

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 31 JULY 2020

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 31 AUGUST 2020

| KEY DECISION REQUIRED | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
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| <p>Dedication of common land at Tenter Hill – KEY/31AUG20/01 To approve the dedication of land to village green status at Tenter Hill.</p> | <p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p> | <p>September 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Fletton and Stanground</p> | <p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place between the ward councillor, PCC Legal and the planning department.</p> | <p>Tristram Hill. Strategic Asset Manager, 07849 079787, tristram.hill@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>Arrangements for transfer of land for the new Peterborough University – KEY/31AUG20/02 This report requires a decision to be made on the final form of legal arrangements concerning the transfer of Council owned land at the Werrina Car Park for the new University, now that Anglia Ruskin has been chosen as the Academic Partner. It seeks approval for a 3 way venture between the Council, CPCA and ARU.</p> | <p>Cabinet</p> | <p>21 September 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> <p>There has been consultation with various partners over plans for the new University. There will be wider public consultation on the first phase buildings through the planning process.</p> | <p>Dave Anderson Interim development Director, 01733 452468, Dave.Anderson@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p> |

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| Integrated Community Equipment Service – KEY/31AUG20/03 Contract extension to 31/3/2022 | Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health | October 2020 | Adults and Communities Scrutiny Committee | All wards. | Relevant internal and external stakeholders No additional consultations have been conducted in respect of this decision | Diana Mackay, Commissioner (Adults), 07879 430819, diana.mackay@cambridgeshire.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| Purchase of new Fleet and Plant for Environment Base Services – KEY/31AUG20/04 Approval for Capital funding to be released from the capital programme to fund the purchase of new fleet and plant for delivering Environment Base Services delivered by Peterborough Limited. | Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment | September 2020 | Growth, Environment and Resources Scrutiny Committee | All wards | Relevant internal and external stakeholders | Kitran Eastman, Managing Director, Peterborough Ltd kitran.eastman@peterboroughlimited.co.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

PREVIOUSLY ADVERTISED KEY DECISIONS

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| <p>1. Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p> | <p>Councillor Walsh, Cabinet Member for Communities</p> | <p>September 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p> | <p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p> |

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| 2. | <p>Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders</p> | <p>Peter Carpenter, Acting Corporate Director, Resources Tel: 0792016012 2 Email: Peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| 3. | <p>To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02</p> <p>Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>August 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p> | <p>Cris Green, Commissioner for Learning Disabilities & Autism, 0793261226 6419, cris.green@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>4. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>August 2020</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Val Thomas, Consultant in Public Health Val.Thomas@cambridge-shire.gov.uk 01223 703264/ 07884 183374</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 5. | <p>Vehicle removal for Parking contravention – KEY/15APR19/02 To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p> | Councillor Walsh, Cabinet Member for Communities | August 2020 | Growth, Environment and Resources Scrutiny Committee | All Wards | <p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p> | Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk | Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance |
| 6. | <p>Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01 Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p> | Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments | August 2020 | Growth, Environment and Resources Scrutiny Committee | East Ward | <p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p> | Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk | Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership. |

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| <p>7. Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02</p> <p>The Council has previously received funding of £362.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 15 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £650k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £1,012,400. Approval is required for contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p> | <p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>West Ward</p> | <p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p> | <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p> |

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| <p>8. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02 To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Stanground South and Hargate and Hempstead</p> | <p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p> | <p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p> | <p>To be determined.</p> |

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| 9. | <p>Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01 – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p> | <p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All</p> | <p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p> | <p>Peter Carpenter, Acting Corporate Director of Resources Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>10. Introduction of Civil Enforcement of Bus Lane and Bus Gate contraventions pursuant to the Transport Act 2000 - KEY/09DEC19/02 To ask the Cabinet Member to authorise the council to exercise its powers as an approved local authority under The Bus Lane Contraventions (Approved Local Authorities)(England) Order 2005 to issue civil penalties for breaches of Traffic regulation orders in relation to Bus Lanes or Bus Gates in Peterborough. Set the level of penalty charge payable for such an offence at £60, reduced to £30 if paid within 14 days. Join the Bus Lane Adjudication Service Joint Committee so arrangements are in place for an individual to appeal against the issue of a penalty charge notice. Authorise the use of approved devices (cameras) to carry out enforcement at sites where it is deemed necessary and the required infrastructure has been put in place.</p> | <p>Councillor Irene Walsh, Cabinet Member for Communities</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal stakeholders. Cabinet member for Strategic Planning and Commercial Strategy and Investments will be consulted, as will members from any ward where a bus lane or bus gate is to be enforced.</p> | <p>Adam Payton, Senior PES Officer - Parking Lead, Tel: 01733 452314, Email: adam.payton@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 11. | <p>Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</p> <p>Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> | <p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p> |

