

## SCRUTINY COMMISSION FOR RURAL COMMUNITIES

**MONDAY 1 SEPTEMBER 2014**

**7.00 PM**

**Bourges/Viersen Room - Town Hall**

### AGENDA

**Page No**

**1. Apologies for Absence**

**2. Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

**3. Minutes of the Meeting Held on 7 July 2014**

**3 - 6**

**4. Housing in Rural Communities**

**7 - 10**

**5. Forward Plan of Key Decisions**

**11 - 26**

**6. Work Programme**

**27 - 30**

**7. Date of the next Meeting**

Monday 20 October 2014.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Dania Castagliuolo on 01733 452347 as soon as possible.

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

Committee Members:

Councillors: J Stokes (Chair), R Brown (Vice Chairman), D Sanders, E Murphy, D Harrington,  
J Okonkowski and J R Fox

Substitutes: Councillors: J Johnson, S Lane, B Rush and A Miners

Further information about this meeting can be obtained from Dania Castagliuolo on telephone:  
01733 452347 or by email – [danial.castagliuolo@peterborough.gov.uk](mailto:danial.castagliuolo@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE  
SCRUTINY COMMISSION FOR RURAL COMMUNITIES  
HELD IN THE  
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH  
ON 7 JULY 2014**

**Present:** Councillors Stokes, Brown, Okonkowski, Sanders, Harrington, J Fox and Johnson

**Officers in Attendance:** Wendi Ogle-Welbourn Director for Communities  
Karen S Dunleavy Governance Officer

**1. Apologies for Absence**

Apologies for absence were received from Councillor Murphy. Councillor Johnson was in attendance as substitute.

**2. Declarations of Interest and Whipping Declarations**

There were no declarations of interest.

**3. Minutes of the Previous Meetings Held on 1 April 2014**

The Minutes of the meeting held on 1 April 2014, were approved as an accurate record.

**4. Review of 2013-14**

The report was introduced by the Governance Officer on the work undertaken during by the Scrutiny Commission for Rural Communities in 2013 – 2014. Members of the Commission were invited to review, comment and make any recommendation on future monitoring to be undertaken in the Municipal Year 2014 – 2015.

The Director for Communities advised Members that an update on the Impact of the Welfare Reform for Rural Areas, as discussed at Scrutiny in a Day would be presented to the Commission later in the year.

There were no recommendations raised for future monitoring.

**5. Work Programme 2014 - 2015**

The Director for Communities introduced a report on the Work Programme for 2014 - 2015, which had suggested items for consideration by the Commission.

**ACTION AGREED**

Members considered the Commission's Work Programme for 2014 - 15 and agreed to the following items for inclusion:

- (i) To scrutinise the effectiveness of the Council's Housing Strategy, social housing allocations policy and relevant planning policies with a view to enabling young people and families to remain living in the rural community;
- (ii) To scrutinise the availability of digital resources in rural areas to ensure that communities were not digitally excluded;
- (iii) To scrutinise the effects that rural isolation and loneliness had on older people, taking into account the impacts of welfare reform, including the ability to access advice and information;
- (iv) To scrutinise the impact of welfare reform on young people in rural locations, including their more limited access to services;
- (v) To scrutinise the sustainability of Parish Councils – suggested in order that the Council and PCC partners were cognisant of the pressures faced by Parish Councils and that the Council was doing all it could to ensure their long term viability and sustainability;
- (vi) To scrutinise the role of Parish Councils and rural community organisations and their contribution to the social capital of Peterborough, with a view to ensuring the Council maximise the opportunities available to them where appropriate;
- (vii) To scrutinise the impact of crime and disorder in rural areas, and the measures, policies and actions in place to minimise crime and fear of crime;
- (viii) To scrutinise the effectiveness of Council services, external agencies, mechanisms and processes involved in delivering services to rural communities, including:
  - Amey;
  - Vivacity;
  - Cambridgeshire Constabulary;
  - British Transport Police;
  - Primary, secondary and adult education providers;
  - Voluntary sector agencies;
  - Social housing providers;
  - Council Planning services;
  - Council Highways services; and
  - Public transport providers.

