contact Quick Reference Guide" and stated that during the last major flood event there had been difficulty in getting through to anyone at the council between 4:30pm on a Friday and 8:00am on a Monday. *The Flood and Water Management Officer stated that the council did have an out-of-hours service and depending on the query it would go through to a duty emergency planning manager. The officer advised that she would look into the issue.*
- Members referred to page 48, paragraph 7.2.3 of the document which stated "*In the past flooding has been described using yearly return periods leading people to believe that a 1 in 100 flood will only happen once every 100 years. Unfortunately this is incorrect as the risk is a 1 in 100 chance of the event happening every year. It could happen twice in a year, in the same way that you could potentially have two wins on the lottery in a year.*" Members felt that this statement did not add anything to the report. *The Flood and Water Management Officer advised that she would reword the paragraph to help understanding.*
- Members referred to page 77 and sought further clarification regarding the table detailing wards that were expected to be most susceptible to the flood risk implications of climate change. *The Flood and Water Management Officer stated that this was an overall result based on the potential future impacts of flooding on receptors and was designed to measure change in wards where climate change could play a significant factor.*
- Members commented that Werrington had been designed to reduce flood risk but the table rated Werrington as High. *The Flood and Water Management Officer responded that the information was based on the surface water flood risk map and came from the Environment Agency's assessment and this would be further examined.*
- Members asked if the strategy was part of the major policy framework and would go to Full Council for approval. *The Flood and Water Management Officer stated that it was not currently a part of the major policy framework but it was a statutory requirement.*
- Members suggested that the strategy become part of the major policy framework.
- Members commented that the action plan did not mention or refer to other current policies which flooding may have an impact on e.g. Trees and Woodlands Policy, Green Infrastructure Policy. Members felt that the action plan could go further to link in with other policies.
- Members asked what the take-up was on nominations for flood wardens. *The Flood and Water Management Officer responded that four new flood wardens had been gained in recent years. Further engagement with Parish Councils was planned*
- Members stated that there was a danger when there was heavy rainfall that the combined sewage system would become overloaded. How often was this water released into the river in the event of an overflow? *The Flood and Water Management Officer stated that this was referred to as a combined sewer overflow. Peterborough had several combined sewers which took both foul water and surface water from rainfall. Combined sewer overflows were constructed to release the pressure, prevent flooding to houses and released the diluted water into the river. It did happen and Anglian Water held the information on how often this happened. This was monitored by the Environment Agency.*

The Chair proposed that the Committee recommend to Cabinet that they recommend to Council that the Peterborough Flood Risk Management Strategy be added to the Major Policy Framework. A vote was taken and the Committee unanimously agreed.

The Committee congratulated the Flood and Water Management Officer for producing a comprehensive and detailed strategy.

RECOMMENDATION

The Committee recommend that Cabinet recommend to Council that the Peterborough Flood Risk Management Strategy be added to the Major Policy Framework and that the Constitution be amended accordingly.

7. Green Leases – Discussion Paper

The report was introduced by the Flood and Water Management Officer and provided the committee with an update following a recommendation made by the Sustainable Growth and Environment Capital Scrutiny Committee to investigate green leasing with a view to the council adopting it as a policy. Members were informed that the intention of a Green Lease was to improve the sustainability of a building. The report proposed the next steps for introducing Green Leases. The first stage would be to develop and issue a memorandum of understanding to all existing and new tenants. The second stage would be to identify which of the council's assets had a low energy efficiency rating and were likely to be rented out now or in the future.

Questions and observations were made around the following areas:

- Members asked how much the scheme would cost. *The Flood and Water Management Officer responded that cost would be a major factor and therefore this would be looked at on a case-by-case basis. It was hoped to not impose an obligation on a tenant which would make the building unrentable by discouraging tenants* Members asked if the scheme would include all commercial buildings. *The Flood and Water Management Officer responded that the council owned a broad stock of buildings including commercial buildings but it would be decided on a case-by-case basis. Warehouses which may only be used for storage would be dealt with in a different way to offices.*
- Members commented that there should be leases which permit and support efforts made by tenants to implement green measures. *The Flood and Water Management Officer responded that the memorandum of understanding did this and could be issued quickly whereas formal legal changes would take much longer.*
- Members suggested that all new leases as they are granted should be green leases.
- Green leases support the Environment Capital aspiration and there needed to be more stringent requirements.

RECOMMENDATION

The Committee recommend that the Cabinet Member for Resources adopt a policy on Green Leases and give a commitment to only enter into leases on commercial properties as either landlord or tenant if they are Green Leases except in exceptional circumstances. This is in support of the Environment Capital agenda.

8. Initial Draft Peterborough Economic Action Plan

The Acting Chief Executive, Opportunity Peterborough (OPP) introduced the report which provided the Committee with an outline of the proposed direction of travel for the development of the Peterborough Economic Action Plan, to be co-ordinated by Opportunity Peterborough but adopting a multi-agency approach. The plan was intended as a statement around which the city could focus its economic activity.

Questions and observations were made around the following areas:

- Members stated that the city would benefit from having a university.
- Members noted that the action plan had stated under its objectives "*Increase the number of apprenticeships being undertaken in the city*" and asked if the big companies were still taking on many apprentices. *The Acting Chief Executive, OPP responded that there had*

been an increase since the economy had improved but there was more work which could be done. Work was being undertaken to look at how to make it easier for companies to employ apprentices.

- Members commented that a few years ago the Cambridgeshire and Peterborough Local Enterprise Partnership was formed and there had been an expectation that jobs would trickle through to Peterborough by being associated with Cambridge. This did not appear to have happened and the highly skilled intellectual jobs had remained in Cambridge. There had been economic growth in Peterborough but it appeared to be of the low skilled low wage kind. Had this situation changed? *The Acting Chief Executive, OPP responded that there had been an ambition through being part of the Cambridgeshire and Peterborough Local Enterprise Partnership that some skilled work would move from Cambridge to Peterborough. Over the last few years in terms of technology and innovation Peterborough has now gained a very good reputation for doing things in a different way and being innovative. There had been an increase in skilled work in technology sectors coming to Peterborough.*
- Members asked what the reason was for the improvement over the last four years during times of austerity. *The Acting Chief Executive, OPP responded that there had been a change in the ambition for the city. The development of Cathedral Square had changed the perception of the city and attracted new investment. OPP had conducted some major marketing campaigns for the city, OPP had also been more aggressive in attracting inward investment and more had been done to support local businesses.*
- Members congratulated the Acting Chief Executive on the report and action plan but requested more clarification in the action plan on areas where growth was to be expected and to include targets. *The Acting Chief Executive, OPP responded that the plan set out a direction of travel but targets would be looked at going forward.*

ACTION AGREED

The Committed noted the report and endorsed the Economic Action Plan.

9. Scrutiny Task and Finish Group for Peterborough Farms Estate Strategy – Terms of Reference

The Assistant Director Education Resources and Corporate Property introduced the report which provided the Committee with an opportunity to consider and agree the Terms of Reference and membership of the Task and Finish Group for the Peterborough Farms Estate Strategy.

Questions and observations were made around the following areas:

- Members confirmed that they were happy with the terms of reference and membership of the Task and Finish Group.

