

SCRUTINY COMMISSION FOR RURAL COMMUNITIES

MONDAY 7 JULY 2014
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**

2. **Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

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|---|----------------|
| 3. Minutes of Meeting Held on 1 April 2014 | 3 - 8 |
| 4. Review of 2013-2014 | 9 - 18 |
| 5. Work Programme 2014-2015 | 19 - 26 |
| 6. Forward Plan of Key Decisions | 27 - 40 |
| 7. Date of the next Meeting | |

Monday 1 September 2014



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Committee Members:

Councillors: J Stokes (Chair), Brown (Vice Chairman), D Sanders, E Murphy, D Harrington, Okonkowski and J R Fox

Substitutes: Councillors: Johnson, S Lane, B Rush and A Miners

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
SCRUTINY COMMISSION FOR RURAL COMMUNITIES
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON 1 APRIL 2014**

Present: Councillors D Over (Chairman), S Allen, D Harrington, N Sandford and E Murphy

Officers in Attendance:

Adrian Chapman	Assistant Director for Communities and Targeted Services
Gary Goose	Safer and Stronger Peterborough Strategic Manager
Paul Grubic	Assistant Director of Strategic Commissioning
Julian Base	Live Healthy Service Manager
Dania Castagliuolo	Governance Officer

1. Apologies for Absence

Apologies for absence were received from Councillor McKean, Councillor Lamb and Councillor Sanders. Councillor Allen was Substituting for Councillor McKean.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest.

3. Minutes of the Previous Meetings Held on 16 December 2013 and 13 January 2014

The Minutes of the meeting held on 16 December 2013 and 13 January 2014 were approved as an accurate record.

4. Scrutiny in a Day Overview Report

The report was introduced by the Assistant Director for Communities and Targeted Services, to provide the Commission with the overview report detailing the outcomes from the joint Scrutiny in a Day event, which was held on 17 January 2014. The event looked at the impacts of welfare reform on communities in Peterborough.

Members were asked to discuss, debate and, refine and finalise their key lines of enquiry and recommendations in order that they could be added to their work programme for the 2014/15 municipal year.

Observations and questions were raised and discussed including:

- Members commented that they felt young families in rural areas were disadvantaged as there was limited one and two bedroom affordable housing available. *The Assistant Director for Communities and Targeted Services welcomed this line of enquiry as something the Commission could add to their work programme for the next municipal year.*
- Members commented that they felt rural communities required better more sustainable transport.

- Members queried whether Parish Councils could take on some responsibilities to help deal with these lines of enquiry. *Members were advised that the Council were keen to investigate this and informed Members that Parish Councils were already offering debt advice to communities.*
- Members were concerned with what would happen when the Parish Grants from the Council were removed next year and suggested this was something that should be addressed early on.
- Members commented that the Scrutiny in a Day event was a very useful event to have, although only two Members from the Commission could attend due to timings. *Members were advised that this issue would be addressed for future events.*
- Members commented that an issue which frequently affected rural communities was isolation.
- *Members were informed that a Group Representatives meeting would be held to create a work programme and these issues could all be included.*

ACTION AGREED

The Commission noted the report and agreed for the assistant Director of Communities and Targeted Services to:

- Circulate a briefing note advising them on what indicatives are in place to help with poverty with regards to Health.
- Investigate the possibility of Parish Councils delivering some services to assist the Council in dealing with the lines of enquiry.

RECOMMENDATION

In light of the new Welfare Reform Act and introduction of 'Spare Room Subsidy', the Scrutiny Commission for Rural Communities was concerned that rural communities did not have enough one and two bedroom social housing properties to allow for young families to remain in their own rural community. The Scrutiny Commission for Rural Communities therefore, recommended to Cabinet that the Housing Strategy was reviewed to take in to consideration their concerns with a view to providing more one and two bedroom social houses.

5. Better Care Fund

The Assistant Director of Strategic Commissioning introduced the report which provided the Commission with information on the development of proposals for use of the Better Care Fund in Peterborough.

The fund which was originally called the Transformation and Integration fund and now known as the Better Care Fund, was not new monies, but represented a change to the way that some NHS budget was allocated, with the explicit intention of integrating health and social care systems and services at a local level.

The vision for health and social care services was as follows:

- To bring together all of the public agencies that provided health and social care support, especially for older people so that:
 - Services could be coordinated such as health, social care and housing.
 - Individual's access to information, advice and support in their communities was maximised.
 - Older people could be helped to live as independently as possible in the most appropriate setting.

To be successful, this transformation would require the contribution of a range of health and social care providers as well as the greater involvement of the community and voluntary sectors.

The Better Care Fund offered an important opportunity to transform the health and social care system and delivery in Cambridgeshire and Peterborough to better meet the needs of a rapidly ageing population and by doing so ease the pressure on the system more generally and enable the health and social care system to provide better services to the whole population of the city.

The future outcome for the Better Care Fund would be an improved service integration, community cohesion and capacity, and to develop better outcomes for the citizens of Peterborough in terms of health and social care delivery. It should also improve the medium term affordability of services in the stretched local health and social care economy.

The Better Care Fund offered a unique opportunity to rethink how a significant amount of public money could be more efficiently and effectively spent.