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| 12. | <p>The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02 Approval to dispose of former playing fields and Angus Court</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>West</p> | <p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p> | <p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>13. Contract Award for the Provision of Children and Family Centres in Peterborough and Cambridgeshire - KEY/20JAN19/01 - The contract for the delivery of children's centres is due to expire on 30 September 2020. Therefore a tender process is being undertaken for providers to deliver the services. This is a joint procurement for the Peterborough Children's Centres and Cambridgeshire Child and Family Centres in the South Fenland area. Approval will be sought to award a contract to the successful supplier following a compliant tender process.</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p> | <p>August 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>All Wards.</p> | <p>Relevant internal and external stakeholders.</p> | <p>Pam Setterfield Children's, Commissioner 07920 160394</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>14. Heltwate Expansion – KEY20JAN19/03 Expansion of Heltwate Primary School</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p> | <p>August 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>Bretton</p> | <p>Public Consultation to be held March 2020 prior to planning submission in April 2020</p> | <p>Vikki Spittalls, Education Capital Projects Officer, vikki.spittalls@cambridgeshire.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>15. Refurbishments to a Peterborough City Council owned building – KEY/17JAN20/01</p> <p>The decision is to proceed with refurbishments to a PCC owned building; this building was previously Ofsted Registered as a Children’s Home providing Short Breaks/Respite to children and young people with disabilities and complex needs. The in-house provision was re-designated in November 2018. The premises will now be redeveloped to enable single occupancy residency for a child/young person.</p> <p>This item has been added to the Forward Plan so we are able to proceed with the plans, if/when funding is received from NHSE. The procurement, and the works, need to progress as expediently as possible to allow transition of the child/young person into a residence which has been specifically designed to meet need.</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p> | <p>August 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>Dogsthorpe</p> | <p>Relevant internal and external stakeholders.</p> <p>As a formal tender process has not commenced, a formal consultation with the nearby residents has not yet been undertaken.</p> | <p>Zoe Redfern-Nichols, Commissioner - Zoe.Redfern-Nichols@peterborough.gov.uk 07583 040523</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>16. A605 Whittlesey Access Phase 2 - Stanground Access: Contract exemption for Cadent Gas works – KEY/17JAN20/02 Following a CMDN to approve the budget for the A605 Whittlesey Access Phase 2 - Stanground Access highway scheme (DEC19/CMDN/63); a further CMDN is required to seek an exemption from the Council's contract rules to contract with Cadent Gas in order for them to undertake essential works associated with the highway scheme.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Stanground South</p> | <p>Relevant internal and external stakeholders.</p> <p>Appropriate level consultation will take place with all relevant stakeholders. This will take place alongside Skanska to ensure consultation details align with delivery programmes and final design details</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@pet erborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>A605 Whittlesey Access Phase 2 - Stanground Access - DEC19/CMDN/63 - https://democracy.p eterborough.gov.uk/i eDecisionDetails.aspx?ID=1680</p> |