ACTION AGREED

The Committee noted the report and agreed to the Terms of Reference for the Task and Finish Group.

10. Forward Plan of Key Decisions

The Committee received the latest version of the Forward Plan of Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following month. Members were invited to comment on the Forward Plan and, where appropriate identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

The Committee noted the Forward Plan of Key Decisions.

11. Work Programme

Members considered the Committee's Work Programme for 2014/15 and discussed possible items for inclusion.

ACTION AGREED

To confirm the work programme for 2014/15 and the Senior Governance Officer to include any additional items as requested during the meeting.

The Chair referred to the minutes of the meeting held on 17 July included in the document pack and the recommendation made under the item: Solar Panel Energy Working Group Report and asked Councillor Thulbourn to update the Committee on the outcome of his meeting with the Solar Working Group.

Councillor Thulbourn advised Members that he had met with some members of the working group to review the financial aspects of the proposals. Having met with the working group he concluded that the financial workings provided to the Group provided no evidence of the disparity between the estimates submitted by the Council's Resources department and the conclusion of the Working Group. The Working Group did not back up intangible elements with any supported scenarios or possible outcomes. Councillor Thulbourn would report this to Cabinet on 22 September 2014. Councillor Thulbourn would also be recommending that additional impact scenarios based on real threats which would have a significant impact on the profitability of the projects, be produced.

The meeting began at 7.00pm and ended at 9.20pm

CHAIRMAN

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SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 5
16 October 2014	Public Report

Report of the Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

Contact Officer(s) – Simon Machen, Director of Growth and Regeneration
Contact Details – 01733 453475 simon.machen@peterborough.gov.uk

Portfolio Progress Report for the Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

1. PURPOSE

- 1.1 This report is provided to update the Committee on the progress of items under the responsibility of the Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

2. RECOMMENDATIONS

- 2.1 The Committee is asked to note the report and provide comments accordingly.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 This report supports the Sustainable Community Strategy by highlighting progress and change across a range of indicators and measures related to the Strategy's objectives:
- Creating opportunities and tackling inequalities
 - Creating strong and supportive communities
 - Creating the UK's Environment Capital
 - Delivering substantial and truly sustainable communities

4. BACKGROUND

- 4.1 This report forms the annual progress report of the Portfolio Holder for Growth, Strategic Planning, Housing, Economic Development and Business Engagement. The report is structured around each of those elements.

The responsibilities of this Portfolio Holder are clearly linked to the Council's stated vision:

The Council's vision is to create a bigger and better Peterborough that grows the right way, and through truly sustainable development and growth:

- *improves the quality of life of all its people and communities, and ensures that all communities benefit from growth and the opportunities it brings*
- *creates a truly sustainable Peterborough, the urban centre of a thriving sub-regional community of villages and market towns, a healthy, safe and exciting place to live, work and visit, famous as the environment capital of the UK*

5. PROGRESS REPORTS

Growth

- 5.1 The sustainable growth of the city remains a clear priority for the Council. The senior

management restructure in November 2013 further strengthened our approach to growth with the creation of a new post of Director of Growth and Regeneration, who is responsible for delivering Peterborough's sustainable growth, for securing the regeneration of the city centre, for economic development, and for maintaining and improving our road and sustainable transport infrastructure.

5.2 The approach of the new Directorate is a focus on commissioning solutions and services from in-house council services, the Council's wholly owned company Opportunity Peterborough, our new highway services provider Skanska and a new Joint Venture Company.

5.3 Our success in delivering growth was recognised by Centre for Cities in its 'Cities Outlook 2014':

- Peterborough is the fastest growing city in the UK by population (1.6% annual growth rate)
- Peterborough has the second highest private sector jobs growth of any UK city at 5.45%, ahead of London and Cambridge
- Peterborough is 7th for the highest proportion of private sector employment, ahead of London and Cambridge (3.6 private to public ratio)
- Peterborough has the 5th highest housing growth (0.9% stock growth), ahead of London and Cambridge

http://www.centreforcities.org/assets/files/2014/Cities_Outlook_2014.pdf

We also have the fastest road commute time of any UK city, and investment in rail to improve our economic connectivity continues with the recent completion of the £43m station upgrade, proposed improvements to the Werrington freight crossing and the removal of level crossings

5.4 A total of 863 new homes were completed in 2013/14, and we expect that figure to be around 1,100 in 2014/15. Persimmon Homes have confirmed that their Cardea development at Stanground is the fastest selling housing site in the country.

Several major residential planning permissions have been granted, to further boost our pipeline of housing schemes, including:

- 350 – Peterborough District Hospital site (including a new primary school)
- 230 - Newark Road
- 125 - Coriander Drive
- 110 - Midland Road
- 168 - Manor Drive
- 84 - London Road
- 80 - East of England Showground
- 80 - Woburn Drive, Thorney

These new permissions complement those schemes that already have consent, such as Hampton and Great Haddon where there is significant interest in accelerating delivery.

5.5 We have continued to make major investment in new schools and school places, with an additional 1,155 pupil places provided for the new academic year, with further significant investment continuing this coming year.

5.6 It is important to emphasise our commitment that new growth must be well designed and sustainable, creating schemes that enhance and improve the city and our villages as places to live, work and play. Development schemes in Peterborough have achieved national and regional success for their planning, design or construction including: the Little Miracles building at the Spinney (which was the BBCs 2013 Children in Need DIY SOS Big Build feature project), Seagate Homes in Maxey, and Welland Primary School. The Carbon Challenge site, Vista, is delivering 295 zero carbon, high quality homes in the heart of the city.

- 5.7 And as well as design quality, the Council's services are recognised for their customer service, with both the Development Management and Building Control teams continuing to demonstrate their commitment to providing a quality service by securing renewal of the Cabinet Office Customer Service Excellence Award and maintaining Quality Assurance status. In addition, we have been recognised as a 'Smarter Planning Champion' for the quality, services and advice available through our web pages.

Joint Venture Company

- 5.8 Turning to the Council's own direct contribution to growth and development, in February 2014 Cabinet and then Council considered and approved a wide ranging report around future growth and funding. This included agreement to establish a new Joint Venture company, with the aim of regenerating key city sites in partnership with capital market investors. (see Cabinet Agenda item 5 'Funding Peterborough's Growth' at <http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=116&MId=3278&Ver=4>)
- 5.9 Cabinet delegated authority to key senior offices to progress discussions and put in place the necessary legal and commercial documentation associated with those arrangements. This is almost complete, with the necessary legal and financial agreements secured. Work is now progressing on the development of the Project Plans for a number of sites. This work is initially focused on the Riverside Opportunity Area but additional projects in the City are anticipated and we are starting to develop those proposals. Planning applications for individual sites will be progressed by the Joint Venture Company in the coming months.