The model adopted in Cambridgeshire and Peterborough would have the following characteristics.

- A united approach to advice and information on community and public sector services.
- Investment in community capacity to enable people to meet their needs with support in their local community.
- Coordinated and intelligence-led early identification and early intervention.
- An improved approach to crisis management and recovery.

Observations and questions were raised and discussed including:

- Members queried what the terms Telecare and Telehealth were, which were mentioned on page 69 of the report. *The Assistant Director of Strategic Commissioning advised members that this could include simple technology such as a pendant to more complex technology within the home which could be used to reduce accidents and unnecessary hospital admissions.*
- Members queried 'Capital Funding' which was mentioned on page 64 of the report under 3.2 and asked what this related to. *Members were informed that this funding could potentially be for buildings and adaptations through the Disabled Facility Grants- although it had not yet been allocated to any particular area.*
- Members queried how a coordinator would be elected. *Members were advised that resources would be allocated through a pooled budget and a lead coordinator would be elected. The coordinator would be the person with the best potential to deliver the necessary services.*
- Members queried how rural communities would engage with the coordinator once in place and how many service areas would the coordinator have. *Members were advised that this service would be allocated as part of a care package. Community navigators would be offered to support rural communities.*
- Members queried who would be providing mental health services in Peterborough. *Members were informed that some of this would be taken on by the third sector and the Council also had a contract with Cambridge and Peterborough Foundation Trust to provide core services.*
- Members were concerned that there was not enough capacity within the third sector to take on mental health services and ensure that standards were maintained.
- Members queried who was going to coordinate the lead coordinators. *Members were advised that this would depend on who the coordinators were.*

- Members queried who the accountable body for funding was. *Members were informed that the funding would be provided by Peterborough City Council within a Section 75 pooled budget mechanism.*
- Members queried whether there would be a resource fund for extra staff to help avoid elderly people getting admitted to hospital, if not then patients could get missed out. *Members were informed that a certain sum of money had to be spread to ensure services were delivered in the correct way, there were also Electronic Call Monitoring Systems in place to ensure that services were being delivered correctly.*
- Members requested reassurance that funding received would be spent in Peterborough. *Members were reassured that as a Council, Peterborough had to ensure services were maintained and outcomes were delivered and this was carried out by having a performance framework in place.*
- Members queried what provisions were going to be put in place if the Kingfisher Centre was to be closed down, as loneliness was an important issue within rural communities. *Members were advised that the Kingfisher Centre and day centre activities had been subject to a review and an eight week consultation. The desired outcome was to shape services to become more community based. The need for at least one centre for patients with more complex needs had been taken in to consideration, but a decision had not yet been made.*

ACTION AGREED

Members noted the report and requested that an update on this subject was delivered to the Commission next year.

RECOMMENDATION

The Scrutiny Commission for Rural Communities Recommended that the Health and Wellbeing Board reviewed its membership and considered having representation from non-Cabinet Members as well as Cabinet Members.

6. Troubled Families in Rural Communities

The report was introduced by the Safer and Stronger Peterborough Strategic Manager for the Commission to review the process of the Troubled Families Programme (known locally as Connecting Families) in rural localities.

Troubled families were those which had problems and often caused problems to the community around them, putting high costs on the public sector. In December 2011, the Prime Minister launched a new programme to turn around the lives of 120,000 troubled families in England by 2015.

The aims of the Troubled Families Programme were to get children back in to school, reduce youth crime and antisocial behaviour, put adults on a path back to work and bring down the amount of public services currently spent on them.

The Commission was asked to note the contents of the report and the issues contained therein.

Observations and questions were raised and discussed including:

- Members were concerned that by targeting families this may discourage them from seeking help from services. *The safer and Stronger Peterborough Strategic Manager informed the Commission that the Council were committed to doing the right thing with this programme, therefore instead of just carrying out data marketing to obtain fast results they were genuinely working to help as many families as possible.*

- Members queried whether all four criteria had to be met to receive the payment by result. *Members were informed that three of the four criteria were required in order to receive the payment.*
- Members queried how troubled families who were off the radar were identified on the programme. *Members were informed that not every family in need of help could be identified. Families would be recognised due to antisocial behaviour or poor school attendance. Members were advised if they had any concerns regarding families in their wards to submit names and the checks would be carried out to ensure they met the criteria.*
- Members commented that it was easy to identify troubled families in rural communities as they were small close communities. The issue was for rural communities to receive help to deal with these troubled families. The numbers of troubled families in rural communities may have been small but this did not make the issues less important. *Members were advised that this programme was in place to overcome this type issue.*
- Members commented that they thought the programme was very useful as it turned troubled families lives around.

ACTION AGREED

The Commission noted the report on the Troubled Families in Rural Communities.

RECOMMENDATION

The Scrutiny Commission for Rural Communities Recommended that a dedicated connector was recruited to deal with Troubled Families in rural Communities.

7. Public Health

The Live Healthy Service Manager introduced the report, which provided the Commission with an overview of developments being undertaken by Public Health and partners, notably Peterborough Environment City Trust related to local and sustainable food produce.