Members also highlighted particular areas of interest to be included within each respective report:

- Vulnerability of school children aged 16 – 18 and the reasons behind truancy; the support being provided to those children Support being provided to Parish Councils by the City Council following grant funding cuts;
- Exploration of the opportunity for Parish Councils to volunteer for PCSO roles with the support of the Police and City Council - Community Safety Team to compile a report and provide details of the Police Officer contacts;
- Social housing - opportunities in rural areas for families with village connections detailing the priority criteria;
- A visit from the Police Crime Commissioner on specific items in relation to the provision for Rural areas on:
  - The utilisation of redundant Police properties;
  - Police resources; and
  - Response call out times.
- Medium Term Financial Plan – Support for social vulnerabilities for rural areas compared to urban areas; and
- Impact on patient appointment attendance following the recent transport cuts – Clinical Commissioning Group.

## **7. Forward Plan of Key Decisions**

The Commission received the latest version of the Council's Forward Plan of Key Decisions, which contained key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Commission's work programme.

### **ACTION AGREED**

The Commission noted the latest version of the Council's Forward Plan of Key Decisions and requested further information on the following:

- The vision for older people; and
- Strategy for people with dementia and their carers – briefing note to outline support on the provision for rural areas.

### **8. Date of the Next Meeting**

The next meeting was scheduled for Monday, 1 September 2014.

*The meeting began at 7.00pm and ended at 7.50pm*

CHAIRMAN

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<b>Scrutiny Commission for Rural Communities</b>	<b>Agenda Item No. 4</b>
<b>01 SEPTEMBER 2014</b>	<b>Public Report</b>

## **Report of the Housing and Strategic Planning Manager**

**Contact Officer(s) – Anne Keogh**  
**Contact Details – 863815**

### **HOUSING IN RURAL COMMUNITIES**

#### **1. PURPOSE**

- 1.1 To provide the Commission with information on the Council's Housing Strategy and Social Housing Allocations Policy to enable the Commission to consider how these may enable young individuals and families to remain living in the rural community.

#### **2. RECOMMENDATIONS**

- 2.1 For the Commission to consider and scrutinise the information presented in this report, and to make recommendations or suggestions to officers with a view to enabling young individuals and families to remain living in the rural community.

#### **3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY**

- 3.1 Providing affordable, warm, safe and secure housing is the cornerstone of a strong society, and so the policies and services described within this report are fundamental to the success of the Sustainable Community Strategy.

#### **4. BACKGROUND**

- 4.1 At the last meeting of the Scrutiny Commission for Rural Communities on 7 July 2014, Members agreed that they would like the following item to be brought to a future meeting:
- To scrutinise the effectiveness of the Council's Housing Strategy, Social Housing Allocations Policy and relevant planning with a view to enabling young families to remain living in the rural community.

#### **5. KEY ISSUES**

##### **5.1 The Housing Strategy**

- 5.1.1 The Peterborough Housing Strategy sets out a commitment to ensuring the sustainability of rural communities. At the time when the Housing Strategy was adopted in February 2012, the Council's adopted rural housing strategy had a stated term of 2010-2013. The Housing Strategy refers to this document and specifically to the priority of addressing a lack of affordable housing specifically built and designed to meet the needs of local households (especially the needs of young families).

In order to meet this priority of the Rural Housing Strategy and work towards securing the future sustainability of village communities in Peterborough, the Council had established a Rural Housing Delivery Partnership in 2010. The partnership consisted of Cambridgeshire ACRE (an enabling organisation that works with rural communities to help address local issues), two Housing Associations and the Council itself.

- 5.1. The Housing Strategy states that:  
2 *'The Council will maintain membership of the Rural Housing Delivery Partnership until 2013 when a review will be conducted of the Peterborough Rural Housing Strategy. The Rural Housing Delivery Partnership will aim to visit every parish across Peterborough by the end of 2011/12.'*

From April 2012 the Peterborough partnership amalgamated with the Cambridgeshire Rural Housing Partnership to benefit from access to a wider partnership that could provide a greater level of experience and resources through its more extensive membership. The Cambridgeshire partnership which is also coordinated by Cambridgeshire Acre now consists of 11 Housing Association partners and 5 local authority partners. The partnership has two main objectives: to work with willing parish councils to identify the level and type of housing need, and to identify opportunities to develop affordable rural housing on 'exception sites'.

- 5.1. All Peterborough rural Parish Councils have been contacted by Cambridgeshire ACRE on behalf  
3 of the Rural Housing Partnership and presentations have been delivered to those Parish Councils that wished to receive more detailed information on developing a rural exception site. Ongoing liaison will continue with those Parish Councils who have expressed some level of interest in learning more about the exception sites and where provision of a rural exception site would be sustainable based on community size and facilities.