Strategic Planning

- 5.10 The Council's strategic planning services continues to be recognised nationally for its quality service and efficient plan making.
- 5.11 Peterborough's own Local Plan is up to date and compatible with recent radical changes to national planning policy. The final piece of the Local Plan jigsaw (the City Centre Plan) is on track for adoption this winter, following its independent examination process in the summer.
- 5.12 Our quality strategic planning service continues to commercially trade to nearby councils, with major contracts in place with Fenland District Council (where our officers successfully prepared and secured adoption in May 2014 of a Local Plan for Fenland, the first for the district in 20 years) and Central Lincolnshire (to deliver a joint Local plan for Lincoln City, North Kesteven and West Lindsey councils). Other recent shorter term contracts have included Cambridge City and South Cambridgeshire councils. As well as raising our profile and maintaining expertise for Peterborough in the field of strategic planning, these contracts bring in a valuable income to the Council of approximately £200,000 each year.
- 5.13 The Strategic Planning function is also on track to put in place a Community Infrastructure Levy for Peterborough by spring 2015. This will give developers certainty in terms of what contributions they will need to make to support our growth, as well as providing the Council with a multi-million pound fund to spend on improving the city's infrastructure to support that growth. However, the Levy will not provide all the funding we need for infrastructure, and the Council remains focussed on securing additional funding from a wide variety of sources (such as the Local Enterprise Partnership, Homes and Communities Agency and other Government funding initiatives).
- 5.14 Interest in 'neighbourhood planning' continues to grow in Peterborough, with six parish council areas designated as 'Neighbourhood Areas' by the end of September 2014, and a seventh due to have been designated at Planning and Environment Protection Committee on 7 October. This starts the process for preparing a parish-led Neighbourhood Plan, and our officers continue to support that process. Full details at: http://www.peterborough.gov.uk/planning_and_building/planning_policy/planning_policy_framework/neighbourhood_plans.aspx

Strategic Housing

- 5.15 The Council has an up to date Housing Strategy and is focussed on delivered its targets.
- 5.16 As well as market housing, the Council continues to target the delivery of affordable homes, with 143 completed in 2013/14. We are on track to deliver around double that amount in 2014/15.
- 5.17 Similar to the Strategic Planning function, the Housing Strategy team now provide a service to Fenland District Council. Once again, this raises our profile, retains valuable skills in-house and brings in a valuable income to the Council.
- 5.18 We continue to explore best value for the £multi-million affordable housing capital fund, built up from right-to-buy receipts and s106 contributions. Any proposed change to Council policy will be reported to Scrutiny.
- 5.19 Very recently, working with partner councils of Rutland, South Holland and South Kesteven, the Strategic Housing section completed an updated Peterborough Strategic Housing Market Assessment (SHMA), which provides valuable up to date information on housing needs (market, affordable as well as specific house types) for Peterborough. Further details available at http://www.peterborough.gov.uk/housing/housing_strategy_team/housing_research.aspx .

Economic Development and Business Engagement

- 5.20 Claimant count figures continue to fall as economic confidence in the city continues to rise. The latest figures for claimant count stand at 3,566 (3%). Taking a broader view, this compares to 5,587 (4.7%) in July 2013. Peterborough's July 2014 figures outperform both the East of England and Great Britain, which have seen a plateauing or slight increase in the period.
- 5.21 This economic growth is boosted by both existing companies expanding, where we have seen growth in a broad range of sectors, and new companies coming to the city, including Access Prepaid and GeoPost. Local property agents are recording high levels of deals going through on commercial and industrial premises, which again reflects that economic confidence in the city.
- 5.22 It is important to continue to raise the profile of Peterborough through engagement with external agencies. The relationship with the Local Enterprise Partnership (GCGP LEP) is developing well, building off collaborative work around funding bids especially. Peterborough's relationship with UKTI is also exceptionally strong, with recent showcasing to Government's trade and investment arm of some of Peterborough's key sectors (environmental companies, and food and drink businesses). These links will continue to be exploited for both export and inward investment opportunities.
- 5.23 It is clear that focusing on particular sectors can reap benefits: the inward investment campaign to attract new restaurants and retailers to Peterborough has generated considerable investment since its inception in 2011. Whilst all sectors will be supported, opportunities to target particular groups will be developed, such as digital companies, to exploit the superfast speeds of the gigabit provision from Peterborough Core. In line with the city's environmental strengths, Opportunity Peterborough is also developing key connections in the water industry and with European partners, building off its work with Anglian Water; this could generate considerable traction for the city, given the breadth of that interest, and potentially a unique selling point for innovation, business growth and investment.
- 5.24 Peterborough is also featuring on the national and international map through its work on the Future Cities Demonstrator programme. Not only are local companies receiving support to bring innovative products to market, but through its component parts (the Brainwave portal, and Smart Fengate business approach) the city itself is becoming recognised within Government and across UK cities for its approaches to the 'Smart City' agenda.

- 5.25 We also need to ensure that we have a workforce fit for the future. The Skills Service, which was pioneered in Peterborough, is now being delivered by Opportunity Peterborough across the northern-LEP area (Rutland, Peterborough, Fenland and Kings Lynn), funded by the LEP.

Investing in Infrastructure

- 5.26 We are continuing to invest in the infrastructure necessary to support the growth of the city. The A1139 Fletton Parkway is currently being widened between junction 17 of the A1M and junction 2 with considerable grant funding secured from Government, supporting job creation at Roxhill's Peterborough Gateway site. City centre public realm schemes on Bourges Boulevard, to reconnect the train station with the city centre, and Long Causeway are underway and we have recently secured a further £10.5m of Government investment through the LEP for Bourges Boulevard (Crescent Bridge to Bishop's Road), phased over the next 2-3 years. Junction 20 of the A47 will also be improved next year with money secured through the LEP, and this will help to accelerate private sector investment.

We have continued to make major investment in new schools and school places, with an additional 1,155 pupil places provided for the new academic year, with further significant investment continuing this coming year.

6. IMPLICATIONS

- 6.1 There are no direct implications arising from this report. It is provided for information and comment.

7. CONSULTATION

- 7.1 This document has been produced in collaboration with colleagues across the Growth and Regeneration Directorate.

8. NEXT STEPS

- 8.1 Headline next steps are outlined in the commentary above. Should Scrutiny Committee seek further detail on any aspect described in this report, then a subsequent more detailed report will be made available.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 None

10. APPENDICES

- 10.1 None

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SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 6
16 October 2014	Public Report

Report of the Executive Director - Resources

Contact Officer(s) – Jonathan Lewis – Assistant Director – Education, Resources and Corporate Property

Contact Details – jonathan.lewis@peterborough.gov.uk / 01733 863912

ASSET DISPOSALS – 2014/15

1. PURPOSE

- 1.1 This report has been produced as a response to a request from the committee for an update in relation to asset disposal.
- 1.2 The report outlines the councils requirements for asset disposal in the medium term financial plan and progress to date in achieving these disposals.

2. RECOMMENDATIONS

- 2.1 The Sustainable Growth and Environment Capital Scrutiny Committee is asked to note the contents of this report and ask for further questions as required.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Priority 4 – Delivering substantial and truly sustainable growth

4. BACKGROUND

- 4.1 The Council can raise capital funding for support key priority project through a number of sources -
 - Grants and Contributions from external sources through the various funding regimes and/or through government initiatives
 - Borrowing, with the financing of the borrowing funded by either Central Government,
 - Council Tax or savings within the revenue budget
 - Contributions from the revenue budget
 - Disposal of assets.
- 4.2 As a result of government cuts in funding, the council is receiving significantly less grant funding than in previous years. These has also been less funding through our revenue support grant and other grants, which has curtailed our ability to either fund major capital schemes from revenue funding or through borrowing. The council therefore has had to look at options around disposal of assets.
- 4.3 An annual review of asset disposal is undertaken to review which of the council assets could be sold to support capital expenditure into such areas as school places, highways or supporting vulnerable children or adults. This list of assets declared surplus and proposed for disposal are published as part of the budget strategy (see appendix 1 for 2014/15 schedule). Values are not disclosed due to commercial sensitivities.
- 4.4 Assets declared surplus by the council are reviewed against 3 criteria –
 1. Can they be used for another purpose within the council?