Local authorities were given renewed responsibility for public health as part of the health and social care reforms introduced in April 2013, alongside a new public health outcomes framework and dedicated funding. The framework set out a vision for public health, desired outcomes and the indicators that would help the Council understand how well public health was being improved and protected. In order to achieve improvements at a local level, not only on how long people live, but also on how well they live at all stages of life, consideration of the many factors that influence public health over the course of a lifetime needed to be understood and acted upon.

At a local level public health working within the local authority had been developing and embedding a range of programmes, services and initiatives aimed at achieving sustainable positive outcomes. Of particular relevance to the Commission was the work that public health was developing related to local and sustainable food.

The Commission was asked to note the information provided within the report and to identify any specific areas it wished to scrutinise in greater depth.

Observations and questions were raised and discussed including:

- Members commented that they were very pleased that this subject was being looked in to as Public Health was a core subject for the Council.
- Members were concerned that schools did not use local produce for school meals.
- Members commented that food projects were a way to get communities to come together.

ACTION AGREED

The Commission agreed for the Live Healthy Service Manager to:

- Attend a meeting of the Task and Finish Group to Review and Develop a Strategy for the Councils Farms Estate.
- Come back to the Committee in future with an update

8. Forward Plan of Key Decisions

The Commission received the latest version of the Council's Forward Plan of Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Commission's work programme.

ACTION AGREED

The Commission noted the latest version of the Council's Forward Plan of key Decisions and requested further information on the following:

- Amendments to the Affordable Housing Capital Funding Policy.
- Strategy for People with Dementia and their Carers.
- S256 Agreement between the Council and Cambridge and Peterborough CCG

The meeting began at 7.00pm and ended at 8.55pm

CHAIRMAN

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 4
7 JULY 2014	Public Report

Report of the Director of Governance

Contact Officer – Dania Castagliuolo, Governance Officer, Scrutiny

Contact Details – (01733) 452347 or email danica.castagliuolo@peterborough.gov.uk

REVIEW OF 2013/2014

1. PURPOSE

1.1 To provide the Commission with a review of the work undertaken during 2013/14.

2. RECOMMENDATIONS

2.1 That the Commission considers the 2013/2014 year in review and makes recommendations on the future monitoring of these items where necessary.

3. REVIEW OF 2013/14

3.1 The Scrutiny Commission for Rural Communities was established by Council at its annual meeting on 18 May 2009. During the year 2013/2014, the Commission considered the following issues:

Information / Update

- Review of 2012/13 and Future Work Programme

Monitoring / Calling to Account

- Update on Superfast Broadband
- Use of the Homecare Monitoring System – Update
- Impact of the Welfare Reform on Rural Areas
- First Response Groups in Rural Areas
- NHS 111
- Support for the Development of Community Centres and Village Halls in Rural Areas
- Parish Plans – Progress
- Educational Attainment in Rural Areas
- Disability Issues in Rural Areas – Update
- Passenger Transport Services in Rural Areas
- Wind and Solar Farms – Financial Update
- British Transport Police
- Crime and Disorder in Rural Areas
- Integration Transformation Fund
- Troubled Families in rural areas
- Better Care Fund
- Public Health

Policy / Plans / Consultation

- Budget 2014/15 and Medium Term Financial Plan

The Commission also took part in a Joint Scrutiny in a Day Review which focused on the Impact of Welfare Reform.

3.2 For the information of the Commission, copies of the recommendations made during the year are attached at Appendix 1.

4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

4.1 Minutes of the Scrutiny Commission for Rural Communities held on 17 June, 15 July, 16 September, 18 November, 16 December 2013, 13 January, 10 February and 1 April 2014.

5. Appendices

5.1 Appendix 1 - Recommendations made during 2013/2014

**SCRUTINY COMMISSION FOR RURAL COMMUNITIES
RECOMMENDATIONS MADE DURING 2013-2014**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p>17 JUNE 2013 The Impact of Welfare Reform</p>	<p>The Commission recommends that the Head of Neighbourhood Services take the following action:</p> <ol style="list-style-type: none"> 1. Prepare a Quality Impact Assessment on the impact of welfare reform on Rural Communities and present back to the Commission in September. 2. Request the Citizens Advice Bureau to provide basic training on the Peterborough Community Assistance Scheme (PCAS) to Ward and Parish Councillors in Rural areas. 3. To arrange a leaflet drop throughout the Hamlets in the Rural areas of Peterborough to provide information on the Peterborough Community Assistance Scheme. 4. To arrange for posters to be placed in post offices, village Halls, schools and 	<p>Adrian Chapman</p>	<p>There is very little evidence locally or nationally to suggest that people living in rural communities are more or less adversely impacted by welfare reform changes. Welfare reform does not target people based upon their location, but seeks to cap and reduce the entitlement to certain welfare benefits. Certain groups of people, notably young, single adults and disabled people have been affected significantly by welfare reform. However, this is in both urban and rural settings.</p> <p>Data from the Peterborough Community Assistance Scheme over the last 14 months shows that fewer than 3% of clients come from a rural location. Whilst there will be pockets of poverty and deprivation across rural localities, the vast majority of issues and clients are from the areas of highest deprivation within the city centre.</p> <p>The impact of welfare reform was explored in detail at the joint scrutiny in a day event in January. A number of lines of enquiry have been developed from the event and will be explored further throughout the year.</p> <p>A more detailed and in depth analysis can be undertaken should the committee require it, however the assessment</p>