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| <p>17. Amendment to Loan Facility - KEY/2MAR20/04 - A decision is required to amend the terms of an existing loan facility</p> | <p>Councillor David Seaton, Cabinet Member for Finance</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Ward</p> | <p>Detailed consultation was undertaken in the original decision to offer the loan facility.</p> | <p>Peter Carpenter, Acting Corporate Director of Resources. Email: peter.carpenter@peterborough.gov.uk Tel: 07920160122</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

| KEY DECISION REQUIRED | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER |
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| <p>18. Award of Utility Contracts (Gas, Electricity, HH and NHH) to either suppliers under the ESPO or CCS Frameworks – KEY/16MAR20/01</p> <p>The Council has currently got contracts under the CCS Framework with EDF (Electricity HH, NHH) and Corona Energy (Gas). The contracts expire on 31st March 2020. In order not to incur additional unnecessary budget pressures on the utility budget a decision is required to award a contract to a supplier under the ESPO or CCS Frameworks. A cost comparison is currently being undertaken and a decision is expected to be made shortly after.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Chris Yates, Finance Manager (Business Operations) Tel: 01733 384552 Email: chris.yates@pete.rborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>19. Approval for Framework for Early Intervention and Prevention Services KEY/27APR20/02 - Approval for Pseudo Framework for the commissioning of Early Intervention and Prevention Services in Peterborough</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>December 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Sarah Bye, Senior Commissioner for Early Intervention and Prevention. Email: sarah.bye@cambridgeshire.gov.uk Tel: 07468 718793</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>20. Re-implementation of the Millfield, New England, Eastfield and Embankment Public Space Protection Order – KEY/11MAY20/01 The current PSPO for Millfield, New England, Eastfield and Embankment expires in July 2020. Orders can be extended for a further 3 years provided that they are reviewed and extended prior to the order expiring. This decision request will consider the enforcement levels of the current order carried out in the last 3 years, current crime and anti-social behaviour levels for the order area and the outcomes of the consultation with the public and interested parties.</p> | <p>Councillor Irene Walsh, Cabinet Member for Communities</p> | <p>August 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>Central, North, Park and East Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>A consultation will be carried out with the Police & Crime Commissioner, Chief Constable, Ward Councillors, Key Interested Parties directly. A 28 day public consultation will be made available to the public and all other interested parties online on the council's website, with hard copies available on request.</p> | <p>Laura Kelsey, Senior Problem Solving Officer, T: 01733 453563 laura.kelsey@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 21. | <p>Award of Community Alarm (Lifeline) Contract to commence 1/4/2021 – KEY/8JUN20/01</p> <p>Award of Lifeline contract to successful bidder following formal procurement process.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>November 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards.</p> | <p>Relevant internal and external stakeholders.</p> <p>Public consultation through PCC medium term financial strategy 2020-21</p> | <p>Diana Mackay, Commissioner. diana.mackay@cambridgeshire.gov.uk, 07879 430819</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| 22. | <p>Supply of Agency Staff to the Council – KEY/8JUN20/02</p> <p>Framework Agency contracts for the supply of staff to the Council expire in September 2020. This process puts in place a replacement set of contract(s).</p> | <p>Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards.</p> | <p>Relevant internal and external stakeholders.</p> <p>Normal Contract, no further consultation required further than affected internal stakeholders</p> | <p>Pete Carpenter, Acting Corporate Director Resources, 01733 452520, peter.carpenter@peterborough.gov.uk</p> | <p>Analysis of options and recommended solution</p> |
| 23. | <p>Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03 - Acquisition of a freehold property for a community hub.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> | <p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov</p> | <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| 24. | Regional Pool: replacement option - KEY/06JUL20/01 - Approval to develop a detailed business case for the future replacement of the Regional Pool and to work with the Peterborough Investment Partnership to review potential sites. | Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation | August 2020 | Growth, Environment and Resources Scrutiny Committee | All Wards | Relevant internal and external stakeholders. Consultation will be carried out once a preferred site has been identified following the options appraisal stage | Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk | External consultant's report reviewing size of leisure market for swimming and related activities in Peterborough. It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 25. | Approval of the adoption of Child Yield Multipliers (0-16 age range) - KEY/06JUL20/02 - To approve the adoption of child yield multipliers for children in the 0-16 age range in order to better inform the planning of early years and education places in new communities and growing communities | Cabinet | 16 November 2020 | Children and Education Scrutiny Committee | All Wards | Relevant internal and external stakeholders. | Clare Buckingham-Strategic Education Places Planning Manager (Cambridgeshire and Peterborough) 01223 699779 clare.buckingham@cambridgeshire.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |

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| <p>26. Approval to enter into a Section 256 agreement with Cambridgeshire and Peterborough's Clinical Commissioning Group 2020/21 and 2021/22 financial years - KEY/20JUL20/02 Approval to enter into a Section 256 agreement with Cambridgeshire and Peterborough Clinical Commissioning Group, for receipt of funding to deliver health and wellbeing support to children and young people and their families</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p> | <p>August 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>All</p> | <p>Relevant internal and external stakeholders</p> | <p>Pam Setterfield, Children and Families Commissioner, Tel 07920 160394, Email: pam.setterfield@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>27. Mental Health and Autism (Adults) Accommodation Framework - KEY/20JUL20/03 The Award of a Framework for the provision of accommodation based support for Adults with Mental Health needs and/or Autism.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>August 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All</p> | <p>No further consultation undertaken</p> | <p>Sarah Bye, Senior Commissioner, Tel:07468 718793, Email: sarah.bye@cambbridgeshire.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>28. Approval to acquire the properties at 62-68 Bridge Street for community uses – KEY/03AUG20/01 – The report will seek approval to buy the properties at 62-68 Bridge Street which will be subject to a bid to the Towns Fund for conversion and fit out to be suitable for a range of community and council related uses</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> <p>There will be detailed consultation with prospective end users and community and cultural groups</p> | <p>Dave Anderson, Interim Development Director, 01733 452468, Dave.Anderson@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>29. Review and Re-Implementation of Gating and Designated Public Place Orders (Public Space Protection Orders) – KEY/17AUG20/01 The Local Authority is required to review the Designated Public Place Orders (DPPOs) and Gating Orders across Peterborough and re-implement these (if required) by October 2020 - under the ASB, Crime & Policing Act these orders converted to Public Space Protection Orders in October 2017.</p> | <p>Councillor Irene Walsh, Cabinet Member for Communities</p> | <p>September 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>Orton Longueville Ward, Orton Waterville Ward, Dogsthorpe Ward, Park Ward, North Ward, Paston & Walton Ward</p> | <p>Relevant internal and external stakeholders. For orders where there is evidence that these are still required the following will be consulted: Statutory consultees, ward councillors, key interested parties and the public.</p> | <p>Laura Kelsey, Senior Problem Solving Officer, Prevention & Enforcement Service 01733 453563 laura.kelsey@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>30. Variation to the Council’s Operational Services Agreement (Peterborough Serco Strategic Partnership Contract) - KEY/17AUG20/02 Modification to scope of the PSSP Contract - Agresso Service Support element</p> | <p>Councillor David Seaton, Cabinet Member for Finance</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>N/A</p> | <p>Consultation will be undertaken with members of the public and relevant to inform the detailed design.</p> | <p>Peter Carpenter, Acting Corporate Director Resources Tel: 01733 452520; Email: peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Peterborough Serco Strategic Partnership Contract</p> |

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| <p>31. Approval for contract to be awarded to Skanska to deliver detailed design and full business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme - KEY/17AUG20/03 The Council has previously received funding of £352.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £500k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £852.4k. Approval is required for the contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Hargate & Hempsted Ward and Orton Longueville Ward</p> | <p>Consultation will be undertaken with members of the public and relevant to inform the detailed design.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, Tel: 01733 317465, Email: lewis.banks@pet erborough.gov.uk</p> | <p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 5 August 2020 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p> |

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| 32. | Tender for the services of the Dementia Resource Centre Peterborough - KEY/17AUG20/04 - The re-procurement of the Dementia Resource Centre and its services | Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health | October 2020 | Health Scrutiny Committee | All Wards | Consultations with internal and external stakeholders have taken place | Jaynee Ramsurun, Assistant Commissioner - Mental Health, Tel: 07881 500 801 Email: Jaynee.ramsurun@cambridgeshire.gov.uk | Service specification, Cambridge and Peterborough Dementia Strategy |

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

| <i>KEY DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i> |
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| None. | | | | | | | |