2. Does the asset has a value to support the growth agenda of the city?
 3. Does the asset have a realisable monetary value to support the needs of the financing the capital expenditure of the council?
- 4.5 Assets that don't meet any of these criteria and subject to the community asset transfer arrangements. Assets are also reviewed against their income generating capacity. For example, a commercial property with an asset with a value of £1m returning a rental of £100k (i.e. 10% return) generates a higher return than the saving on borrowing a £1m capital receipt which costs around £63k a year in borrowing.
- 4.6 The objective of our asset disposal is to maximise capital receipts. However, the Council will not dispose of property assets at less than the market valuation unless there is an overriding need which is supported by a business case. Any business case will consider the difference in value between the proposed capital receipt and the maximum capital receipt that could have been obtained following receipt of the valuation which is procured through the council's property team. Significant work may be undertaken to maximise this value – this may include purchasing adjacent land / access, clearing surplus buildings from sites or seeking planning permission prior to sale. A budget is retained in the council for supporting the costs of disposals. Assets are often held for extended periods to allow for fluctuations in the market or where strategic decisions may increase the value of such an asset.
- 4.7 The current approved budget for capital is shown in the table below -

	2014/15	2015/16	2016/17	2017/18	2018/19
	£k	£k	£k	£k	£k
Total Capital Expenditure	260,808	144,711	61,200	26,579	19,842
Financed by:					
Grants & Third Party Contributions	29,407	10,012	11,827	10,327	5,827
Capital Receipts	9,764	7,620	2,425	2,775	1,000
Capital Financing Requirement (Borrowing)	221,637	127,079	46,948	13,477	13,015
Total Capital Financing	260,808	144,711	61,200	26,579	19,842

This programme assumes that for the period 2014/15 through to 2018/19 that the council realises capital receipts through the sale of land and property of £23.6m.

5. KEY ISSUES

- 5.1 As previously outlined, the management of the asset disposal process is a fluid one with a wide range of issues leading to changes in the programme. As the table in section 4 shows, receipts of £9.74m (approximately 30 assets) have been assumed for the current Financial Year (FY). A further 23 assets are programmed for the 2015/16 FY totalling £7.62m. The anticipated receipts for the following 3 years reduce to £2.2m, £2.7m and £1m respectively.
- 5.2 The Council has so far this FY completed 2 sales totalling £861k through the sale of the Craig St Car Park for a new medical centre and the Former Eldern Public House in Orton Malborne for conversion to flats. It is not unusual at this stage of the FY to have a disproportionate amount of assets sold as sales are typically take many months to achieve completion unconditionally (the point at which we can count a receipt as being secured). There is usually a hiatus in the final quarter of the year.
- 5.3 Approximately £5m of this year's programme is taking up with 2 former Secondary School sites - John Mansfield (main site at Western and remote site off Belvoir Way). These sites had been previously held back for potential inclusion in the Council's new Growth Partner Joint Venture. These are no longer required as part of that JV asset portfolio and hence now available to be progressed for sale. These are major development sites and although in the case of John Mansfield Western Avenue site already with planning consent and John Mansfield Belvoir Way sites with resolution to grant, there is still a lot of work to be completed to get these development site sales to legal completion. There also an affordable housing link to the Bretton

Woods site (15/16 sale) which is being addressed prior to sale. The Council are currently discussing these sites with a number of parties and there is significant off market interest. There is a risk that the capital receipt for these will not be received until the next FY.

- 5.4 Other assets for disposal include assets currently held for investment purposes (The Lindens, Pyramid Centre Bretton, Northmister House and Herlington Centre at Orton Malborne.) Discussions have and will continue to take place with potential buyers for all 4 of these investment assets. However before a final decision is taken on progressing these to contract a final look at the development options and timings for sale as they impact on the Council's Revenue budgets given these are income producing assets will be undertaken. It has been assumed as at the end of September 2014 these sales will not be achieved until the next FY or potentially removed from the sales list and substituted with an alternative investment asset to maintain the programme which is performing less well or no longer a strategic hold.
- 5.5 Sales of three other sites on the current 14/15 list are stalled until the resolution of either service reviews or due to potential changes to the ownership/operation or marketing of adjacent land. It is wise for the Council to await the outcome of this to ensure that the Council's best interests are protected.
- 5.6 As at the end of September the current forecast is to secure on an unconditional basis this FY approximately £3.59m from 17 assets. Significant work is being undertaken to try and reach this years target including the following sites
- the 2 former school sites outlined above – both are complex sites although we hope to secure at least one capital receipts.
 - Caxton Court/Coneygree Road Stanground- may be auctioned this FY if reconfiguration of land ownership for wider development is not possible
 - Land at First Drove Fengate – currently subject to a dispute with an adjacent landowner over ownership of the road
 - Land at Gostwick Orton Brimbles - given this may form part of a potential larger portfolio sale with other Council assets
 - Land at St Pauls Road - a review of open space in the Can Do area may result in an alternative uses other than residential development
- 5.7 The need for further capital receipts is part of an ongoing review around all the assets of the council and the need to ensure best value and effective use of public resources. Key areas for future review include –
- Surplus school land (excluding playing fields)
 - Surplus allotment land
 - Adult social care operational property review
 - Commercial property review (which might include purchasing further investment properties).
 - Surplus recreational space
 - PCC Operational property (including offices)
 - Farm estates review
 - Community centre review
 - Caretakers houses

6. IMPLICATIONS

- 6.1 The delay in realising asset sales up to the value of the requirements of the capital programme may mean the council needs to undertake further borrowing to supports its financial position. However, slippage in key projects including school build programme, may mean the financial position of the council is unaffected. Every effort is being made to accelerate disposals.

7. CONSULTATION

- 7.1 All asset disposals require approval through the budget process and then for a final cabinet member decision notice prior to final sale.

8. NEXT STEPS

- 8.1 All assets under council ownership are currently under review. This will lead to an updated programme in future years.