**SCRUTINY COMMISSION FOR RURAL COMMUNITIES
RECOMMENDATIONS MADE DURING 2013-2014**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
	<p>mobile libraries throughout the Rural Villages of Peterborough.</p> <p>5. To prepare and arrange for a media article explaining the Peterborough Community Assistance Scheme to be placed in all village and Parish Council magazines and newsletters.</p>		<p>of data presented to joint scrutiny committees does not indicate that rural localities have been adversely affected by welfare reform.</p> <p>Information has been provided to all councillors on PCAS. Further information on PCAS was provided at the Scrutiny in a Day event in January. PCAS partners would be happy to meet with Members to provide more information on the work they do if required.</p> <p>Information on PCAS has been sent to all Councillors, schools, community groups, libraries, parish councils and other stakeholders across Peterborough. In addition, information can be found on the council's website about PCAS and how to access the services.</p>
15 JULY 2013			
Community First Responders in Rural Areas	The Commission recommends that Cabinet notes that many lives have been saved by the defibrillator in public places Scheme Nationally and request that Cabinet calls upon government to introduce the Good Samaritans Law for this Scheme to promote more lives being saved.	Cabinet	Still to receive feedback from this recommendation.

**SCRUTINY COMMISSION FOR RURAL COMMUNITIES
RECOMMENDATIONS MADE DURING 2013-2014**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
	<p>The Commission Recommends that Parish Councils investigate the issue around lack of Community First Responders in rural areas and take any necessary action to improve the number of Community First Responders</p>	<p>Adrian Chapman</p>	<p>A presentation on Emergency Planning was given to the Parish Liaison Committee and this recommendation could be taken forward as a matter arising on this topic.</p>
	<p>The Commission recommends that Neighbourhood Services investigate the possibility of locating Automatic External Defibrillators in community centres and village halls within rural areas.</p>		<p>Since this recommendation was given we have learned that the PCC defibrillators have been decommissioned. The officers that presented are working to establish whether other equipment can be made available and linked to the actions for emergency planning, as above</p>
<p>Support for the Development of Community Centres and Village Halls in Rural Areas</p>	<p>The Commission recommends that Neighbourhood Services support the work of Parish Councils in evidencing priorities which will enable them to more easily access funding.</p> <p>The Commission recommends that the Community Development Manager provides training/information sessions to the Parish Councils regarding Community Asset Transfers if required.</p>	<p>Adrian Chapman</p>	<p>This work is now live and will be on-going. The Community Capacity Team are developing strong links with Parishes and are identifying area needs. All information is captured in a ward based 'project bank' and reviewed on a regular basis for prioritisation as funds become available in the area.</p> <p>Cabinet has now approved the Community Asset Transfer Strategy and a number of community led groups are exploring the asset transfer of the former play centres. Bretton parish Council are involved in this process in relation to Crofts Corner. Advice and information about this matter is available from the Community Capacity team on request</p>
<p>Scrutiny in a Day: Focus on Welfare Reform</p>	<p>The Commission welcomes the initiative and endorses the report</p>	<p>Adrian Chapman</p>	<p>Noted.</p>

**SCRUTINY COMMISSION FOR RURAL COMMUNITIES
RECOMMENDATIONS MADE DURING 2013-2014**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p>16 SEPTEMBER 2013 Development of Ground Mounted Solar Photovoltaic (Pv) Panels (Solar Farms) and Wind Turbines</p>	<p>The Commission recommended that Cabinet reconsider going ahead with the Development of Ground Mounted Photovoltaic Panels and in doing that take into account the following:</p> <ul style="list-style-type: none"> • Alternative Plan B Option - Dual Use possibilities before any further planning application is submitted. • An investigation of alternative land use other than agricultural land 	<p>Cabinet</p>	<p>Went to Cabinet on 24 February 2014.</p>
<p>16 DECEMBER 2013 Update on Proposed Ground Mounted and Wind Developments at Newborough, Morris Fen and America Farm</p>	<p>The Commission recommends that cabinet:</p> <ul style="list-style-type: none"> • Immediately stops both options 1 solar and 2 wind for the America Farm project due to the negative income predicted for the delayed project • Stops the solar panel option on all three sites (America Farm, Newborough and Morris Fen) due to the significant total expenditure of £296 million, a poor return of £21 million net income and a Net Present Value figure of only £10.5 million 		<p>The recommendations were taken to a Cabinet meeting on 24 February 2014 and the following was resolved: Cabinet considered the report and RESOLVED:</p> <ol style="list-style-type: none"> 1. That the project at America farm be progressed and taken to a planning committee for a decision subject to the satisfactory resolution of the outstanding English Heritage issues; 2. That further consultation on the future development options for Morris Fen and Newborough projects be undertaken with farmers, individuals and key stakeholders; 3. And that a report be brought to the March Cabinet meeting to determine a way forward for these two sites; and 4. That at this stage the MTFS figures remain as set out in the budget report.