- 5.1. To date, two Parish Councils have taken the next step of commissioning Cambridgeshire ACRE  
4 to carry out a housing needs survey to investigate the option of developing a rural exception site in their parishes. A needs survey was completed for Castor Parish Council in March 2013 and for Wansford Parish Council in April 2014.

- 5.1. An 'exception site' is a site that is located adjacent to a village boundary where development  
5 would usually be prohibited. However, where there is evidence of unmet housing need, development of solely affordable housing may be granted on such a site. Any housing development permitted must be for the benefit of households local to the development, and must also remain as affordable housing to meet local need in perpetuity. The Council's Planning Policy on exception sites is set out in policy CS8 of the Core Strategy which states:

*The council may release a site adjacent to a village envelope for the provision of affordable housing, as an exception to the normal policy of development restraint in the countryside, provided that:*

- *The site is otherwise suitable for residential development in the light of all other policies in the development plan; and*
- *A specific local need for affordable housing has been demonstrated, over and above that which could be met through the operation of the affordable housing policy; and*
- *The proposed development would provide affordable housing of a number and type which meets (or contributes towards meeting) the local need.*

- 5.1. At this stage the Rural Housing Strategy has not been refreshed. However, we continue to  
6 support and promote the Affordable Rural Housing Partnership to Parish Councils, rural communities and social landlords and an updated strategic rural housing focus will be incorporated within the next update of the Housing Strategy in 2015.

- 5.1. The new draft Strategic Housing Market Assessment (SHMA) reports that within the  
7 Peterborough Sub Regional Housing Market Area, the urban areas have a higher proportion of households living in rented accommodation – both in the social rented and private rented sector. In smaller rural communities owner occupation dominates accounting for 76% of households, in part reflecting an older population profile. The more rural communities in particular have a lower proportion of social rented properties.

5.1. The SHMA also states that rural communities tend to have higher house prices, and the tenure  
8 profile can create problems for younger households in accessing housing which they can afford. Provision of new affordable housing is important in addressing this. Looking at house types, the villages, hamlets and isolated communities tend to have a housing offer which is focused towards detached homes, which account for 58% of the stock. The proportion of flatted and terraced properties, which are generally more associated with entry level housing, is more limited. The policy implications of this mean that it can be difficult for younger households, particularly those on lower earnings, to access suitable properties which they can afford, emphasising the need for affordable housing provision.

## 5.2 Social Housing Allocations

5.2. In the last year the Housing Needs service has undertaken a comprehensive review of the  
1 Peterborough Housing Register after significant changes were made to the Peterborough Housing Allocations Policy. These changes were brought about by a change in legislation following the introduction of the Localism Act 2011. This change gave local authorities the power to set their own qualifying criteria to determine who could join the housing register. This was important for Peterborough as for years the number of applicants on the housing register continued to grow.

5.2. The Housing Needs service made a number of recommendations and after a period of  
2 consultation it was agreed to make the following changes to the allocations policy:

- i. Setting the entry criteria to the housing register to allow only those in the most urgent housing need to join. This includes homeless households, those who are threatened with homelessness, those living in insanitary or unsatisfactory housing conditions, those who need to move for social/welfare reasons or where failure to assist in moving will cause particular hardship
- ii. Only accepting applications from those who have a local connection with Peterborough by having lived in the area for 6 of the last 12 months or 3 of the last 5 years, those who are working in the city, or those who need to move to the area for special reasons
- iii. Excluding applicants who own suitable accommodation or those who have sufficient financial resources to secure suitable accommodation by other means from joining the housing register (this does not apply to those over 55 and eligible for sheltered accommodation)
- iv. Excluding applicants who have behaved in an unacceptable manner. This will be determined by the Council or social landlord being satisfied that the applicant or a member of their household has previously been guilty of unacceptable behaviour which would make them unsuitable to be a tenant, or the applicant or member of the household has been served with an injunction by the Council or their landlord to stop them behaving in a way which causes nuisance or annoyance to others, or the applicant or a member of the household has current tenancy arrears in excess of 8 weeks rent, or the applicant or a member of the household has any outstanding former tenant arrears.

Additionally, the bedrooms standards policy that has previously been more generous was changed and brought in line with the criteria that is applied to housing benefit claims from April 2013.