9. BACKGROUND DOCUMENTS

None

10. APPENDICES

Appendix A Extract from Budget 2014/15 – presented at Council – 5th March 2014 – Capital Receipts Summary

Capital Receipts Summary from 2014 to 2018

Annex Four

Asset	14/15	15/16	16/17	17/18
	£000	£000	£000	£000
11 Commerce Road	*			
5 & 7 York Road	*			
Adult Social Care Properties	*	*		
Arthur Mellows caretakers house	*			
Bishops Road Car Park		*		
Primary School Surplus Land (extend to be determined)		*	*	*
Bretton Court		*		
Bretton Woods (Residential)		*		
Caxton Court / Coneygree Road	*			
City Clinic			*	
Covenants	*	*	*	*
CRA Winfall	*	*	*	*
Crocus Grove	*			
Dickens Car Park	*			
First Drove, Fengate	*			
Fleet	*			
Food Hall & Market				*
Goswick - Orton Brimbles	*			
Herlington Centre	*			
Hill Farm Barn (Farm Estate)		*		
Homenene House	*			
Horsefair Car Park		*		
John Mansfield (Remote site)	*			
John Mansfield Main Site	*			
Land at Splash Lane Woodlands Castor		*		
Land at Tenterhill - Thistle Drove		*		
Land at the Dell, Woodston	*			
Land in & around Laxton Square				*
Lindens	*			
London Road (Former Allotment Land)		*		
Miscellaneous Farm Estate			*	*
New England Complex, Lincoln Road		*		
Northminster House, Ground Lease	*			
Operational Assets Pending Property Rationalisation	*	*	*	*
Orton Bowling Green		*		
Orton Avenue Garage Site	*			
Orton Centre Filling Station		*		
Paston CRA land			*	
Peterscourt		*		
Pyramid Centre, North Bretton	*			
Land at Riseholme, Orton Goldhay		*		
St Pauls Road	*			
Substations	*	*		
The Croft - Eye				
Thorney Tank Yard, Thorney		*		

Vergette Road	*			
Welland Allotment Land at Nab Lane		*		
Welland Close (Land)	*			
Welland House-ASCP			*	
Wellington Street Car Park		*		
Westwood Centre Car Park (part)	*			
<u>Growth and Regeneration Joint Venture</u>				
Wirrina Car Park		*		
Former B & Q Site		*		
Former Matalan Site		*		
Bridge House		*		
Engine Sheds		*		
Pleasure Fair Meadows Car Park		*		
Aqua House*		*		
The Mill*		*		
Bayard Place				*
Market Multistorey Car Park				*
Central Library				*

N.B. Land disposals linked to schools will be discussed further with Children's services nearer the relevant financial year to ensure they remain compatible with any emerging expansion plans

* These properties have not yet been purchased, but if they do come into the Council's ownership they may be included within the properties optioned to the Peterborough Investment Fund.

SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 7
16 October 2014	Public Report

Report of the Director of Growth and Regeneration

Contact Officer(s) – Charlotte Palmer, Environment Strategy and Future City Manager
Contact Details – 01733 453538, charlotte.palmer@peterborough.gov.uk

Update on Peterborough City Council's 2013/14 carbon emissions as submitted under different reporting requirements.

1. PURPOSE

- 1.1 In line with previous years, this report provides an update on Peterborough City Council's 2013/14 carbon dioxide emissions. These emissions are reported as part of its mandatory participation in the Carbon Reduction Commitment Energy Efficiency Scheme, the local authorities Greenhouse Gas Report (formerly NI 185) and to assess progress under the city council's Carbon Management Action Plan.

2. RECOMMENDATIONS

- 2.1 The contents of this report are noted and comments invited accordingly.
- 2.2 That future updates remain an annual scrutiny item in October/November, following the annual reporting deadlines at the end of July.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The council's carbon emissions directly relate to two priorities of the Sustainable Community Strategy: creating the UK's Environment Capital and delivering substantial and truly sustainable growth. As a key partner in the Environment Capital aspiration the council is in a position to lead by example on reducing its climate change impact and ensuring that growth in the city is environmentally sustainable.

4. BACKGROUND

- 4.1 The three similar but slightly different carbon emission reports are described in detail below. The table below summarises the differences in scope, conversion factors and method.
- 4.2 **Carbon Reduction Commitment Energy Efficiency Scheme (CRC):** The participants in this mandatory scheme (including 198 other Local Authorities) are required to report annual carbon emissions and purchase allowances at £12 per tonne of CO₂ emitted. Reporting started in 2010/11 and the first allowances were required for 2011/12 emissions. An annual report is published which includes information about the participants organisation type, CO₂ emissions and renewable energy use. The report brought to Environment Capital Scrutiny in March 2011 estimated that the council's costs under the scheme would be approximately £309k annually based on 2008/9 emissions.
- 4.3 **Carbon Management Action Plan (CMAP):** The CMAP is the result of a programme of work that the council undertook with the Carbon Trust in 2009 to ensure the organisation was well placed to make progress towards reducing its environmental impact. The plan committed the council to achieve a 35% reduction in carbon dioxide emissions from its own buildings and operations by 2013/14 relative to 2008/9 baseline. It was presented to Environment Capital Scrutiny in February 2010 and adopted by Full Council in April 2010.
- 4.4 **Greenhouse Gas Report (GHG):** Local Authorities are asked to resume reporting of their

emissions formerly know as NI 185 for the Department of Communities and Local Government's Single Data List. There are no financial implications or targets associated with this report.

Table 1:

Report	Scope (for 13/14)	Conversion factors	Method notes
CRC	Buildings where PCC pays the energy bills (including Vivacity and rental units). Also includes schools and Academies. Excludes emission from un metered street lighting, transport and where energy is part of the rent e.g. Stuart House.	Factors specific to the scheme published by DECC.	CO ₂ emissions only. Excludes non-core supplies such as oil and LPG Estimated emissions subject to 10% uplift. Reports renewable electricity using same conversion factor as electricity imported from the grid.
CMAP	Includes building, street lighting, fleet transport and business transport emissions. Also includes significant outsourced services which were originally part of the city council – i.e. Enterprise Peterborough.	Original factors provided by the Carbon Trust. Going forward GHG Report scope 1 and 2 factors used.	CO ₂ emissions only. Reports renewable electricity as zero emissions. Scope will increase in 2014/15 to include emissions arising from water
GHG	Essentially same as CMAP but the sources are treated differently. Reporting outsourced services and business travel is discretionary, and they are reported as scope 3.	Factors revised and published by Defra annually. Use both scope 1, 2 and 3 factors.	Requires report to include all main greenhouse gases converted into CO ₂ equivalent. Scope 3 emissions are reported using scope 3 conversion factors.

5. KEY ISSUES

5.1 The headline conclusion is that emissions have decreased in 2013/14. This is mainly due to more favourable weather conditions, overall energy efficiency works and a change to more sustainable sources in both energy and transport fields.

In addition, whilst all reports show an overall decrease in emissions from the baseline year (2008/09) it should be noted that the figures are positively and negatively affected by a range of factors including outsourcing of services, increase in the number of children in the city's schools, variability of corporate assets, changeable weather and energy efficiency improvement works.

Please note, the figures are different for each report due to their different scopes as shown in Table 1.

5.2 **CRC:** The council successfully prepared and submitted the fourth annual CRC report in July 2014. Internal Audit has approved the process used. The key points for this year are:

- Annual report emissions = 22,301tonnes of CO₂
- Annual cost of allowances = £267,612.00
- Schools proportion = 62% of emissions equating to approximately £166k

5.3 **CMAF:** 2013/14 is the final reporting year where progress against the 35% reduction target will be monitored. The data shows a reduction of 24% since the baseline year (2008/09). Whilst this does not equate to the full 35% reduction that the council aimed for it still represents a significant reduction.