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
			<p>REASONS FOR THE DECISION</p> <p>Continuing with the solar farm at America Farm and subsequent successful completion would realise for the Council a net income of £6.64m over the 25 year period.</p> <p>Continuing with the Option (1) Solar Farm only development and if successfully completed would realise for the Council a net income of between £93.62m and £86.67m over the 25 year period.</p> <p>This decision was Called In and heard by the Sustainable Growth and Environment Capital Scrutiny Committee on 12 March 2014. The decision was Called-in and referred back to Cabinet to re-consider within ten working days, by 26 March 2014.</p> <p>The decision is to be referred back to the Cabinet with the following recommendation</p> <ol style="list-style-type: none"> 1. That the Wind and Solar Member Working Group consider the Cabinet's decision when it meets on the 18th March 2014 and shall report on that decision and the issues raised by the Call-In and discussed at this meeting of the Scrutiny Committee, including alternative options; and 2. That the Cabinet shall not act on the decision made by it on 24th February 2014 until it has received and considered the report of the Wind and Solar Member

**SCRUTINY COMMISSION FOR RURAL COMMUNITIES
RECOMMENDATIONS MADE DURING 2013-2014**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
			<p>Working Group and the comments of the Sustainable Growth and Environment Capital Scrutiny Committee on that report.</p> <p>3. There will be an extraordinary meeting of the Committee, if necessary, so as to receive the Working Groups report as soon as is reasonably practicable.</p> <p>The report of the working group is being presented to the Sustainable Growth and Environment Capital Scrutiny Committee at its first meeting of the year on 17 July 2014.</p>
<p>1 APRIL 2014 Scrutiny in a Day Overview Report</p>	<p>In light of the new Welfare Reform Act and introduction of 'Spare Room Subsidy', the Scrutiny Commission for Rural Communities is concerned that rural communities do not have enough one and two bedroom social housing properties to allow for young families to remain in their own rural community. The Scrutiny Commission for Rural Communities therefore, recommends to Cabinet that the Housing Strategy is reviewed to take in to consideration their concerns with a view to providing more one and two bedroom social houses.</p>	<p>Cabinet</p>	<p>On hold until the new Commission agrees to investigate the issue.</p>

**SCRUTINY COMMISSION FOR RURAL COMMUNITIES
RECOMMENDATIONS MADE DURING 2013-2014**

APPENDIX 1

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
Better Care Fund	The Scrutiny Commission for Rural Communities Recommends that the Health and Wellbeing Board reviews its membership and considers having representation from non-Cabinet Members as well as Cabinet Members.	Wendi Ogle-Wellbourn	Following the Health & Wellbeing Peer Review membership of the Health & wellbeing Board will be considered at the next Board meeting in July 2014. The recommendations from the Scrutiny Commission for Rural Communities will be raised.
Troubled Families in Rural Communities	The Scrutiny Commission for Rural Communities Recommends that a dedicated connector is recruited to deal with families in rural areas.		<p>We continue to be committed to ensuring that the Connecting Families programme reaches all areas of Peterborough and whilst we do not have a dedicated rural Connector, our Connectors are currently working with families in rural locations to improve school attendance, reduce crime and anti-social behaviour and help adults back into work. The programme also works with the schools serving those rural communities, such as Arthur Mellows, to ensure that all children that could qualify onto programme are being referred.</p> <p>If the number of referrals into the programme from rural areas increases we will consider whether a rural-focused Connector would be of value.</p>

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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 5
7 JULY 2014	Public Report

Report of the Assistant Director for Communities and Targeted Services

Contact Officer(s) – Adrian Chapman
Contact Details – 863887

WORK PROGRAMME 2014/15

1. PURPOSE

- 1.1 This report is to enable the Scrutiny Commission to debate and agree a work programme for the year.

2. RECOMMENDATIONS

- 2.1
1. Members are asked to note and debate the suggested themes for scrutiny, and to then finalise a work programme for the year.
 2. Members are also asked to note that there may be a need to vary the work programme as the year progresses if more urgent scrutiny matters emerge.
 3. Members are asked to advise officers of the approach required for the first set of scrutiny reports to be presented to the Commission at its next meeting.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The Sustainable Community Strategy aims to deliver a bigger and better Peterborough through improving the quality of life for all. All policies, procedures and strategies that form part of the overall Community Strategy will be of relevance to the Scrutiny Commission for Rural Communities.

4. BACKGROUND

- 4.1 Before the start of each Municipal Year, each Scrutiny Committee or Commission is asked to meet to provisionally set a work programme for the year ahead. In the case of the Scrutiny Commission for Rural Communities, this was not possible and so this report is presented to the first full meeting of the Commission in order that the programme can be agreed.
- 4.2 The work programme serves as a guide to the main themes and issues that the Commission wishes to scrutinise throughout the course of the year, based on what is known at the date of the meeting. There will inevitably be emerging themes and issues that the Commission may feel worthy of scrutiny which may result in the programme changing throughout the year. Any such changes will be agreed with the Chair and Group Representatives before being finalised.
- 4.3 The suggestions included in this report at section 5 have been included after first referencing the functions of the Commission as set out in the Overview and Scrutiny Functions section of the Council's Constitution, but are not intended to be prescriptive or exhaustive.