5.2. In order to support the social landlords in managing the issue of the removal of the spare room  
3 subsidy the allocation policy also made provision to give band 1 priority to those who were assessed as under occupying their social housing tenancy. This has been relatively successful, but the continued demand for 1 and 2 bedroom properties has meant that many households are still unable to move into smaller accommodation.

5.2. In addition to the above changes we also included a number of additional preference categories,

- 4 which gave increased priority for those who had a long standing local connection with the city (through 5 years continuous residence), those making an economic contribution to the city through employment or voluntary work in the area, and ex-servicemen and women who have been discharged from service in the last 5 years.
- 5.2. The result of the review has been a significant reduction in the number of applications on the  
5 housing register from 9703 in January 2013 to 2688 at the end of June 2014. Most of the applications which were removed from the housing register were from applicants who were considered to be adequately housed in their current accommodation setting and were therefore not in housing need. The remaining applicants who were removed from the housing register were removed as they had not been participating in the choice based lettings scheme. They had not bid for suitable properties in at least the last 12 months and, further to us writing to them advising them that they would be removed from the register, still did not make contact with us or bid.
- 5.2. In rural areas, demand for social housing from those assessed in housing need and therefore  
6 eligible for the housing register is relatively low. Of the 2688 live applications on the housing register there are 97 applicants who are currently living in one of the villages in greater Peterborough. Additionally, of the 97 applicants, almost 66% have a 1-bedroom need, for which there is typically a shortage of supply in rural areas.

## **6. IMPLICATIONS**

- 6.1 This report sets out the policy and procedural context relating to housing in rural communities. There are therefore no implications.

## **7. CONSULTATION**

- 7.1 Not applicable.

## **8. NEXT STEPS**

- 8.1 The next steps relating to this report are dependent upon the suggestions or recommendations made by the Commission.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 The Peterborough Housing Strategy 2011 to 2015 –  
[http://www.peterborough.gov.uk/housing/housing\\_strategy\\_team/peterborough\\_housing\\_strategy.aspx](http://www.peterborough.gov.uk/housing/housing_strategy_team/peterborough_housing_strategy.aspx)

The Peterborough Rural Housing Strategy 2010 to 2013 -  
<http://www.peterborough.gov.uk/pdf/Housing-PeterboroughRuralHousingStrategy2010-13.pdf>

The Peterborough Core Strategy Adopted February 2011 –  
<http://www.peterborough.gov.uk/pdf/Plan-policy-ldf-cs-adoptedCS.pdf>

The Peterborough Sub-Regional Strategic Housing Market Assessment (draft) June 2014

The Peterborough Housing Allocations Policy Adopted April 2013

## **10. APPENDICES**

- 10.1 None

<b>SCRUTINY COMMISSION FOR RURAL COMMUNITIES</b>	<b>Agenda Item No. 5</b>
<b>1 SEPTEMBER 2014</b>	<b>Public Report</b>

## **Report of the Director of Governance**

**Report Author** – Dania Castagliuolo, Governance Officer

**Contact Details** – 01733 452347 or email [Dania.castagliuolo@peterborough.gov.uk](mailto:Dania.castagliuolo@peterborough.gov.uk)

### **FORWARD PLAN OF KEY DECISIONS**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Forward Plan of Key Decisions.

#### **2. RECOMMENDATIONS**

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan of Key Decisions is attached at Appendix 1. The Forward Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 5 September 2014.
- 3.2 The information in the Forward Plan of Key Decisions provides the Commission with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Commission wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Key Decisions.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Key Decisions

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# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF KEY DECISIONS**

**PUBLISHED: 8 AUGUST 2014**

## FORWARD PLAN OF KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual cabinet member, the name of the cabinet member is shown against the decision, in addition to details of the councillor's portfolio. If the decision is to be taken by the Cabinet, it's members are as listed below:

Cllr Cereste (Leader); Cllr Elsey; Cllr Fitzgerald; Cllr Hillier, Cllr Holdich (Deputy Leader); Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk) or by telephone on 01733 452268.