Table 2:

Emission source	Carbon Dioxide Emissions (tonnes)					
	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14
Council buildings	8,046	9,976	8,766	7,241	8,315	7,631
Schools	21,850	14,215	14,392	12,919	14,930	13,107
Street lighting	4,391	4,517	4,497	4,233	5,823	4,978
Fleet vehicles	2,375	2,478	2,117	-	-	-
Business transport	618	507	477	365	430	398
Outsourced services	-	-	-	2,593	2,632	2,131
Total emissions	37,280	31,694	30,250	27,351	32,130	28,245

Figure 1 shows the evolution of each emission source over the CMAF period. As it can be seen, the schools are the largest emitters and their performance has improved over the last five years. The corporate estate is the second largest emitter and this also shows an overall improvement, though to a lesser extent. A corporate review of the council's street lighting assets has resulted in this source becoming the third largest source of emissions. The emissions generated from fleet vehicles is now classed as outsourced services.

Figure 1:

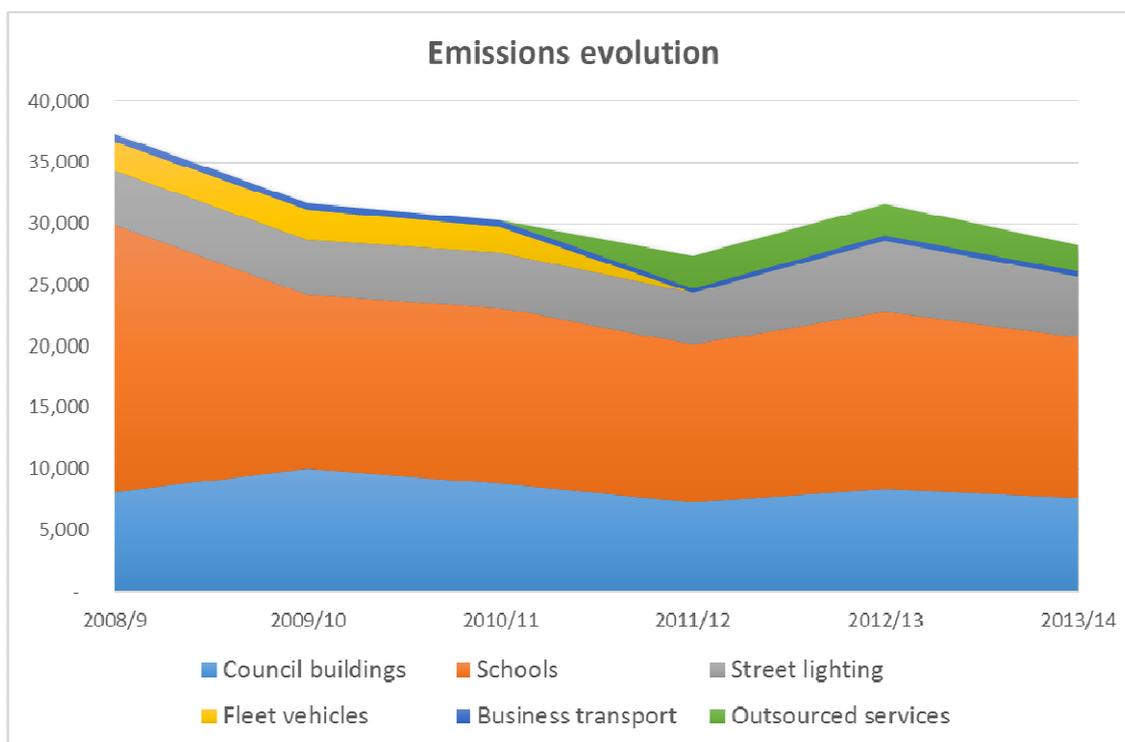


Table 3 shows normalised figures of the CO₂ emissions during the CMAF against different metrics. The assessment includes the total emissions and the individual sources of emissions assessed against the relevant factors such as revenue turnover, per habitant (estimated figure by the planning department based on population trends as there is no data available for 2014) or pupils from primary and secondary schools. The data shows an overall reduction of 31.4% based on per £m revenue turnover and a 28.7% reduction based on per habitant. However, looking at the individual sources of emissions, a variance can be seen. This is mainly due to different variables like the comprehensive review of street lighting which has increased the associated emissions.

Table 3:

Normalised emissions	Emissions (tons of CO ₂)		% Reduction
	2008/9	2013/14	
Total emissions			
Per £m revenue turnover	77.8	53.3	31.4%
Per habitant	0.208	0.148	28.7%
Individual sources emissions			
Schools emissions per pupil	0.76	0.41	46.4%
Street lighting emissions per habitant	0.025	0.026	-6.6%

- 5.4 **GHG report:** The council has published the reports for 2009/10, 2010/11, 2011/12, 2012/13 and 2013/14 emissions on its website. The figures are in line with the other reports and it includes the emissions in both CO₂ equivalent and CO₂ (Tables 4 and 5 respectively) for information purposes. They show a 12% reduction in 2013/14 and an overall reduction of 29%.

Table 4:

GHG emissions data for period 1 April 2008 to 31 March 2014						
	Tonnes of CO _{2e}					
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Scope one	16,525	12,139	11,521	7,960	10,380	8,374
Scope two	18,930	17,826	17,048	15,263	17,458	16,105
Scope three	2,097	1,923	1,853	2,183	2,468	2,229
Total gross emissions	37,552	31,888	30,422	25,406	30,306	26,709
Carbon offsets	0	0	0	0	0	0
Green tariff	0	0	0	0	0	0
Total net emissions	37,552	31,888	30,422	25,406	30,306	26,709
Intensity measurement (kg CO _{2e} per gross revenue expenditure)	£0.08	£0.07	£0.06	£0.05	£0.05	£0.05

Table 5:

GHG emissions data for period 1 April 2008 to 31 March 2014						
	Tonnes of CO ₂					
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Scope one	16,402	12,076	11,470	7,931	10,353	8,355
Scope two	18,798	17,708	16,938	15,166	17,346	15,993
Scope three	2,080	1,909	1,841	2,168	2,363	2,218
Total gross emissions	37,280	31,694	30,250	25,266	30,061	26,566
Carbon offsets	0	0	0	0	0	0
Green tariff	0	0	0	0	0	0
Total net emissions	37,280	31,694	30,250	25,266	30,061	26,566
Intensity measurement (kg CO _{2e} per gross revenue expenditure)	£0.08	£0.07	£0.06	£0.05	£0.05	£0.05

6. IMPLICATIONS

- 6.1 **CRC:** The decrease in emissions from 2012/13 to 2013/14 has reduced the overall costs of allowances from £ 288,408 to £ 267,612.
- 6.2 **CMAF:** Whilst the conditions listed in 5.1 such as the weather variability resulted in a slight variability in emissions in some years, over the 5 years since the baseline year, the trend shows a reduction in emissions. However, the latest result shows a 24% reduction in the last year of CMAF, which does not hit the ambitious 35% reduction target. It is worth noting

that the benefits as a result of the upcoming energy efficiency works as part of the Energy Performance Contract with Honeywell will not be felt until a later date which will likely impact, in a positive way, the figures significantly. Collectively, the results from these actions will help the council continue to reduce emissions towards the 35% target although it will probably take a year or longer than originally anticipated. Therefore, it is intended to continue monitoring the original 35% reduction target to 2016, as stated in the Environment Capital Action Plan to realise the effects of the above mentioned actions.