5. KEY ISSUES

5.1 Set out below are suggestions for the work programme for 2014/15, along with a brief explanation of the issue or theme for scrutiny.

5.2 *Scrutiny in a Day*

5.2.1 In the previous Municipal Year all five Scrutiny Committees and Commissions came together as a Joint Scrutiny Committee to examine the impacts of welfare reform on communities in Peterborough. Several lines of enquiry were agreed during this event to be scrutinised over coming months. The following are of relevance to the Scrutiny Commission for Rural Communities and were discussed at the Commission's meeting in April 2014, but not finalised pending agreement by the new Commission:

- (i) To scrutinise the effectiveness of the Council's Housing Strategy, social housing allocations policy and relevant planning policies with a view to enabling young families to remain living in the rural community
- (ii) To scrutinise the availability of digital resources in rural areas to ensure that communities are not digitally excluded
- (iii) To scrutinise the effects that rural isolation and loneliness have in relation to the impacts of welfare reform, including the ability to access advice and information
- (iv) To scrutinise the impact of welfare reform on young people in rural locations, including their more limited access to services

5.3 *Other Suggestions*

5.3.1 In addition to the suggestions at 5.2.1 the following ideas are put forward for debate and discussion:

- (i) To scrutinise the sustainability of Parish Councils – suggested in order that the Council and our partners are cognisant of the pressures faced by Parish Councils and that we are doing all we can to ensure their long term viability and sustainability
- (ii) To scrutinise the role of Parish Councils and rural community organisations and their contribution to the social capital of Peterborough, with a view to ensuring we maximise the opportunities available to them where appropriate
- (iii) To scrutinise the impact of crime and disorder in rural areas, and the measures, policies and actions in place to minimise crime and fear of crime
- (iv) To scrutinise the effectiveness of Council services, external agencies, mechanisms and processes involved in delivering services to rural communities, including:
 - Amey
 - Vivacity
 - Cambridgeshire Constabulary
 - British Transport Police
 - Primary, secondary and adult education providers
 - Voluntary sector agencies
 - Social housing providers
 - Council Planning services
 - Council Highways services
 - Public transport providers

6. IMPLICATIONS

6.1 A full work programme for the year will be developed enabling the Scrutiny Commission for Rural Communities to fulfil its responsibilities as described in the Council's Constitution.

7. CONSULTATION

7.1 Not applicable.

8. NEXT STEPS

8.1 Officers will create a full work programme based on the outcomes of the discussions at the Commission meeting, and this will be shared with the Members. Prior to each subsequent Commission meeting, the Group Representatives will review the forthcoming agenda to ensure its proposed contents are still relevant and to identify any other matters that require scrutiny that have emerged since the work programme was finalised.

8. BACKGROUND DOCUMENTS

8.1 None

9. APPENDICES

9.1 Appendix 1 - Scrutiny Commission for Rural Communities Terms of Reference
Appendix 2 - Draft Work Programme 2014-2015

Appendix 1
Scrutiny Commission for Rural Communities

1.	The Commission shall comprise 7 members and not more than 4 non-voting co-opted members.
2.	A member of the Cabinet shall not be appointed to the Commission.
3.	The quorum shall be 4 voting members.
4.	To discharge overview and scrutiny functions, excluding call-in, in relation to any area within the remit of the Scrutiny Committees which has potential for significant impact on the rural communities of Peterborough.
5.	To scrutinise the agencies, mechanisms and processes involved in delivering services to rural communities.
6.	To contribute to the development of policies, strategies and plans in relation to the delivery of services to rural areas.
7.	To advise on and monitor crime and disorder issues in rural areas.
8.	To establish time limited working groups to undertake specific enquiries.
9.	To consider any appeals from petition organisers who are not satisfied with the outcome of the Council's consideration of their petition.

APPENDIX 2

SCRUTINY COMMISSION FOR RURAL COMMUNITIES
DRAFT WORK PROGRAMME 2014/2015

Updated: 26 June 2014

Meeting Date	Item	Progress
<p>7 July 2014 <i>Draft report 18 June</i> <i>Final report 25 June</i></p>	<p>Review of 2013/2014 To review the work undertaken during 2013/14 and make any recommendations for future monitoring. Contact Officer: Dania Castagliuolo Work Programme 2014-2015</p>	
	<p>To discuss future items for the work programme for 2014-2015 Contact Officer: Adrian Chapman</p>	
<p>1 September 2014 <i>Draft report 12 August</i> <i>Final report 19 Aug</i></p>		
<p>20 October 2014 <i>Draft report 1 October</i> <i>Final report 8 October</i></p>		

APPENDIX 2

Meeting Date	Item	Progress
<p>17 November 2014 <i>Draft report 29 October</i> <i>Final report 5 November</i></p>	<p>Educational Attainment in Rural Communities To receive a report on the primary and secondary examination results for 2014 and request further information/explanation if required. Contact Officer: Jonathan Lewis</p>	
<p>12 January 2015 <i>Draft report 23 December</i> <i>Final report 30 December</i></p>	<p>British Transport Police To receive a report an Annual Report on Railway crossings and make any comments or recommendations. Contact Officer: Sgt Roy McMichael</p>	