Whilst the majority of the Executive's business at the meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies this is indicated in the list below. A formal notice of the intention to hold the meeting, or part of it, in private, will be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk) or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

## KEY DECISIONS FROM 5 SEPTEMBER 2014

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	MEETING OPEN TO PUBLIC	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (IF ANY OTHER THAN PUBLIC REPORT)
<p><b>Southfields Primary School Expansion - KEY/05SEP14/01</b> To authorise the construction of an extension to accommodate the expansion of Southfields Primary School.</p>	<p><b>Councillor John Holdich Cabinet Member for Education, Skills and University</b></p>	<p><b>September 2014</b></p>	<p><b>N/A</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Project Support Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>
<p><b>Award of Contract for the Extension of Nenegate School - KEY/05SEP14/02</b> To authorise the construction of an extension at Nenegate School and give authority to the Executive Director of Resources to award the construction contract within the approved budget.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>September 2014</b></p>	<p><b>N/A</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>

<p><b>Renewable Energy and Energy Efficiency Scheme - KEY/05SEP14/03</b> Installation of Solar Photovoltaic (PV) Panels to PCC's Commercial Properties including industrial estates.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>September 2014</b></p>	<p><b>N/A</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Morris Client Property Manager Tel: 01733 384657 steven.morris@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p><b>PREVIOUSLY ADVERTISED DECISIONS</b></p>							
<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>August 2014</b></p>	<p><b>N/A</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p><b>Care and Repair Framework Agreement - KEY18DEC12/01</b> To approve a framework agreement and schedule of rates to deliver disabled facility grant work, specifically providing disabled access to toilet and washing facilities and associated work in domestic properties.</p>	<p><b>Councillor Nigel North Cabinet Member for Communities and Environment Capital</b></p>	<p><b>August 2014</b></p>	<p><b>N/A</b></p>	<p>Strong and Supportive Communities</p>	<p>Relevant Internal Departments.</p>	<p>Russ Carr Care &amp; Repair Manager Tel: 01733 863864 russ.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p><b>Expansion of Thorpe Primary School - KEY13JUN14/03</b> Award of Contract for the construction of a new school buildings and the refurbishment and remodelling of existing buildings to accommodate the expansion of Thorpe Primary School (1 form entry expansion).</p>	<p><b>Councillor Nigel North Cabinet Member for Education, Skills and University</b></p>	<p><b>August 2014</b></p>	<p><b>N/A</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Project Support Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p><b>Section 75 Agreement with the Clinical Commissioning Group (CCG) for the Provision of a Joint Child Health and Wellbeing Commissioning Unit - KEY/21FEB14/01</b></p> <p>Authorisation for the entry into a statutory Section 75 Agreement, for an initial two year period, with the CCG for the provision of a borderline and Peterborough joint child health and wellbeing commissioning unit.</p>	<p><b>Councillor Marco Cereste</b> Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p><b>October 2014</b></p>	<p><b>N/A</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Oliver Hayward Head of Business Management Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p><b>Award of Contract for the Extension of Discovery Primary School - KEY/21MAR14/01</b></p> <p>Award of contract for the extension of the Discovery Primary School to accommodate increased pupil numbers.</p>	<p><b>Councillor John Holdich</b> Cabinet Member for Education, Skills and University</p>	<p><b>August 2014</b></p>	<p><b>N/A</b></p>	<p>Creating Opportunities and Tackling Inequalities.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<b>Sale of Greenwood House - KEY/21MAR14/02</b> Delivery of the Council's Capital Receipt Programme through the sale of Greenwood House, South Parade.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>August 2014</b>	<b>N/A</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>Sale of the Herlington Centre - KEY/21MAR14/03</b> Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>August 2014</b>	<b>N/A</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>Peterborough City Council Customer Strategy 2014 - KEY/21MAR14/06</b> To approve the Customer Strategy. The vision is to provide a range of high-quality services whilst maximising customer satisfaction and delivering these services through different channels at the lowest reasonable cost, whilst also reducing or diverting demand.	<b>Cabinet</b>	<b>22 Sep 2014</b>	<b>Yes</b>	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any further documents.

<b>Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01</b> To formalise integrated community equipment service joint funding arrangements.	<b>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</b>	<b>August 2014</b>	<b>N/A</b>	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02</b> To award a contract for the build of a waste transfer station.	<b>Councillor Gavin Elsey Cabinet Member for Street Scene, Waste Management and Communications</b>	<b>August 2014</b>	<b>N/A</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>Award of Contract for Build of a Household Recycling Centre - KEY/18APR14/03</b> To award a contract for the build of a household recycling centre.	<b>Councillor Gavin Elsey Cabinet Member for Street Scene, Waste Management and Communications</b>	<b>August 2014</b>	<b>N/A</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>Future of the Eight Former Play Centres - KEY/02MAY14/01</b> To approve the recommendations for the eight former play centres.	<b>Councillor Nigel North Cabinet Member for Communities and Environment Capital</b>	<b>August 2014</b>	<b>N/A</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Cate Harding Neighbourhood Manager Tel: 317497 cate.harding@peterborough.gov.uk	It is not anticipated that there will be any further documents.