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

| NON-KEY DECISIONS | | | | | | | |
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| <i>DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
| Adoption of Housing Related Support Commissioning Strategy - A Housing Related Support Strategy is being developed for Peterborough and Cambridgeshire. This will set out the commissioning intentions for Housing Related Support Services and identify the commissioning priorities for 2021/22. Once adopted an Action plan will also be developed to monitor implementation. | Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation | October 2020 | Adults and Communities Scrutiny Committee | N/A | N/A | Lisa Sparks, Commissioner - Housing Related Support, Tel: 07900163590, Email: lisa.sparks@cambr idgeshire.gov.uk | Housing Related Support Strategy, Cambridgeshire and Peterborough |

PREVIOUSLY ADVERTISED DECISIONS

| <i>DECISION REQUIRED</i> | | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
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| 1. | <p>Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>August 2020</p> | <p>Growth, Environment & Resources Scrutiny Committee</p> | <p>NVA</p> | <p>Relevant internal and external stakeholders.</p> | <p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| 2. | <p>Approval of the leasehold disposal of a brownfield site to a care provider – A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | August 2020 | Growth, Environment and Resources Scrutiny Committee | Park Ward | <p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p> | <p>Tristram Hill - Strategic Asset Manager, 07849 079787, tristram.hill@nps.co.uk</p> | <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |
| 3. | <p>Approval of Funding for the BID project - To approve the provision of funding for the BID project</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | August 2020 | Growth, Environment and Resources Scrutiny Committee | Central Ward | <p>No formal consultation has been done, a programme of business consultation is planned to take place</p> | <p>Jay Wheeler, Economic Development Manger and Dave Anderson Interim Development Director Tel: 01733 452468 Email: dave.anderson@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 4. | <p>Modern Slavery Statement To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p> | <p>Councillor Walsh, Cabinet Member for Communities</p> | <p>August 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Rob Hill, Assistant Director: Public Protection, rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Amy.brown@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| 5. | <p>Peterborough Limited Articles of Association – To alter Peterborough Limited's Articles of Association, and to delegate the power under the Articles.</p> | <p>Cabinet</p> | <p>August 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>James Collingridge, Head of Environmental Partnerships, 01733864376, james.collingridge@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p> |

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| 6. | Leisure Facility Options Appraisal - Cabinet Member approval to proceed with the development of a business case to test the viability of a new leisure facility in the city | Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation | August 2020 | Adults and Communities Scrutiny Committee | N/A | None at this stage | Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

| DECISION TAKEN | DECISION MAKER | DATE DECISION TAKEN | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
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| <p>COVID-19 Urgent and Surge Community Swabbing Service – delegation of function to Cambridgeshire County Council - JUL20/CMDN/10</p> <p>Authorised the urgent delegation of authority to Cambridgeshire County Council (CCC) to act as lead local authority in commissioning the COVID-19 Urgent and Surge Community Swabbing Service across Peterborough and Cambridgeshire and for delivery of the function of the service, which shall include the associated transfer of funding to CCC from 10 July 2020 until 31 October 2020. CCC shall enter into contract with the supplier for the delivery of this service.</p> | Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health | 7 July 2020 | Health Scrutiny Committee | All | Consultation for this short term provision has been undertaken between Public Health, Cambridgeshire County Council and Peterborough City Council. | Val Thomas, Public Health Consultant Val Thomas, Public Health Consultant, Email: Val.Thomas@cambridgeshire.gov.uk , 01223 703264/ 07884 183374 | There were no documents other than the report and relevant appendices published. |

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services;

Communications;

Emergency Planning, Business Continuity and Health and Safety.

PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

| | |
|-------------------------------|--------------------------------------------------------------------------------------------------|
| Councillor Holdich | Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority |
| Councillor Fitzgerald | Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health |
| Councillor Ayres | Cabinet Member for Children's Services and Education, Skills and the University |
| Councillor Cereste | Cabinet Member for Waste, Street Scene and Environment |
| Councillor Hiller | Cabinet Member for Strategic Planning and Commercial Strategy and Investments |
| Councillor Seaton | Cabinet Member for Finance |
| Councillor Walsh | Cabinet Member for Communities |
| Councillor Mohammed Farooq | Cabinet Member for Digital Services and Transformation |
| Councillor Steve Allen | Cabinet Member for Housing, Culture and Recreation |

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)