APPENDIX 2

Meeting Date	Item	Progress
<p>January or February 2015 (Joint Meeting of the Scrutiny Committees and Commissions) T.B.C.</p>	<p>Budget 2015/16 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2015/16 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>16 March 2015 <i>Draft report 25 February</i> <i>Final report 4 March</i></p>		

Possible items to be programmed in:

- Local Flood Risk Management Draft Strategy – Julia Chatterton
- Local Produce – Julian Base
- Fracking
- Emergency Planning in Rural Communities – Kevin Dawson
- Better Care Fund – Update

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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 6
7 JULY 2014	Public Report

Report of the Director of Governance

Report Author – Dania Castagliuolo, Governance Officer

Contact Details – 01733 452347 or email Dania.castagliuolo@peterborough.gov.uk

FORWARD PLAN OF KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Forward Plan of Key Decisions.

2. RECOMMENDATIONS

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Key Decisions is attached at Appendix 1. The Forward Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 11 July 2014.
- 3.2 The information in the Forward Plan of Key Decisions provides the Commission with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Commission wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Key Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Key Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF KEY DECISIONS

FORWARD PLAN OF KEY DECISIONS

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual cabinet member, the name of the cabinet member is shown against the decision, in addition to details of the councillor's portfolio. If the decision is to be taken by the Cabinet, it's members are as listed below:

Cllr Cereste (Leader); Cllr Elsey; Cllr Fitzgerald; Cllr Holdich (Deputy Leader); Cllr North; Cllr Seaton; Cllr Scott; and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452268). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

Whilst the majority of the Executive's business at the meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies this is indicated in the list below. A formal notice of the intention to hold the meeting, or part of it, in private, will be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

KEY DECISIONS FROM 11 JULY 2014

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	MEETING OPEN TO PUBLIC	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (IF ANY OTHER THAN PUBLIC REPORT)
Provision of MFDs - KEY/11JUL14/01 To replace the 17 HP Edgelines to enable council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	July 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any further documents
PREVIOUSLY ADVERTISED DECISIONS							
Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.	Councillor David Seaton Cabinet Member for Resources	June 2014	N/A	Sustainable Growth and Environment Capital	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any further documents.

<p>Care and Repair Framework Agreement - KEY/18DEC12/01 To approve a framework agreement and schedule of rates to deliver disabled facility grant work, specifically providing disabled access to toilet and washing facilities and associated work in domestic properties.</p>	<p>Councillor Nigel North Cabinet Member for Environment Capital and Neighbourhoods</p>	<p>August 2014</p>	<p>N/A</p>	<p>Strong and Supportive Communities</p>	<p>Relevant Internal Departments.</p>	<p>Russ Carr Care & Repair Manager Tel: 01733 863864 russ.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Amendments to the Affordable Housing Capital Funding Policy - KEY/04OCT13/02 To agree the amendments to the Affordable Housing Capital Funding Policy.</p>	<p>Cabinet</p>	<p>28 Jul 2014</p>	<p>Yes</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Kay Policy and Strategy Manager Tel: 01733 863795 richard.kay@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Strategy for People with Dementia and their Carers - KEY/04OCT13/05 To approve the Dementia Strategy.</p>	<p>Cabinet</p>	<p>30 Jun 2014</p>	<p>N/A</p>	<p>Health Issues</p>	<p>Service users, relevant departments and Scrutiny Commission for Health Issues.</p>	<p>Rob Henchy Commissioning Manager Tel: 01733 452429 rob.henchy@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>To Award a Contract for the Installation of a District Heating Scheme System - KEY/29NOV13/02</p> <p>To award a contract for the installation of a district heating system.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>August 2014</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Morris Client Property Manager Tel: 01733 384657 steven.morris@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Expansion of Thorpe Primary School - KEY/13JUN14/03</p> <p>Award of Contract for the construction of a new school buildings and the refurbishment and remodelling of existing buildings to accommodate the expansion of Thorpe Primary School (1 form entry expansion).</p>	<p>Councillor John Holdich Cabinet Member for Education, Skills and University</p>	<p>June 2014</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Project Support Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>The Vision for Older People - KEY/10JAN14/05</p> <p>To consult users and carers/ family members on proposals to develop a dementia specific day service.</p>	<p>Cabinet</p>	<p>28 Jul 2014</p>	<p>Yes</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Approval of Community Asset Transfer of Gladstone Park Community Centre - KEY/24JAN14/03 Approval for the Council to enter into a full repairing lease with the recommended provider under the terms of the Community Asset Transfer Strategy.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2014</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Project Support Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Section 75 Agreement with the Clinical Commissioning Group (CCG) for the Provision of a Joint Child Health and Wellbeing Commissioning Unit - KEY/21FEB14/01 Authorisation for the entry into a statutory Section 75 Agreement, for an initial two year period, with the CCG for the provision of a borderline and Peterborough joint child health and wellbeing commissioning unit.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>June 2014</p>	<p>N/A</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Oliver Hayward Head of Business Management Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

Award of Contract for the Extension of Discovery Primary School - KEY/21MAR14/01 Award of contract for the extension of the Discovery Primary School to accommodate increased pupil numbers.	Councillor John Holdich Cabinet Member for Education, Skills and University	June 2014	N/A	Creating Opportunities and Tackling Inequalities.	Relevant internal and external stakeholders.	Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Sale of Greenwood House - KEY/21MAR14/02 Delivery of the Council's Capital Receipt Programme through the sale of Greenwood House, South Parade.	Councillor David Seaton Cabinet Member for Resources	June 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Receipts Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.	Councillor David Seaton Cabinet Member for Resources	June 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Howard Bright Growth Delivery Manager Tel: 452619 howard.bright@peterborough.gov.uk	It is not anticipated that there will be any further documents.