6.3 **GHG:** None

7. CONSULTATION

7.1 No further consultation on the CMAP has taken place since it was approved at Full Council in April 2010. No consultation is needed on the CRC or GHG report.

8. NEXT STEPS

8.1 Officers will continue to monitor carbon emissions annually for the delivery of upcoming energy efficiency and renewable energy projects.

8.2 Annual reports on 2014/15 emissions will be compiled for each reporting requirement in summer 2015. It should be noted that government is consulting on amendments to the CRC scheme. If this has implications it will be reported to scrutiny as appropriate.

8.3 It is recommended that this remains a regular item for this scrutiny board to ensure continued progress.

9. BACKGROUND DOCUMENTS

9.1 Information about the CRC scheme can be obtained from the Environment Agency's website: <http://www.environment-agency.gov.uk/business/topics/pollution/126698.aspx>

9.2 The council's Carbon Management Action Plan is available from: <http://www.peterborough.gov.uk/pdf/env-cc-ct-cmap.pdf>

9.3 The council's Greenhouse Gas Emissions Report is available at: http://www.peterborough.gov.uk/environment/climate_change/what_is_the_council_doing/carbon_reporting.aspx

10. APPENDICIES

10.1 None

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SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 8
16 OCTOBER 2014	Public Report

Report of the Director of Governance

Report Author – Paulina Ford, Senior Governance Officer, Scrutiny

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN OF KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Sustainable Growth and Environment Capital Scrutiny Committee outlining the content of the Forward Plan of Key Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Key Decisions is attached at Appendix 1. The Forward Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 31 October 2014.
- 3.2 The information in the Forward Plan of Key Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Key Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Key Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PART 1 – KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Cereste (Leader); Cllr Elsey; Cllr Fitzgerald; Cllr Hiller, Cllr Holdich (Deputy Leader); Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

KEY DECISIONS FROM 31 OCTOBER 2014

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Libraries and Community Services Review KEY/03NOV14/01 For Cabinet to consider future options for service delivery.	Cabinet	3 November 2014	Strong and Supportive Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Paul Stevenette Programme Manager Tel: 01733 452475 Paul.stevenette@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
PREVIOUSLY ADVERTISED DECISIONS						
Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.	Councillor David Seaton Cabinet Member for Resources	October 2014	Sustainable Growth and Environment Capital	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
<p>Care and Repair Framework Agreement - KEY/18DEC12/01 To approve a framework agreement and schedule of rates to deliver disabled facility grant work, specifically providing disabled access to toilet and washing facilities and associated work in domestic properties.</p>	<p>Councillor Nigel North Cabinet Member for Communities and Environment Capital</p>	<p>October 2014</p>	<p>Strong and Supportive Communities</p>	<p>Relevant Internal Departments.</p>	<p>Russ Carr Care & Repair Manager Tel: 01733 863864 russ.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Section 75 Agreement with the Clinical Commissioning Group (CCG) for the Provision of a Joint Child Health and Wellbeing Commissioning Unit - KEY/21FEB14/01 Authorisation for the entry into a statutory Section 75 Agreement, for an initial two year period, with the CCG for the provision of a borderline and Peterborough joint child health and wellbeing commissioning unit.</p>	<p>Councillor Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>October 2014</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Oliver Hayward Head of Business Management Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Sale of Greenwood House - KEY/21MAR14/02 Delivery of the Council's Capital Receipt Programme through the sale of Greenwood House, South Parade.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>October 2014</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.	Councillor David Seaton Cabinet Member for Resources	October 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Peterborough City Council Customer Strategy 2014 - KEY/21MAR14/06 To approve the Customer Strategy. The vision is to provide a range of high-quality services whilst maximising customer satisfaction and delivering these services through different channels at the lowest reasonable cost, whilst also reducing or diverting demand.	Cabinet	3 November 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.	Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care	October 2014	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.	Councillor Gavin Elsey Cabinet Member for Street Scene, Waste Management and Communications	October 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Award of Contract for Build of a Household Recycling Centre - KEY/18APR14/03 To award a contract for the build of a household recycling centre.	Councillor Gavin Elsey Cabinet Member for Street Scene, Waste Management and Communications	October 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Future of the Eight Former Play Centres - KEY/02MAY14/01 To approve the recommendations for the eight former play centres.	Councillor Nigel North Cabinet Member for Communities and Environment Capital	October 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Cate Harding Neighbourhood Manager Tel: 317497 cate.harding@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	November 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Joint Venture Implementation - KEY/25JUL14/02 To approve the implementation of the Joint Venture.	Councillor Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement	October 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Machen Director of Growth and Regeneration Tel: 01733 453475 simon.machen@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Installation of Solar Voltaic (PV) Panels to Schools - KEY/25AUG14/01</p> <p>To award a contract for the installation of Solar Voltaic (PV) Panels and energy performance measures to schools under the renewable energy and energy efficiency scheme and energy performance contracts (ENPC)</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>October 2014</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Morris Client Property Manager Tel: 01733 384657 steven.morris@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>New Model for Transforming Day Opportunities for Adults Under 65 - KEY/25AUG14/02</p> <p>To approve the proposed model for implementation.</p>	<p>Cabinet</p>	<p>3 Nov 2014</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Residential and Nursing Care Contracts - KEY/22AUG14/03</p> <p>To seek approval for the award of contracts to providers of 24 hour residential and nursing care support.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>October 2014</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHOR	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Southfields Primary School Expansion - KEY/05SEP14/01 To authorise the construction of an extension to accommodate the expansion of Southfields Primary School.	Councillor John Holdich Cabinet Member for Education, Skills and University	October 2014	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Emma Everitt Project Support Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Renewable Energy and Energy Efficiency Scheme - KEY/05SEP14/03 Installation of Solar Photovoltaic (PV) Panels to PCC's Commercial Properties including industrial estates.	Councillor David Seaton Cabinet Member for Resources	October 2014	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Morris Client Property Manager Tel: 01733 384657 steven.morris@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Care and Repair Heating Framework Agreement – KEY19SEP14/01 To approve a framework agreement and schedule of rates to deliver Repairs Assistance grant work, specifically the installation of central heating systems in domestic properties.	Councillor Peter Hiller Cabinet Member for Planning and Housing Services	October 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Russ Carr Care and Repair Manager Tel: 01733 863864 Russ.carr@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Fit to Rent Scheme – KEY/17OCT14/01 To improve standards and management of properties in the private rented sector.	Cabinet	3 November 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Belinda Child Housing Strategic Manager Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHOR	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Invest to Save Scheme – KEY/17OCT14/02 To approve investment in housing in Peterborough.	Councillor Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning and Housing	October 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Sale of Former London Road Allotments – KEY/17OCT14/03 To authorise the negotiation and conclusion of the sale of the former London Road Allotments, Peterborough.	Councillor David Seaton Cabinet Member for Resources	October 2014		Relevant internal and external stakeholders	David Gray Capital Projects Officer Tel: 01733 384531 David.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE AT THE CURRENT TIME						