<b>Contract Award for 16+ Supported Accommodation - KEY/02MAY14/04</b> To award a contract for 16+ supported accommodation.	<b>Councillor Sheila Scott</b> <b>Cabinet Member for Children's Services</b>	<b>August 2014</b>	<b>N/A</b>	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Oliver Hayward Head of Business Management Tel: 01733 863910 oliver.hayward@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>The Expansion of Pheonix School - KEY/02MAY14/05</b> To award a contract for the expansion of Pheonix School, including the approval of property, legal and financial arrangements for various enabling with third parties.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>August 2014</b>	<b>N/A</b>	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>Print Managed Services - KEY/13JUN14/01</b> To enable Council officers to be able to print, copy and scan.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>September 2014</b>	<b>N/A</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<b>ICT Procurement - KEY/27JUN14/01</b> Procurement and implementation of software to support the councils transformation programme.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>Not before 14th Aug 2014</b>	<b>N/A</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Godfrey ICT and Transactional Services Partnership Manager Tel: 01733 317989 richard.godfrey@peterborough.gov.uk	It is not anticipated that there will be any further documents. E-Services CMDN

<p><b>Peterborough Flood Risk Management Strategy - KEY/25JUL14/01</b> For Cabinet to approve the Draft Peterborough Flood Risk Management Strategy for public consultation.</p>	<p><b>Cabinet</b></p>	<p><b>22 Sep 2014</b></p>	<p><b>Yes</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Julia Chatterton Flood and Water Management Officer Tel: 01733 452620 julia.chatterton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p><b>Joint Venture Implementation - KEY/25JUL14/02</b> To approve the implementation of the Joint Venture.</p>	<p><b>Councillor Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</b></p>	<p><b>August 2014</b></p>	<p><b>N/A</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Machen Director of Growth and Regeneration Tel: 01733 453475 simon.machen@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p><b>Installation of Solar Voltaic (PV) Panels to Schools - KEY/25AUG14/01</b> To award a contract for the installation of Solar Voltaic (PV) Panels and energy performance measures to schools under the renewable energy and energy efficiency scheme and energy performance contracts (ENPC)</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>August 2014</b></p>	<p><b>N/A</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Morris Client Property Manager Tel: 01733 384657 steven.morris@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p><b>New Model for Transforming Day Opportunities for Adults Under 65 - KEY/25AUG14/02</b> To approve the proposed model for implementation.</p>	<p><b>Cabinet</b></p>	<p><b>3 Nov 2014</b></p>	<p><b>Yes</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p><b>Residential and Nursing Care Contracts - KEY/22AUG14/03</b> To seek approval for the award of contracts to providers of 24 hour residential and nursing care support.</p>	<p><b>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</b></p>	<p><b>September 2014</b></p>	<p><b>N/A</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p><b>Green Deal Community Fund and Associated Green Deal Providers - KEY/22AUG14/04</b></p> <p>To approve delivery of the 'Green Deal Community' programme following receipt of a grant to the value of £3.9m from the Department of Energy, Climate and Change (DECC) in March 2014, delivery of Energy Company Obligation (ECO) funding of approximately £4m and to approve the appointment of The Mark Group and EON Energy Solutions Limited to the Green Deal Provider Framework.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>August 2014</b></p>	<p>n/a</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Andrew Cox Projects and Programme Manager Tel: 01733 452465 andy.cox@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
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**RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Strategic Finance  
Internal Audit  
Schools Infrastructure (Assets and School Place Planning)  
Corporate Property  
Waste and Energy  
Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

**CHILDREN'S SERVICES DEPARTMENT Executive Director's Office at Bayard Place, Broadway, PE1 1FB**

Safeguarding Family and Communities  
Education  
School Improvement  
Special Educational Needs / Inclusion and the Pupil Referral Service

**ADULT SOCIAL CARE Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Care Services Delivery (Assessment and Care Management and Integrated Learning Disability Services)  
Mental Health  
Public Health (including Health Performance Management)

**COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB**

Strategic Commissioning  
Safer Peterborough, Cohesion, Social Inclusion and Neighbourhood Management

**GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Legal and Governance Services  
HR Business Relations (Training and Development, Occupational Health and Reward and Policy)  
Strategic Regulatory Services  
Performance Management

**GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD**

Strategic Growth and Development Services  
Strategic Housing  
Planning Transport and Engineering (Development Management, Construction and Compliance, Infrastructure Planning and Delivery, Network Management and Passenger Transport)  
Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets and Commercial Trading and Tourism)



APPENDIX 2

SCRUTINY COMMISSION FOR RURAL COMMUNITIES  
WORK PROGRAMME 2014/2015

Updated: 25 July 2014

Meeting Date	Item	Progress
7 July 2014 <i>Draft report 18 June</i> <i>Final report 25 June</i>	<p><b>Review of 2013/2014</b></p> <p>To review the work undertaken during 2013/14 and make any recommendations for future monitoring.</p> <p><b>Contact Officer: Dania Castagliuolo</b></p> <p><b>Work Programme 2014-2015</b></p> <p>To discuss future items for the work programme for 2014-2015</p> <p><b>Contact Officer: Adrian Chapman</b></p>	
1 September 2014 <i>Draft report 12 August</i> <i>Final report 19 Aug</i>	<p><b>Housing in Rural Communities</b></p> <ul style="list-style-type: none"> <li>• <b>Social Housing Providers</b></li> <li>• <b>Council Planning Services</b></li> </ul> <p>To scrutinise the effectiveness of the Council's Housing Strategy, social housing allocations policy and relevant planning policies with a view to enabling young people and families to remain living in the rural community;</p> <p><b>Contact Officer: Anne Keogh/Belinda Child</b></p>	
20 October 2014 <i>Draft report 1 October</i> <i>Final report 8 October</i>	<p><b>Parish Councils Roles, Responsibilities and Sustainability</b></p> <p><b>Contact Officer: Cate Harding/Ian Dewar, PALC</b></p>	
17 November 2014	<b>Impact of Welfare Reform</b>	

**APPENDIX 2**

Meeting Date	Item	Progress
<p><i>Draft report 29 October</i>  <i>Final report 5 November</i></p>	<ul style="list-style-type: none"> <li>• Connecting Families – Hayley Thornhill</li> <li>• Voluntary Sector Agencies</li> <li>• Public Transport Providers</li> <li>• Council Highway Services</li> <li>• Impact on Patient Appointment Attendance</li> </ul> <p><b>Contact Officer: Adrian Chapman</b></p>	
<p><b>12 January 2015</b></p> <p><i>Draft report 23 December</i>  <i>Final report 30 December</i></p>	<p><b>Educational Attainment in Rural Communities</b></p> <p>To receive a report on the primary and secondary examination results for 2014 and request further information/explanation if required.</p> <p><b>Contact Officer: Jonathan Lewis</b>  <b>Primary, Secondary and Adult Education Providers</b></p> <p><b>Contact Officer: Jonathan Lewis</b></p>	
<p><b>January or February 2015</b></p> <p><b>(Joint Meeting of the Scrutiny Committees and Commissions) T.B.C.</b></p>	<p><b>Budget 2015/16 and Medium Term Financial Plan</b></p> <p>To scrutinise the Executive's proposals for the Budget 2015/16 and Medium Term Financial Plan.</p> <p><b>Contact Officer: John Harrison/Steven Pilsworth</b></p>	
<p><b>16 March 2015</b></p> <p><i>Draft report 25 February</i></p>	<p><b>British Transport Police</b></p> <p>To receive a report an Annual Report on railway crossings and make any comments or recommendations.</p>	

**APPENDIX 2**

Meeting Date	Item	Progress
Final report 4 March	<p><b>Contact Officer: Sgt Roy McMichael</b></p> <p><b>Crime and Disorder in Rural Communities</b></p> <ul style="list-style-type: none"> <li>• Amey</li> <li>• Cambridgeshire Constabulary</li> <li>• Cambridgeshire Fire and Rescue</li> </ul> <p><b>Contact Officer: Mark Woolner</b></p>	

Possible items to be programmed in:

- Local Flood Risk Management Draft Strategy – Julia Chatterton
- Local Produce – Julian Base
- Fracking
- Emergency Planning in Rural Communities – Kevin Dawson
- Better Care Fund – Update

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