<p>Peterborough City Council Customer Strategy 2014 - KEY/21MAR14/06 To approve the Customer Strategy. The vision is to provide a range of high-quality services whilst maximising customer satisfaction and delivering these services through different channels at the lowest reasonable cost, whilst also reducing or diverting demand.</p>	<p>Cabinet</p>	<p>28 Jul 2014</p>	<p>Yes</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Assistive Technology Charging Policy - KEY/04APR14/01 To amend the Council's charging policy.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>July 2014</p>	<p>N/A</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mark Gedney Adult Social Care Tel: 01733 452335 mark.gedney@peterboroughpct.nhs.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>June 2014</p>	<p>N/A</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.	Councillor Gavin Eisey Cabinet Member for Culture, Recreation and Waste Management	June 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Award of Contract for Build of a Household Recycling Centre - KEY/18APR14/03 To award a contract for the build of a household recycling centre.	Cabinet Advisor to the Cabinet Member for Culture, Recreation and Waste Management (Culture and Recreation) Cabinet Member for Culture, Recreation and Waste Management	June 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Future of the Eight Former Play Centres - KEY/02MAY14/01 To approve the recommendations for the eight former play centres.	Councillor Nigel North Cabinet Member for Environment Capital and Neighbourhoods	June 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Cate Harding Neighbourhood Manager Tel: 317497 cate.harding@peterborough.gov.uk	It is not anticipated that there will be any further documents.

Contract Award for 16+ Supported Accommodation - KEY/02MAY14/04 To award a contract for 16+ supported accommodation.	Councillor Sheila Scott Cabinet Member for Children's Services	June 2014	N/A	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Oliver Hayward Head of Business Management Tel: 01733 863910 oliver.hayward@peterborough.gov.uk	It is not anticipated that there will be any further documents.
The Expansion of Pheonix School - KEY/02MAY14/05 To award a contract for the expansion of Pheonix School, including the approval of property, legal and financial arrangements for various enabling with third parties.	Councillor David Seaton Cabinet Member for Resources	June 2014	N/A	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Dogsthorpe Junior School Academy Conversion - KEY/30MAY14/01 Closure of Dogsthorpe Junior School, academy transfer agreement and lease of premises.	Councillor John Holdich Cabinet Member for Education, Skills and University	July 2014	N/A	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 alison.chambers@peterborough.gov.uk	It is not anticipated that there will be any further documents.
Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	September 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any further documents.

Hampton College Conversion - KEY/30JUN14/02 Closure of Hampton College, academy transfer agreement and lease of premises.	Councillor John Holdich Cabinet Member for Education, Skills and University	July 2014	N/A	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 alison.chambers@peterborough.gov.uk	It is not anticipated that there will any further documents.
Draft Developer Contributions Supplementary Planning Document - KEY/13JUN14/02 For Cabinet to comment on the draft document.	Cabinet	28 Jul 2014	N/A	Sustainable Growth and Environment Capital.	Relevant internal and external stakeholders.	Richard Kay Policy and Strategy Manager Tel: 01733 863795 richard.kay@peterborough.gov.uk	It is not anticipated that there will be any further documents.
ICT Procurement - KEY/27JUN14/01 Procurement and implementation of software to support the councils transformation programme.	Cabinet Member for Resources Cabinet Member for Resources	July 2014	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Godfrey ICT and Transactional Services Partnership Manager Tel: 01733 317989 richard.godfrey@peterborough.gov.uk	It is not anticipated that there will be any further documents.

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance
Internal Audit
Schools Infrastructure (Assets and School Place Planning)
Corporate Property
Waste and Energy
Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

CHILDREN'S SERVICES DEPARTMENT Executive Director's Office at Bayard Place, Broadway, PE1 1FB

Safeguarding Family and Communities
Education
School Improvement
Special Educational Needs / Inclusion and the Pupil Referral Service

ADULT SOCIAL CARE Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Care Services Delivery (Assessment and Care Management and Integrated Learning Disability Services)
Mental Health
Public Health (including Health Performance Management)

COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB

Strategic Commissioning
Safer Peterborough, Cohesion, Social Inclusion and Neighbourhood Management

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Legal and Governance Services
HR Business Relations (Training and Development, Occupational Health and Reward and Policy)
Strategic Regulatory Services
Performance Management

GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Strategic Growth and Development Services
Strategic Housing
Planning Transport and Engineering (Development Management, Construction and Compliance, Infrastructure Planning and Delivery, Network Management and Passenger Transport)
Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets and Commercial Trading and Tourism)