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Anti-Bribery Policy To approve the Anti-Bribery Policy	Councillor David Seaton Cabinet Member for Resources	October 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
ND18 Discretionary Rate Relief To approve award of Discretionary Rate Relief for charities and similar organisations and to reject applications as appropriate.	Councillor David Seaton Cabinet Member for Resources	October 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Richard Godfrey ICT Strategy, Infrastructure and Programmes Manager Tel: 01733 317989 Richard.godfrey@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Reform to Assessments and Service Provision For Children and Young People who have Special Educational Needs and/or Disabilities, Resulting from the Children and Families Act 2014 To approve the implementation of the changes arising from the Children and Families Act 2014.	Councillor John Holdich Cabinet Member for Education, Skills and University	October 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Lou Williams Assistant Director for Commissioning Tel: 01733 864139 Lou.williams@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
Personal Budgets in Peterborough To agree to adopt Peterborough's Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.	Councillor John Holdich Cabinet Member for Education, Skills and University	October 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Peterborough District Hospital Site To approve the acquisition of part of the former Peterborough District Hospital site as a school site and payment of £300k to Land Improvement Holdings.	Councillor John Holdich Cabinet Member for Education, Skills and University	October 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Alison Chambers Assets and School Place Planning Officer Tel: 01733 863975 Alison.chambers@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Council Tax Benefit Consultation To agree the consultation on Council Tax Benefit	Cabinet	3 November 2014	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Steven Pilsworth Head of Corporate Finance Tel: 01733 684564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance
Internal Audit
Schools Infrastructure (Assets and School Place Planning)
Corporate Property
Waste and Energy
Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

CHILDREN'S SERVICES DEPARTMENT Executive Director's Office at Bayard Place, Broadway, PE1 1FB

Safeguarding Family and Communities
Education
School Improvement
Special Educational Needs / Inclusion and the Pupil Referral Service

ADULT SOCIAL CARE Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Care Services Delivery (Assessment and Care Management and Integrated Learning Disability Services)
Mental Health
Public Health (including Health Performance Management)

COMMUNITIES DEPARTMENT Executive Director's Office at Bayard Place, Broadway, PE1 1FB

Strategic Commissioning
Safer Peterborough, Cohesion, Social Inclusion and Neighbourhood Management

GOVERNANCE DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Legal and Governance Services
HR Business Relations (Training and Development, Occupational Health and Reward and Policy)
Strategic Regulatory Services
Performance Management

GROWTH AND REGENERATION DEPARTMENT Executive Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Strategic Growth and Development Services
Strategic Housing
Planning Transport and Engineering (Development Management, Construction and Compliance, Infrastructure Planning and Delivery, Network Management and Passenger Transport)
Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets and Commercial Trading and Tourism)

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**SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
WORK PROGRAMME 2014/15**

Updated: 12 September 2014

Meeting Date	Item	Progress
17 July 2014 <i>Draft Report 30 June</i> <i>Final Report 7 July</i>	Wind and Solar Farm Working Group Report Contact Officer: Mike Rowan Serco Annual Monitoring Report Contact Officer: Paul Richards / Dominic Hudson The Draft Developer Contributions Supplementary Planning Document Contact Officer: Gemma Wildman	Referred back to working group for additional work and then to Cabinet. A further Annual Report in one year. Comments from Committee to be incorporated into a report to Cabinet.
	Review of 2011/12 and Future Work Programme To review the work undertaken during 2011/12 and to consider the future work programme of the Committee. Contact Officer: Paulina Ford	
4 September 2014 <i>Draft Report 15 Aug</i> <i>Final Report 22 Aug</i>	Initial Draft Peterborough Economic Action Plan Contact Officer: Steve Bowyer Amey Annual Partnership Report Contact Officer: Martin Raper / Dominic Hudson	

Meeting Date	Item	Progress
	<p>Draft Peterborough Flood Risk Management Strategy</p> <p>Contact Officer: Julia Chatterton</p> <p>Green Leases – Discussion Paper</p> <p>Contact Officer: Charlotte Palmer</p> <p>Scrutiny Task and Finish Group for Council Farms Estate Strategy - Terms of Reference</p> <p>Contact Officer: Jonathan Lewis</p>	
<p>16 October 2014 <i>Draft Report 29 Sept</i> <i>Final Report 6 Oct</i></p>	<p>Asset Disposals 2014/15 To note the Contents of the report and ask questions. Contact Officer: Jonathan Lewis</p> <p>Carbon Emissions Management Action Plan - Annual Update To Scrutinise the Peterborough City Council's 2013/14 carbon dioxide emissions report and make any recommendations necessary. Contact Officer: Charlotte Palmer</p> <p>Progress Report from the Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement To scrutinise and comment on the progress of the portfolio of the Cabinet Member. Contact Officer: Simon Machen</p>	

Meeting Date	Item	Progress
6 November 2014 <i>Draft Report 20 Oct</i> <i>Final Report 27 Oct</i>	Opportunity Peterborough Draft Economic Action Plan Contact Officer: Steve Bowyer ICT Strategy Contact Officer: Richard Godfrey Community Assets Rationalisation Programme Contact Officer: Jonathan Lewis / Adrian Chapman	
	Portfolio Progress Report from the Cabinet Member for Communities and Environment Capital Scrutiny in a Day – One Year On Event Proposal Contact Officer: Adrian Chapman / Ian Phillips	
13 January 2015 <i>Draft Report 24 Dec</i> <i>Final Report 31 Dec</i>	2015/16 Local Transport Plan Capital Programme of Works (CPW)* To consider the Local Transport Plan Capital Programme of Works for 2015/2016. Contact Officer: Mark Speed	

Meeting Date	Item	Progress
	<p>Report on the Impact of Subsidised Bus Services Cuts</p> <p>Contact Officer: Mark Speed</p> <p>Opportunity Peterborough Annual Progress Report</p> <p>Contact Officer: Steve Bowyer</p> <p>Brown Bins Review</p> <p>Contact Officer: Ricky Fuller</p> <p>Council Farms Estate Strategy – Report of Task and Finish Group</p> <p>Contact Officer: Jonathan Lewis</p>	
<p>February 2015 (Joint Meeting of the Scrutiny Committees and Commissions) T.B.C.</p>	<p>Budget 2015/16 and Medium Term Financial Plan*</p> <p>To scrutinise the Executive's proposals for the Budget 2012/13 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	

Meeting Date	Item	Progress
17 March 2015 <i>Draft Report 26 Feb</i> <i>Final Report 5 March</i>	Annual Human Resources Monitoring Report To scrutinise the Annual HR Monitoring Report. Contact Officer: Mike Kealey	
	Skanska Annual Monitoring Report Contact Officer: Andy Tatt / Andrew Denman	
	Corporate Complaints Annual Monitoring Report 2013/2014 To scrutinise the complaints monitoring report 2013/14 and identify any areas of concern. Contact Officer: Mark Sandhu/Belinda Evans	
	Opportunity Business Plan Contact Officer: Steve Bowyer	
	20MPH Speed Limit Update Report Contact Officer: Clare George	

TO BE PROGRAMMED 2014/2015

Item	Comments
PCC Biodiversity Strategy 2013/14 Annual Report - Contact Officer: James Fisher	
Affordable Housing Capital Funding Policy	This item to be included within the Budget 2015/16 and Medium Term Financial Plan

TO BE PROGRAMMED 2015/2016

Item	Comments
Environment Capital Action Plan Progress Report	