

## **AUDIT COMMITTEE**

**MONDAY 30 JUNE 2014**  
**7.00 PM**

**Bourges/Viersen Room - Town Hall**

***THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING***

### **AGENDA**

	<b>Page No</b>
<b>1. Apologies for Absence</b>	
<b>2. Declarations of Interest</b>	
<p>At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Head of Legal Services.</p>	
<b>3. Minutes of the Meeting Held on 24 March 2014</b>	<b>3 - 8</b>
<b>4. Use of Regulation of Investigatory Powers Act 2000 (RIPA)</b>	
<p>The Committee are asked to <b>NOTE</b> that there is no use to report.</p>	
<b>5. Compliance Team Annual Report 2013 / 2014</b>	<b>9 - 22</b>
<p>To receive, consider and endorse the annual report on the investigation of fraud and irregularities for the year ended 31 March 2014.</p>	
<b>6. Internal Audit: Head of Internal Audit Opinion 2013 / 2014</b>	<b>23 - 56</b>
<p>To receive, consider and endorse the annual report on Internal Audit activities for the year ended 31 March 2014.</p>	

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| <b>7.</b>  | <b>Internal Audit: Review of Effectiveness</b>   | <b>57 - 66</b>   |
|            | To receive, consider and endorse the annual review of the effectiveness of Internal Audit for the year ended 31 March 2014 together with any associated action plan. |                  |
| <b>8.</b>  | <b>Draft Annual Governance Statement</b>   | <b>67 - 90</b>   |
|            | To receive, consider and endorse the draft Annual Governance Statement for the year ended 31 March 2014.   |                  |
| <b>9.</b>  | <b>Budget Monitoring Report Final Outturn 2013 / 2014</b>  | <b>91 - 112</b>  |
|            | To receive, consider and endorse the final outturn position for the year ended 31 March 2014.  |                  |
| <b>10.</b> | <b>Draft Statement of Accounts 2013 / 2014</b>   | <b>113 - 218</b> |
|            | To receive, consider and comment on the draft Statement of Accounts for the year ended 31 March 2014.  |                  |
| <b>11.</b> | <b>Feedback Report</b>   | <b>219 – 222</b> |
| <b>12.</b> | <b>Work Programme</b>  | <b>223 - 228</b> |



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Karen S Dunleavy on 01733 452233 as soon as possible.

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

#### **Committee Members:**

Councillors: M Lee (Chairman), C Harper (Vice Chairman), N Arculus, N Thulbourn, A Sylvester, Frances Fox, R Herdman, N Sandford, S Lane

Substitutes: Councillors: D Lamb, S Martin, A Miners, John Fox

Further information about this meeting can be obtained from Karen S Dunleavy on telephone 01733 452233 or by email – [karen.dunleavy@peterborough.gov.uk](mailto:karen.dunleavy@peterborough.gov.uk)